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U.S. Department of Energy

Weatherization Assistance Program (WAP)

WEATHERIZATION ANNUAL FILE WORKSHEET

Grant Number: SE0001825, **State:** KY, **Program Year:** 2026

Recipient: Kentucky Housing Corporation

IV.1 Subgrantees

Subgrantee (City)	Planned Funds/Units
Audubon Area Community Services, Inc (Owensboro)	$408,865.00 21
Bell-Whitley Community Action Agency, Inc. (Pineville)	$319,325.00 16
Big Sandy Area Community Action Program, Inc. (Paintsville)	$417,155.00 21
Central Kentucky Community Action Council, Inc. (Lebanon)	$435,395.00 22
Community Action Lexington-Fayette/Bourbon/Harrison/Nicholas (Lexington)	$538,045.00 24
Daniel Boone Development Council, Inc. (Manchester)	$399,745.00 20
Gateway Community Services Organization, Inc. (West Liberty)	$434,631.00 21
KCEOC - Foothils (Barbourvile)	$352,487.00 18
KCEOC Barren River Area (Barbourville)	$475,190.00 24
KCEOC Harlan (Barbourville)	$238,904.00 12
Kentucky Communities Economic Opportunity Council, Inc. (Barbourville)	$251,340.00 12
Lake Cumberland Community Services Organization (Jamestown)	$431,249.00 22
Leslie, Knott, Letcher, Perry Community Action Council (Hazard)	$508,419.00 25
Licking Valley Community Action Program, Inc. (Flemingsburg)	$307,717.00 15
Louisville - Multi-Purpose Community Action Agency (Shelbyville)	$484,310.00 25
Multi-Purpose Community Action Agency - Bluegrass Area (Shelbyville)	$448,660.00 23
Multi-Purpose Community Action Agency, Inc. (Shelbyville)	$275,460.00 13
Northeast Kentucky Community Action Agency, Inc. (Olive Hill)	$503,085.00 22
Northern Kentucky Community Action Commission, Inc. (Covington)	$548,148.00 28
Pennyrile Allied Community Services, Inc. (Hopkinsville)	$422,129.00 21
Tri-County Community Action Agency, Inc. (LaGrange)	$209,887.00 10
West Kentucky Allied Services, Inc. (Mayfield)	$436,428.00 20
Total:	**$8,846,574.00** **435**

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IV.2 WAP Production Schedule

Weatherization Plans	Units
Total Units (excluding reweatherized)	432
Reweatherized Units	3

Average Unit Costs, Units subject to DOE Project Rules		
VEHICLE & EQUIPMENT AVERAGE COST PER DWELLING UNIT (DOE RULES)		
A	Total Vehicles & Equipment ($5,000 or more) Budget	$0.00
B	Total Units Weatherized	432
C	Total Units Reweatherized	3
D	Total Dwelling Units to be Weatherized and Reweatherized (B + C)	435
E	Average Vehicles & Equipment Acquisition Cost per Unit (A divided by D)	$0.00
AVERAGE COST PER DWELLING UNIT (DOE RULES)		
F	Total Funds for Program Operations	$3,831,605.00
G	Total Dwelling Units to be Weatherized and Reweatherized (from line D)	435
H	Average Program Operations Costs per Unit (F divided by G)	$8,808.29
I	Average Vehicles & Equipment Acquisition Cost per Unit (from line E)	$0.00
J	Total Average Cost per Dwelling (H plus I)	$8,808.29

IV.3 Energy Savings

Method used to calculate savings: ☑ WAP algorithm ☐ Other (describe below)

	Units	Savings Calculator (MBtus)	Energy Savings
This Year Estimate	435	29.3	12746
Prior Year Estimate	302	29.3	8849
Prior Year Actual	189	29.3	5538

Method used to calculate savings description:

IV.4 DOE-Funded Leveraging Activities

No DOE funds will be diverted to leveraging activities.

IV.5 Policy Advisory Council Members

☑ Check if an existing state council or commision serves in this category and add name below

Advocate for Economically Diverse Rural Neighborhood	Type of organization: Contact Name: Amanda Voyles Phone: 6064645031 Email: beattyvilleav@att.net
Advocate for Persons with Mental Disabilities	Type of organization: Contact Name: Katharine Dobbins Phone: 50263743611450 Email: Katharine.dobbins@wellspringky.org
Advocate for Persons with Physical Disabilities	Type of organization: Contact Name: David Allgood Phone: 5025896620 Email: dallgood@calky.org
	Type of organization: Non-profit (not a financial institution)

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Audubon Area Community Services, Inc.	Contact Name: Phone: Email:	Brandon Harley 2706861600 bharley@audubon-area.com
Cabinet for Health and Family Services	Type of organization: Contact Name: Phone: Email:	Unit of State Government Vickie Bowling 50256434403683 vickie.bowling@ky.gov
Energy and Environment Cabinet	Type of organization: Contact Name: Phone: Email:	Unit of State Government Kenya Stump 5025643350 Kenya.stump@ky.gov
Homebuilders	Type of organization: Contact Name: Phone: Email:	 Vacant 5028755478 olivia@hbak.com
House of Representatives	Type of organization: Contact Name: Phone: Email:	 Jennifer Decker 5025648100 jennifer.decker@kylegislature.gov
Housing Development Alliance	Type of organization: Contact Name: Phone: Email:	Non-profit (not a financial institution) Scott McReynolds 6064360497 scott@housingdevelopmentalliance.org
Kentucky Association of Counties	Type of organization: Contact Name: Phone: Email:	 Lonnie Campbell 5022237667123 lonnie.campbell@kaco.org
Kentucky Cabinet for Health and Family Services	Type of organization: Contact Name: Phone: Email:	 Tracie Jackson 5025647042 tracie.jackson@ky.gov
Kentucky Commission on Human Rights	Type of organization: Contact Name: Phone: Email:	Unit of State Government Cedric Irvin 5025954024 cedric.irvin@ky.gov
Kentucky Department for Local Government	Type of organization: Contact Name: Phone: Email:	Unit of State Government Cathy Figlestahler 5025732382 Cathy.figlesthaler@ky.gov
Kentucky Department of Education	Type of organization: Contact Name: Phone: Email:	Unit of State Government Brian Perry 5028925164 brian.perry@education.ky.gov
Kentucky Heritage Council	Type of organization: Contact Name: Phone: Email:	Unit of State Government Craig Potts 5025647005 craig.potts@ky.gov
Kentucky Housing Corporation	Type of organization: Contact Name: Phone: Email:	 Winston Miller 5025647630 wmiller@kyhousing.org
Kentucky League of Cities	Type of organization: Contact Name: Phone: Email:	 Gracie Kelly 5029773793 gkelly@klc.org
Kentucky Transportation Cabinet	Type of organization: Contact Name: Phone: Email:	Unit of State Government Dean Loy 5025644890 deanm.loy@ky.gov

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Manufactured Housing Industry	Type of organization: Non-profit (not a financial institution) Contact Name: Logan Hanes Phone: 5022230490 Email: lhanes@kmhi.org
Mortgage Banking Industry	Type of organization: Contact Name: Marla Guillaume Phone: 5108580549 Email: marla.guillaume@nationalmi.com
Office of Housing, Buildings and Construction	Type of organization: Unit of State Government Contact Name: Max Fuller Phone: 5027820617 Email: max.fuller@ky.gov
Partnership Housing, Inc.	Type of organization: Non-profit (not a financial institution) Contact Name: Cassie Hudson Phone: 6065937296 Email: cassie.hudson@ymail.com
Public Housing Authorities	Type of organization: Contact Name: Mike Turner Phone: 2708645111 Email: mike.turner@bvilleha.com
Realtors	Type of organization: Contact Name: Evon Smith Phone: 5029075147 Email: esmith@onewest.org
Rental Property Providers	Type of organization: Contact Name: Zack Worsham Phone: 8592126699 Email: zworsham@witerwoodonline.com
Resident of Economically Diverse Urban Neighborhood	Type of organization: Contact Name: Ann Anderson Phone: 5024596241 Email: rhal5306@bluegrass.net
Rural Advocate for the Homeless	Type of organization: Contact Name: Bruce Hill Phone: 6068024978 Email: bhill@welcomehouseky.org
Rural Nonprofit Housing Organization	Type of organization: Non-profit (not a financial institution) Contact Name: Anne Price Phone: 6067966333 Email: annepshh@windstream.net
State Senate	Type of organization: Contact Name: Brandon Smith Phone: 5025648100 Email: brandon.smith@kylegislature.gov
The Kentucky State Building Trades Council	Type of organization: Contact Name: Brian Slusher Phone: 3178071112 Email: bslusher@cmrcc.com
University of Kentucky	Type of organization: Other Contact Name: Christina Espinosa Bard Phone: 8592577225 Email: ctespinosa@uky.edu
Urban Advocate for the Homeless	Type of organization: Contact Name: Ra'Shann Martin Phone: 5023983494 Email: rmartin@stjohncenter.org
Urban Nonprofit Housing Organizations	Type of organization: Contact Name: Michael Gardner Phone: 5025663361

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Recipient: Kentucky Housing Corporation

	Email: mgardner@lul.org

IV.6 State Plan Hearings (Note: attach notes and transcripts to the SF-424)

Date Held	Newspapers that publicized the hearings and the dates the notice ran
08/13/2026	Advertised in weekly egrams from 7/16/2026 - 8/6/2026 with registration link. Registration link available with announcement in KHC's website.

IV.7 Miscellaneous

Recipient Business Officer
Winston Miller

wmiller@kyhousing.org

502-564-7630, ext. 299

Recipient Principal Investigator
Keli Reynolds
kreynolds@kyhousing.org
502 564 7630 ext: 414

Personnel Expenses

Any KHC Personnel charging less that 100% to WAP grant will be paid by other funding sources such as but not limited to: LIHEAP or any of the 14 different funding streams managed by HCA (most of them federal).

Financial Audits

In accordance with 2 CFR 200.425(a)(2), only those Subgrantees expending more than $1,000,000 in total federal funding annually will receive Financial Audits funding identified in the Grantee's SF-424a Budget.

Vehicles and Equipment

During Program Year 2022 Period of Performance, KHC worked to improve the condition of Subgrantees' vehicles and equipment. We continued that effort on a small scale in PY2025 but with vehicle replacement/additions being funded through IIJA. We will continue enhancing the weatherization fleet with IIJA funding.

Policy Advisory Committee

Policy Advisory Committee (PAC) consists of KHC's Housing Policy Advisory Committee (HPAC) membership. In 2021, KHC combined the two committees. HPAC absorbed the WX PAC; however, the membership of HPAC is designed by its by-laws and not all members of PAC are eligible for membership in HPAC; however, all meetings are opened and all in attendance are free to comment and share opinions. HPAC meets quarterly. The list in the Annual File is the current list of HPAC/PAC membership.

AVERAGE COST PER UNIT (WEATHERIZATION JOBS):
Our average cost per unit is based on the DOE average per unit cost.

Career Path

- Require subgrantees to pay minimum wage for retrofit installer, crew lead, EA, and QCI
- Provide incentive ladder for obtaining EA and QCI (with minimum pay standards)

Minimum Pay (Hourly rate – does not include fringe)

Position	Minimum Pay
Retrofit Installer	$15.86
Crew Lead	$18.74
Energy Auditor	$22.25
QCI	$23.96

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Chart Data based on NASCSP KY specific data from Fall 2024 Wage Study

Conflicts of Interest

We will add to the application the following:

1. *Are you an employee (or weatherization contractor) of the agency? If yes, what is your position?*
2. *Are you an immediate family member of an employee (or weatherization contractor) or board member of the agency? If yes, who and what position does the person hold? What is the relationship?*

All subgrantees should ensure that these two questions are answered.

Immediate family members are defined as spouse, parent, child, brother, sister, grandparent, grandchild, including steps, and in-laws; and any person cohabitating with a covered person, as well as any immediate family member related by blood, marriage, or adoption, but not distant relations such as cousins, aunts, uncles, who do not reside with the covered person.

Tier 1

Subgrantee Employees not described in Tier 2 (Non-Weatherization) – Subgrantees should follow their internal conflicts-of-interest policies.

Tier 2

Subgrantee Weatherization Staff (including contractors), Board Members, Executive Director or other leadership or staff positions that oversee the weatherization program or funding, and Immediate Family Members of the either of these groups – Persons that fall into the Tier 2 category are ineligible to apply for assistance under the weatherization program. Subgrantees may, on a case-by-case basis, submit a request to KHC for a waiver of this requirement. Subgrantees will need to follow the Conflict-of-Interest waiver request process outlined below. Subgrantees should include in the waiver request a plan of how the weatherization employee that is in conflict will not be working on the house.

1. Subgrantee should advertise that the conflict-of-interest waiver will be discussed at a board meeting (can be documented by social media advertisement).
2. Subgrantee should document in board minutes the applicants reviewed for conflict-of-interest. (Board chair should sign the minutes.)
3. Subgrantee's attorney drafts a letter, providing a legal opinion that granting the waiver request would not be in violation of federal, state, or local laws or regulations or Subgrantee's policies.
4. Subgrantees submit conflict of interest waiver requests through the KHC PDMS, attaching the attorney letter, board minutes, and job descriptions.
5. KHC will review the conflict-of-interest waiver request and may approve or deny the request in its sole discretion. KHC will also document the files.

All Conflicts-of-Interest policies will be reviewed by KHC legal to determine reasonableness, and the admin/financial monitors will add this to the monitoring checklist for compliance.

MAJOR CHANGES TO THIS PLAN:

- Inserted M-F Request to Proceed Criteria, which was issued in November 2025.
- Raised the minimum wages for crew.
- Defined waiting list for multi-family and highlighted the approval and use of the low-rise multi-family priority list.
- Placed caps on monthly admin draws to be based on expenditures.
- Increased H&S percentage to 20% per application guidelines and increased cap to $5000 without approval.
- Added replacement of DWHs in H&S Plan.
- Re-defined monitoring samples of field work.
- Raised single-financial audit threshold per guidelines.
- Raised contractor training stipends from $100 to $200 per day per employee to not exceed $1,000 in a week.
- RIT & Crew Leader are no longer accredited through BPI, but KHC will continue to provide training for these roles.

PUBLIC HEARING RECORDING

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The recording for the KHC public hearing can be found here.