

WX-800b
REV. 09-19

APPLICANT NOTIFICATION
Kentucky Housing Corporation
Weatherization Assistance Program

1. Applicant Information:

Name: _____

Address: _____

Telephone: _____

2. Service Provider Information:

3. Application Information:

Date of Applicant Signature: _____

Priority Points: _____

Priority Point Range: High _____

to Low _____

Income Eligibility: Approved _____

or Denied _____

If your application has been approved, please be advised that: a) your dwelling must also pass eligibility criteria, and b) fuel to test the heat system must be present before dwelling will be inspection.

If your application has been denied, it was for the following reasons: _____

_____.

You have the right to file a complaint if:

- a) You believe your application for services was denied unfairly. (30 days from this notice).
- b) You are experiencing an unreasonable delay in receiving services given your priority points.
- c) You are not satisfied with the quality of service provided. (30 days from completion of work).
- d) You suspect your rent has been increased due to the Weatherization measures installed in your dwelling. (30 days from increase).

To file a complaint, you must submit a written statement to _____
clearly stating your complaint at the service provider's address above.

If you do not receive a response to your complaint or you are dissatisfied with the decision, you may contact the Kentucky Housing Corporation at 1-800-633-8896. State that your complaint is related to the Weatherization Assistance Program and your information and/or call will be forwarded to the proper official for response.

Client

Date

Agency Outreach or Weatherization Director

Date

NOTE: Even though you may have been approved, it may take a little while before we can actually come to your home to start the Weatherization process. We have other applicants and we try to get to everyone as quickly as possible. We will telephone you, in advance, to set up a date and time to conduct the initial pre-inspection (which consists of an energy audit, to consider potential energy-saving measures to install on your home). **Assistance is not guaranteed, and your home must also be deemed eligible for assistance.** Your patience is greatly appreciated.