CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This Consolidated Annual Performance and Evaluation Report (CAPER) is the fifth annual report of outcomes under the 2020-2024 Five-Year Consolidated Plan. Kentucky Housing Corporation (KHC), the allocating agency for HOME funds, worked diligently to meet deadlines to commit HOME funds. KHC continued producing and preserving affordable multifamily housing units this year, blending funds for the greatest impact. Homebuyer new construction and rehabilitation efforts continued to assist single family homebuyers. In addition, KHC utilized the Emergency Solutions Grants (ESG) to assist persons experiencing homelessness or at risk of becoming homeless, and HOME Tenant-Based Rental Assistance served households at or below 60% of Area Median Income. KHC also used HOPWA to assist income-eligible households where a member has HIV/AIDS with supportive services and housing subsidies.

In addition to the highlights specific to the five block grant programs covered by this report, efforts in other areas, including, but not limited to, were: the Family Self Sufficiency Program, Housing Counseling education for persons with limited English proficiency, and assisting families in danger of foreclosure due to financial hardship.

The table below includes projects and housing units completed during the program year, regardless of the year funding was allocated. Most projects are not completed the same year funding is allocated. The narrative following the table includes information on activities completed as well as those funded during the year. Please note that activities related to the COVID-19 response may not be reported in this CAPER due to the timing of the disbursement and expenditure of CARES and HOME-ARP funds.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
CDBG Economic Development	Non-Housing Community Development	CDBG: $4872983	Businesses assisted	Businesses Assisted	26	20	76.92%	5	6	120.00%
CDBG Housing	Affordable Housing	CDBG: $3353572	Homeowner Housing Rehabilitated	Household Housing Unit	194	90	46.39%	38	2	5.26%
CDBG Public Facilities	Non-Housing Community Development	CDBG: $8834662	Other	Other	157680	73704	46.74%	7200	24042	333.92%
CDBG Public Improvements/Infrastructure	Non-Housing Community Development	CDBG: $5803703	Other	Other	0	0		0	0	
CDBG Services	Recovery Kentucky Services	CDBG: $2600000	Other	Other	5500	10281	186.93%	1100	3174	288.55%
Emergency Shelter Grant Activities	Homeless	ESG: $2669926	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	4250	2549	59.98%	575	444	77.22%
Emergency Shelter Grant Activities	Homeless	ESG: $2669926	Homeless Person Overnight Shelter	Persons Assisted	21000	18810	89.57%	2800	4247	151.68%
Emergency Shelter Grant Activities	Homeless	ESG: $2669926	Homelessness Prevention	Persons Assisted	2500	947	37.88%	250	99	39.60%

HOME Homeowner Activities	Affordable Housing	HOME: $3000000	Homeowner Housing Added	Household Housing Unit	225	184	81.78%	45	36	80.00%
HOME Homeowner Activities	Affordable Housing	HOME: $3000000	Homeowner Housing Rehabilitated	Household Housing Unit	25	17	68.00%	5	1	20.00%
HOME Multifamily Activities	Affordable Housing	HOME: $5891638	Rental units constructed	Household Housing Unit	120	54	45.00%	24	23	95.83%
HOME Multifamily Activities	Affordable Housing	HOME: $5891638	Rental units rehabilitated	Household Housing Unit	100	88	88.00%	20	7	35.00%
HOME Rental Assistance	Affordable Housing	HOME: $2000000	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	1200	2090	174.17%	400	414	103.50%
HOPWA Activities	Non-Homeless Special Needs	HOPWA: $1427884	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	175	262	149.71%	75	51	68.00%
HOPWA Activities	Non-Homeless Special Needs	HOPWA: $1427884	Other	Other	1800	2490	138.33%	475	521	109.68%
Housing Trust Fund Multifamily Activities	Non-Housing Community Development	HTF: $3000000	Rental units constructed	Household Housing Unit	0	32		0	32	

Housing Trust Fund Multifamily Activities	Non-Housing Community Development	HTF: $3000000	Rental units rehabilitated	Household Housing Unit	120	70	58.33%	45	0	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

CDBG: Please note that as of March 1, 2020, to date, due to the COVID pandemic, it has been very difficult to field monitor projects and close them. DLG now has an additional 200+ million dollars to assist in the disasters in Western KY and Eastern KY. At this time, no additional staff have been hired to assist. Still, DLG's outcome numbers are getting back to expected, but very slowly. CDBG Program priorities are unchanged from those established in the 2020 Consolidated Plan. Please note that actual program year outcomes depend on the number of specific program applications received during a program year. Public facilities/Infrastructure serving community development needs provide a wide variety of projects, such as water and sewer improvements, fire stations, senior citizen centers, and ambulance service buildings, among others**.** **(Public Facilities and Public Facilities/Infrastructure beneficiaries are combined in the table above as the PR83 does not list separate beneficiaries for each public facilities category.)** Public Facilitates beneficiaries were lower than the annual expected count of 30,000 and reported 24,042 for the 2024 program year. The annual outcome goal of DLG's Economic Development program is to assist 7 businesses a year. DLG assisted 6 businesses in 2024 – an increase from 2023. Economic Development is always a high priority for the Department for Local Government. CDBG housing numbers decreased in 2024 as 2 housing units were completed. The annual goal is 38. Public services numbers showed 3,174 persons assisted in 2024. There are 13 Recovery Kentucky substance abuse centers in the Commonwealth; all have waiting lists. CDBG accomplishments have been gaining ground since the pandemic. Hopefully, this trend will continue.

HOPWA: HOPWA TBRA goals were not met during the program year due to the availability of HOPWA-Competitive funding. However, 149.71 of the Strategic Plan goal has been met. All other HOPWA services goals were exceeded. HOPWA-funded agencies continue to be strong partners in our CoC and play a critical role in preventing homelessness among persons with HIV/AIDS.

ESG: Rapid Re-Housing and Emergency Shelter goals were exceeded. Prevention goals were not met due to the limited amount of ESG formula funds, for which the Continuum of Care prioritize Emergency Shelter and Rapid Re-Housing activities. However, many homeless services providers usedEmergency Rental Assistance 2 (ERA2) funding to support homelessness prevention services as well as rapid re-housing Also, the

ESG Street Outreach component assisted 66 individuals, which is not depicted in the chart above, and HOME-ARP funding provided 562 households with street outreach services. KHC's ERA2-funded homeless services program also served 550 households with Rapid Re-Housing services.

Additional program notes on use of funds.

HOME: Single-family homebuyer production goals were not met largely due to the continued impact of the 2022 Southeastern Kentucky flood disaster, which impacted many of the Kentucky Balance of State non-profit affordable housing developers. Repeated flooding since 2022 in Eastern Kentucky has resulted in a challenge to find properties for new construction outside the flood plain. However, new higher ground communities, currently under development, will contribute to an increase in available properties outside of the flood plain for homebuyer new construction. They are also seeing significant increases in labor/contractor costs. HOME Tenant-Based Rental Assistance (TBRA) goals were greatly exceeded. HOME multifamily activities were partially achieved, despite delays due to increased construction costs and lack of other available gap funds. However, there are 25 HOME-assisted properties currently in some stage of development, but have not yet completed. HTF goals were not achieved this year although there are 15 HTF-assisted properties currently in some stage of development, but have not yet completed.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Data is derived from the CDBG and HOME PR-23 reports for completed units.

CDBG data containing additional breakdowns of race and income are available on these reports. The racial categories in this table are not the same as in the PR-23 report for all persons. The total number of persons served is 31,394 including 683 persons not in the table above who selected Other multiracial.

In the HOME category, the total number of persons served is 143, including Hispanic and Non-Hispanic populations.

HTF racial and ethnic data is derived from PR-110. The total number of persons served is 105 including 1 person not in the table above who selected Other multiracial.

HOPWA racial and ethnic data is derived from the HOPWA CAPER and is based on all individuals served with all HOPWA services including all household members Those individuals and beneficiaries depicted are those that received housing assistance. The total number of persons served is 436 including 29 persons not in the table above who selected Other multiracial.

ESG racial and ethnic data is derived from ESG CAPER report.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	26,355,588	16,001,127
HOME	public - federal	15,289,439	11,432,312
HOPWA	public - federal	1,590,060	1,016,555
ESG	public - federal	2,666,606	2,386,765
HTF	public - federal	3,134,373	5,005,885
Other	public - federal	0	

Table 3 - Resources Made Available

Narrative

The PR-26 CDBG Financial Summary Report provides the data for Table 3.
The HOPWA CAPER and ESG CAPER provide the information for HOPWA and ESG in Table 3.
PR-07 for HOME and HTF provides the data for Table 3. HOME Reports are for the period 10/1/2023 - 9/30/2024.
Resources made available include the funds allocated by HUD to each program in the 2024 program year, as well as program income and recaptured funds, if applicable. Expended funds may be higher than the allocation in some cases, as the amount expended may include funds from prior years' allocations for projects that cross funding years. Funding allocations may be spent over two or three years, so not all funds from a current year's allocation may be expended in the year they were allocated. The amount expended may be more than the resources made available, as funds drawn may be from more than one year's allocation and may include program income.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Non-Entitlement Geographic Area	90	91	Other
Statewide	10	9	PJ area plus other entitlement areas

Table 4 – Identify the geographic distribution and location of investments

Narrative

Collectively, all CDBG, HTF, and HOME funds were disbursed in all Congressional Districts. Total HOME funds expended include program income. Funds expended during the program year may be from more than one year's allocation of funds. ESG and HOPWA funds were made available in all Congressional Districts except Congressional District 3, which includes Louisville/Jefferson County. No new HOME or

HTF funds were awarded to new multifamily projects in Congressional District 3 in plan year 2024. Two projects received 9% tax credit awards.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

DLG programs for public facilities, community projects, and economic development provide high priority rankings for projects with significant local match/leveraging components during the application review process. Public facility applications receive a priority I rank if the leveraged amount is a 1:1 match. Housing projects with 25% match receive a priority I rank. Economic Development projects do not have a percentage ranking guideline, but projects with the greatest local match are more likely to be funded. In 2024, Economic Development projects generated $7,966,000. Public Facility projects generated $4,504,640 and Community projects (6) generated $1,389,607.

HUD does not require HOPWA sub-recipients to provide a match or leverage dollars. However, HOPWA sub-recipients provide leverage dollars each year in several categories that are furthered defined within the CAPER. This reporting year, HOPWA sub-recipients leveraged a total of $728,841from other federal, state, local, private, and cash funding to help run their programs.

ESG requires each grantee to provide additional resources at a minimum equal to the amount of ESG funds awarded to the project/program. This results in expanding the ESG project/program by 100% and attracts an array of match and leverage resources. Grantees receive competitive scores based on the percentage amount above 100% provided by other cash and non-cash resources. In addition, ESG grantees are audited to ensure those percentages of other resources are fully committed to the project/program. The majority of ESG grantees are nonprofit entities and are very successful in attracting local and private funds in almost every instance. In addition to local and private funding, ESG grantees access resources such as United Way, VOWA, VOCA, CDBG, CSBG, Continuum of Care, HOME TBRA, AmeriCorps, value of shelter buildings, volunteer time, and in-kind services.

KHC limits HTF awards to projects with Low-Income Housing Tax Credits, which leverages private equity into the transaction. In addition, KHC generally requires projects seeking HTF funding to have project-based rental assistance in place.

HOME matching funds are detailed in the following table. KHC continues to record matching funds well above the annual requirement, resulting in a large carry-forward amount. HOME matching requirements were waived in 2024 to the Kentucky PJ due to "Fiscal Distress" as evaluated by HUD, posted in guidance, and integrated into the IDIS report PR-33.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	141,498,082
2. Match contributed during current Federal fiscal year	87,500
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	141,585,582
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	141,585,582

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
19392	08/06/2024	0	0	0	0	12,500	0	12,500
19420	10/27/2023	0	0	0	0	12,500	0	12,500
19421	07/23/2024	0	0	6,250	0	6,250	0	12,500
19771	04/30/2024	25,000	0	0	0	0	0	25,000
19850	09/20/2024	0	0	0	0	25,000	0	25,000

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period $	**Amount received during reporting period $**	**Total amount expended during reporting period $**	**Amount expended for TBRA $**	**Balance on hand at end of reporting period $**
7,682,980	1,515,251	2,350,677	72,068	7,465,033

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period

	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	1,893,607	0	0	0	0	1,893,607
Number	28	0	0	0	0	28
Sub-Contracts						
Number	8	0	0	0	0	8
Dollar Amount	1,624,402	0	0	0	0	1,624,402

	Total	Women Business Enterprises	Male
Contracts			
Dollar Amount	1,893,606	429,644	1,463,962
Number	28	1	27
Sub-Contracts			
Number	251	6	245
Dollar Amount	1,625,803	105,654	1,520,149

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted

	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	1	0	0	0	0	1
Dollar Amount	859,289	0	0	0	0	859,289

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition		
Parcels Acquired	5	6,077,054
Businesses Displaced	0	0
Nonprofit Organizations Displaced	0	0
Households Temporarily Relocated, not Displaced	24	0

Households Displaced	**Total**	**Minority Property Enterprises**				**White Non-Hispanic**
		Alaskan Native or American Indian	**Asian or Pacific Islander**	**Black Non-Hispanic**	**Hispanic**	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	2,800	4,247
Number of Non-Homeless households to be provided affordable housing units	300	136
Number of Special-Needs households to be provided affordable housing units	180	162
Total	**3,280**	**4,545**

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	1,050	909
Number of households supported through The Production of New Units	69	90
Number of households supported through Rehab of Existing Units	70	8
Number of households supported through Acquisition of Existing Units	0	0
Total	**1,189**	**1,007**

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Please see CR-05 for a summary of obstacles in meeting goals and outcomes.

Discuss how these outcomes will impact future annual action plans.

Future action plan goals will be reviewed to ensure that expected outcomes that are reflected in the numbers established.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual	HTF Actual
Extremely Low-income	1,719	62	13
Low-income	6,009	36	
Moderate-income	12,818	45	
Total	**20,546**	**143**	

Table 13 – Number of Households Served

Narrative Information

Please note: PR-23 notes, in the CDBG actual accomplishment section of the report, 25 households. All housing activities must be 100% LMI.

The data source for CDBG and HOME in Table 13 is PR-83 and PR-23. The data for HTF in Table 13 is PR-110, and there is one household in the Low-income category that is not reflected on the table above. For additional details, please see attached PR-23, PR-83 and PR-110.

KHC's PHA dept. serves the full 118-county Balance of State (BoS) geography in partnership with the CoC for its Mainstream Voucher, Emergency Housing Voucher (EHV), and soon-to-be-launched Stability Voucher programs targeting those experiencing homelessness with severe service needs, including those with histories of unsheltered homelessness and those fleeing or attempting to flee domestic violence, sexual assault, dating violence, stalking, or human trafficking. In 2022, KHC launched the Housing Connector Team (HCT) to provide housing navigation services for specialized voucher holders experiencing homelessness. The HCT consists of a supervisor and 4 regionally located Connectors who provide direct housing navigation services to clients referred to or enrolled in a specialized voucher program connecting vulnerable households experiencing homelessness with high-service needs, including physical, mental health, and developmental disabilities to specialized vouchers while providing supportive services and service coordination. The HCT serves eligible EHV/Mainstream Voucher/Stability Voucher households (experiencing Category 1,2&4 of HUD Homeless Definition and those who are non-elderly with disabilities) prioritized by the KY BoS CoC Coordinated Entry System (CES). As of June 30m The HCT has assisted 1,892 households using Mainstream, Emergency Housing Vouchers, and Stability Vouchers since program launch and also assisted 209 of those households with voucher recertifications. Services include: client-driven unit identification, landlord outreach/negotiation, voucher-application assistance, housing search/placement services, and connection to mainstream benefits. HCT members provide housing search support and systems connection to tenants, landlords, homeless services providers, and the CES to expedite housing search, increase landlord engagement/retention, facilitate lease-up, and increase housing stabilization for voucher holders. The HCT provides transportation assistance to those experiencing homelessness for purposes of housing search, unit viewings, and meetings with prospective landlords. Members are SOAR trained and have been trained in homeless service best practices (Trauma Informed Care, Impactful Rural Outreach, Harm

Reduction, and Motivational Interviewing) and also serve as mobile connectors to Medicaid benefits. KHC successfully applied for HUD “Special NOFO” funding to continue HCT services in 99 rural counties and will directly subsidize operations in the remaining 19 urban BoS counties once pandemic-era funding for this project is exhausted. The HCT fills gaps between the CoC and the PHA, guaranteeing people experiencing homelessness with the highest service needs have direct housing navigation supports in locating and obtaining permanent housing, ending their homelessness as quickly as possible and reducing the overall time spent homeless.

Also, the KHC Affordable Housing Trust Fund (AHTF) Home Repair program, implemented by nonprofit community-based housing developers, brings substandard owner-occupied homes up to KHC’s Minimum Habitability Standards (see p. 7 of https://kyhmis.zendesk.com/hc/en-us/article_attachments/20348885843483). The Home Repair program can also provide accessibility modifications to households where one or more members are persons with a disability.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Kentucky Balance of State Continuum of Care (CoC) continues to carefully design its homeless response system to better respond to the individual needs of people experiencing homelessness so that the best resource can be used for the specific situation as often as possible. KHC allocated approximately $1M in CARES Act ESG-CV funding to significantly expand ESG Street Outreach activity. Previously, less than $100,000 of ESG has been used for Street Outreach annually. This has allowed partner agencies to hire staff specifically to engage people who are unsheltered. The CoC continues to work closely with the Veterans Administration (VA) and the Department of Behavioral Health on their outreach programs. KHC has hosted various training to improve provider knowledge and effectiveness. As part of the KY BoS CoC Coordinated Entry System, all ESG-funded emergency shelters and street outreach programs, as well as all ERA-2 funded housing programs programs, are required to use the VI-SPDAT triage tool as part of the Coordinated Entry process to assess the individual housing needs of persons entering their shelters or staying on the streets. This allows projects to identify participants with the highest needs and longest amount of time homeless and directs them to the appropriate housing resources. In 2020, KHC revised its Coordinated Entry prioritization criteria to take into consideration communicable disease risk factors. In 2024, KHC further updated it's prioritization criteria to address unsheltered homelessness, given CoC-wide street outreach capacity growth and momentum. In addition, KHC and OrgCode have trained providers to utilize the Full SPDAT, which is a comprehensive needs assessment case management tool that allows case managers to better assist participants in a manner that is responsive to their unique circumstances. Additionally, in an effort to continue strides made under the ESG-CV allocation that was fully expended during FFY23 the Kentucky Balance of State CoC has been awarded 9 regional Street Outreach projects under the CoC Supplemental NOFO to Address Unsheltered and Rural Homelessness and KHC has awarded HOME-ARP Street Outreach funds to regions where ESG-CV funding has ended to ensure 100% CoC coverage of street outreach services for the next 3 years.

Addressing the emergency shelter and transitional housing needs of homeless persons

KHC continues to allow a significant portion of the annual ESG allocation to be requested and used for the Emergency Shelter Component. While permanent housing is the ultimate goal when assisting persons experiencing homeless in the Balance of State CoC, providing resources that allow service providers to address the immediate, critical needs of participants (e.g., getting people off the streets or offering safe housing for persons fleeing domestic violence) first is a critical component of Kentucky's homeless response system when a permanent housing option is not immediately available. When participants enter the emergency shelter, they are quickly assessed using the VI-SPDAT Triage Tool and

Full SPDAT assessment tool in order to develop a housing plan. Even if a client is enrolled quickly into RRH, it still can take time to locate a suitable permanent housing destination, especially for areas with significant shortages of affordable housing options. Emergency Shelters h engage clients in supportive services while housing is secured. The alternative would be for persons experiencing homelessness to wait for housing while living on the streets or possibly returning to unsafe situations. In addition, emergency shelters work with clients to solve their own homeless situations if possible, which allow RRH and PSH resources to be reserved for higher need households. Through the Youth Homelessness Demonstration Program (YHDP), partners in Southeastern KY created “crisis housing” for youth under the age of 25. The projects are funded through the TH component of the CoC program, but unlike traditional transitional housing that can last up to 24 months, the aim of the youth crisis housing is to be short-term while a permanent solution can be identified. Also, through the YHDP, the partners have created “crisis host homes” where youth can stay with a family while they are looking for permanent housing. This is especially helpful in areas where physical shelters do not exist and for minors who are not allowed to go to adult shelters. Through the 2017, 2018, 2019, and 2020 CoC competitions, the KY BoS CoC was awarded several Joint TH-RRH projects, that have further increased our availability of crisis housing options. This includes one large project funded through the DV Bonus competition that has been expanded twice.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Numerous ESG- and CoC-funded projects are part of local homeless coalitions within their local service areas. The coalitions include representatives from housing providers, jails, law enforcement, mental health providers, schools, etc. Agencies report utilizing coalitions to develop strong partnerships to divert persons from homelessness through deliberate and proactive coordination. For example, many projects work with local agencies (both private and public) which have prevention assistance programs, e.g., financial assistance for delinquent rent and utilities and advocacy for landlord and rental lease issues. The CoC collaborates with state agencies, including the Kentucky Cabinet for Health and Family Services, to implement discharge planning for youth who are aging out of foster care. KHC, as the PHA for 87 counties, partnered with the Department for Community Based Services (DCBS) to administer Family Unification Program (FUP) vouchers. These vouchers are used for families with children for whom lack of adequate housing is the primary factor a child cannot yet rejoin the parent or are about to be separated from the parent and for youth who are at least 18 years old, and not more than 24 years of age, and who has left foster care, or will leave foster care within 180 days, in accordance with a transition plan , or is at risk of becoming homeless at age 16 or older. KHC also applied for and received Mainstream Vouchers, which are used for non-elderly disabled households, which includes those exiting institutions. Kentucky participates in Medicaid and Medicare programs that require health care facilities and providers to adhere to all applicable standards of care, including discharge. KHC was also awarded 257 Emergency Housing Vouchers to serve those experiencing or at risk of homelessness however funding for this program will end sometime during calendar year 2026. KHC has prioritized these vouchers for persons exiting homelessness who only have time-limited housing subsidies, such as Rapid Re-Housing. In addition, Kentucky has an established policy that prevents individuals with serious mental illnesses from being discharged into homelessness. Such individuals are required to be discharged into permanent, community-based housing. If housing cannot be secured through a family member or other housing provider, Olmstead programs can be utilized to house individuals exiting mental health hospitals. The Kentucky Department of Corrections (DOC) has established discharge policies that seek to assist offenders secure housing prior to release. The DOC often partners with halfway houses or substance abuse recovery programs to assist in the reentry process. KHC also administers a program called Protect My Kentucky Home, which connects distressed Kentucky homeowners with resources such as housing counselors and legal aid. The intention is to prevent homeowners from losing their homes and becoming homeless.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

ESG funding is prioritized for RRH programs. RRH funds provide services, help locate and secure suitable housing and can be used to provide ongoing case management for a period of time after the participant is no longer receiving rental assistance through the program. Such assistance helps participants transition more quickly into permanent housing and with more tools that can positively contribute to a household's ability to stay housed. Increasing a household's income is a critical element in successfully transitioning persons into permanent housing and keeping them there as well as connecting participants with mainstream resources, including job training, education, and mainstream benefits. This information, along with other performance indicators, continues to be used by the KY BoS CoC to track the performance of the overall homeless service system and the progress of individual projects receiving federal funding to assist persons experiencing homelessness. Beginning with the 2019 ESG annual competition KHC implemented a policy where all RRH participants, including those that receive only deposit assistance or first month's rent must be offered at least up to 90 days of housing stability case management. Additionally, since 2019 KHC requires ESG and CoC RRH recipients to implement the National Alliance on Ending Homelessness National RRH Core Components, which stresses case management assistance in obtaining and maintaining housing. Through CARES Act ESG-CV funding, KHC awarded over $15M in RRH. For the first time, the KY BoS CoC had full RRH coverage across its 118-county region. In an effort to continue this ESG-CV built RRH capacity across the CoC, KHC has created an ERA2-funded homeless servicesprogram that invested nearly $19M of funds for RRH and prevention assistance through fall 2025. Through Coordinated Entry, households with the highest level of need, including those who are chronically homeless, considered tri-morbid and/or have high risk for contracting COVID-19/infectious disease are prioritized for housing resources. Additionally, KHC (257 vouchers) and 7 other housing authorities (105 vouchers) serving the Kentucky Balance of State were awarded 326 Emergency Housing Vouchers, which assist households experiencing or at risk of homelessness. The Kentucky Balance of State Continuum of Care refers households to the PHAs for those vouchers. Lastly, in the spring of 2023, KHC was awarded 25 HCV Stability Vouchers, targeting those experiencing homelessness, while 3 other PHAs in the KY Balance of State CoC each received 5 SVss each.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Although KHC is the statewide PHA (in jurisdictions with no local PHA), KHC does not administer public housing units of its own.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Although public housing is primarily administered at the local and not the state level, public housing undertook efforts to encourage and assist the population it serves to obtain economic self-sufficiency. Local PHAs provide housing for over 29,000 families statewide.

KHC's Family Self-Sufficiency (FSS) Program provides supportive services to participants who possess a housing choice voucher under KHC's jurisdiction. FSS participants must sign a five-year contract of participation. The goal of the FSS program is to empower participants in becoming more economically self sufficient and less reliant upon government assistance, including public housing. FSS participants receive employment skills training, budget and credit counseling, money management tips. KHC establishes an escrow account with monthly deposits based on the participant's increased earnings. FSS graduates are encouraged to use the escrow funds as a down payment on a home, but it is not mandatory. As of June 30, 2025, 93 families participate in FSS, and 59 participants have funds in escrow. Since the program started, 441 families completed the program.

NeighborWorks® America's curriculum called Realizing the American Dream is available in multiple languages. Anyone, including people currently living in rental or public housing, can access the program. Realizing the American Dream (pre-purchase counseling) and Keeping the American Dream (post-purchase counseling) provides user-friendly training tools for homeownership education classes and is available in English, Spanish, Mandarin Chinese, and Vietnamese. Voucher Programs allow families housed by local housing authorities and who have the knowledge and qualifications access KHC's single-family loan programs. In addition, KHC established a homeownership voucher program that allows qualifying families to use their Housing Choice Voucher for homeownership. Currently, there are 25 families utilizing a voucher for homeownership.

Actions taken to provide assistance to troubled PHAs

HUD did not notify KHC and DLG of any troubled PHAs needing assistance during this fiscal year.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Both KHC and the DLG work to overcome obstacles where influence is possible. Many of the public policies that serve as barriers to affordable housing are adopted at the local level.

Duty to Serve Initiative: On the state level, during this fiscal year, existing initiatives, as well as new initiatives, work to ameliorate the effects of public policies that have negative effects on both the production of affordable housing and preventing persons from having access to affordable housing. Fannie Mae and Freddie Mac have a Duty to Serve initiative that KHC offers as a part of its conventional loan offering.

The Recovery Kentucky program is very successful in removing unintentional compartmentalization between state agencies that prevent persons with addiction to access help and stops the cycle of repeated incarceration. Currently, 14 centers actively assist individuals. An estimated 2,500 men and women enter the centers annually.

The Kentucky Infrastructure Authority enacted a Water and Waste-Water Plan. The plan identifies problem areas and populations in need of infrastructure, thus keeping water and sewer rates at a minimum for low-income families.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The lack of a sufficient supply of affordable housing remains the greatest need. Access is especially difficult for individuals and families in the lowest income brackets, those with special needs, those with limited English proficiency, and the homeless or precariously housed.

Recovery Kentucky, a partnership between KHC, DLG, and the Department of Corrections, continues to serve persons who are addicted to alcohol and/or drugs. Some are homeless, at risk of homelessness, or incarcerated. Activities under this program directly address goals in the state's plan to end chronic homelessness. There are now 13 Recovery Kentucky Centers. Each center can provide beds to assistance to 100 clients at a time. DLG and KHC support projects that preserve affordable housing that is in danger of being lost from the already short supply. KHC’s focus on housing preservation continues with the funding of 8 rental rehabilitation projects, totaling 950 units.

In the last several years, KHC worked to expand its homeownership counseling services and outreach efforts. Efforts include providing language access through translation and interpretation when it is needed to its Limited English Proficiency customers. As part of its Language Access Plan update, KHC conducted in 2023, an internal survey using the Four Factor Analysis methods to determine the second most utilized language besides English. Spanish remains the second most frequently spoken language. Hence, KHC ensures that educational, programs and public notices are made available in Spanish to allow qualified homebuyers and other customers to have real-time access to KHC's programs. Another partnership with different cities like Bowling Green Lexington, Louisville and expanded the outreach to other LEP communities (these individuals often come from Congo, Rwanda, Haiti, Cameroon, Cuba, Honduras, Guatemala, Vietnam, Myanmar, Thailand, Nepal, Ethiopia, etc.).

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

DLG follows lead-based paint abatement guidelines during all homeowner rehabilitation activities.

KHC fully implements the lead-based paint requirements located in 24 CFR Part 35. Included are activities related to abatement, interim controls or standard practices, lead safe work practices, visual assessment/paint stabilization, and other actions required by local/state codes. KHC continues to educate and train housing providers throughout the state. Basic information is given out at implementation and application trainings. KHC promotes free training when available and maintains a section on KHC's website where interested persons can find links to important sources of information. The section entitled "Protect Your Family from Lead in Your Home can be found in HCV Landlords under the and "Inspections and Compliance" page header, under the " Rental" subheader. KHC provides technical assistance regarding the rules and regulations in 24 CFR Part 35 when necessary and/or requested.

About 6,000 Housing Quality Standards (HQS) andNSPIRE-V inspections and construction-related inspections performed by KHC during this program year included a review of lead-based paint status. A visual assessment is performed, and if lead-based paint is suspected, the field nspector requires that the property owner hire a certified lead risk assessor and that they provide a clearance examination before the housing unit can pass HQS inspection.

KHC requires grantees certify that they are aware of the Environmental Protection Agency's 2008 Lead-Based Paint Renovation, Repair and Painting (RRP) Rule that became effective April 22, 2010.

KHC's HOME program's lead-safe housing activities during this fiscal year included 1 abatement, 3 interim controls or standard practices, 17 lead safe work practices, 20 visual assessment/paint stabilization, and 2 other actions required by local/state. KHC's HOPWA program's lead-safe housing activities included 56 risk assessments, 21 lead safe work practices, 355 visual assessments, and 30 paint stabilization. KHC's HTF program's lead-safe housing activities during this fiscal year included 327 abatements, 32 interim controls or standard practices, 75 lead safe work practices, and 5 visual assessment/paint stabilization. This information is derived from PR-89 for HOME, HOPWA, and HTF.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Reduction in the number of poverty-level families continues through the allocation of resources available to the state as outlined throughout the Consolidated Plan. Activities during this program year included:

- Assets directed toward self-sufficiency programs.
- Funding for first-time homebuyers.
- Pre- and post-purchase housing counseling.
- Housing Choice Vouchers utilized for homeownership.
- Non-traditional economic development projects that provide job training and job opportunities.
- Microenterprise programs that provides training and assistance for persons to start their own small businesses.
- The Tax Credit Qualified Allocation Plan (QAP) provides incentives for de-concentration of poverty, locating projects in census tracts with lower poverty rates.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Kentucky Housing Corporation (KHC) and the Department for Local Government (DLG) administer Kentucky's block grant programs for housing and community development at the state level. Although they are separate entities, KHC and DLG work together to ensure that funding allocated by each agency meets the goals of the Consolidated Plan and Annual Action Plan. Statewide affordable housing and community development activities depend on a large network of housing developers, community housing development organizations (CHDOs), local lenders, housing authorities, community action agencies, nonprofit organizations, housing and service nonprofits, other state agencies, and local governments throughout the state. KHC and DLG also undertake activities utilizing interagency councils, the Continuum of Care, Housing Policy Advisory Committee, and other formal groups.

KHC's Board of Directors includes representatives from other state agencies and cabinets as well as private members representing lenders, builders, realtors, other housing industry professionals, and the general public. DLG is represented on KHC's board. This year, as in prior years, the Board of Directors approves KHC's annual funding allocation plan, approves multifamily and single-family bond transactions, and oversees general business strategy decisions. As it does each year, DLG presented the CDBG annual plan to the state legislature prior to it being included in the Annual Action Plan.

DLG, KHC, and the Kentucky Justice Cabinet also continued its collaboration on the Recovery Kentucky initiative.

In addition, the following continued in FY2022: Public facilities projects are funded through CDBG and coordinated between DLG, The Kentucky Infrastructure Authority, Rural Development, Appalachia Regional Commission (ARC), and the Kentucky Division of Water.

The Kentucky Interagency Council on Homelessness continues to work toward ending homelessness under My New Kentucky Home: Update of Kentucky's Strategic Plan to End Homelessness (Nov. 2018)

OMB Control No: 2506-0117 (exp. 09/30/2021)

The Affordable Housing Trust Fund Advisory Committee continues to be an invaluable resource in the development of affordable housing. This group of internal and external parties meets quarterly. Advising on program policy is one of their responsibilities.

The statewide Housing Policy Advisory Committee's goals and objectives include the coordination of housing activities and services among state departments and agencies, the removal of regulatory and administrative barriers, and encouraging and strengthening collaborative planning and partnerships.

The annual Point-in-Time Count of persons experiencing homelessness is led by KHC and the Kentucky Balance of State CoC, with the active participation of numerous agencies and volunteers statewide.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The Recovery Kentucky program model helps the recovering individual regain a life of sobriety and to begin a journey toward permanent housing and self-sufficiency. KHC provided assistance for the construction of the facilities and DLG provides ongoing operating assistance.

KHC’s FSS Program Coordinating Committee (PCC) is utilized to coordinate local service providers who would be beneficial to the FSS participants' needs. Members are representatives from state, local, public, and private groups who have resources to assist low-income families and have a commitment to family self-sufficiency. KHC’s FSS program successfully graduated many households, some with very large escrow accounts.

KHC hosts discussions surrounding the development of the tax credit Qualified Allocation Plan, which brings the public/private partnership into practice to ensure that the best decisions are made regarding the allocation of limited funding for the best impact toward the goal of creating new and preserving existing affordable multifamily units.

KHC, as the collaborative applicant for the Kentucky Balance of State Continuum of Care, has built a strong partnership with the Kentucky Department for Medicaid Services and the Cabinet for Health and Family Services Department for Behavioral Health, Developmental and Intellectual Disabilities Following completion of the Centers for Medicaid and Medicaid Services (CMS) Advancing Housing Related Supports and Activities for Individuals with Substance Use Disorders (SUD) State Medicaid Learning Collaborative, this collaboration continues to focus on identifying and implementing resources and policies a to increase the availability of housing supports for persons with severe mental illness (SMI) and SUD, including those experiencing homelessness. In 2025, CMS approved thehe Department for Medicaid services application for a 1915i State Plan Amendment to provide additional supports to persons with SMI, includunig those with co-occurring SUD. Among these new benefits are tenancy support services that should enhance the capacity of CoC PSH providers to provide supportive services once fully launched. In late 2025, KHC, in partnership with the Corporation for Supportive Housing, will offer a Medicaid Academy to help homeless services providers across the state learn how to provide and be reimbursed for benefits available under the new State Plan Amendment

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The state's Analysis of Impediments to Fair Housing was completed in 2020 and remains the guiding document for KHC in affirmatively furthering fair housing. The AI is posted on KHC's webpage at https://www.kyhousing.org/Legal/Pages/Fair-Housing.aspx. KHC follows a process for issuing Certifications of Consistency with the state's Consolidated Plan for PHAs in response to HUD's requirement that the certification state how the PHAs' plans or actions are consistent with the Consolidated Plan and Analysis of Impediments to Fair Housing. PHAs specify how their plans are consistent in a certification to KHC. All PHAs that request a certification of their PHA Plan indicate they will assist the Fair Housing Task Force with implementing solutions to impediments. Please see the attachment labeled "AI Appendix" in the CR-00 Administration Section for this CAPER for additional information.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

This CAPER and its supporting reports were made available for written public comment from September 1, 2025, to September 19, 2025. The CAPER was posted on KHCâ¿¿s website at https://www.kyhousing.org/Planning-Documents/Pages/Consolidated-Plan.aspx. Advertisements appeared in the Louisville Courier-Journal, Lexington Herald-Leader, and via KHCâ¿¿s eGram. A Spanish version of the advertisement appeared in the Spanish language publication Al Dia. For copies of the public notices and affidavits of publication, please see the "Citizen Participation" attachment in CR-00. No comments were received during the public comment period for plan year 2024.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There are no substantial changes in program objectives.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 24 CFR 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)

KHC adopted and follows affirmative marketing procedures and requirements for rental and homebuyer projects and requires sub-recipients to do the same. Affirmative marketing requirements and procedures also apply to all HOME-funded programs, including, but not limited to, TBRA and down payment assistance programs. Affirmative marketing steps consist of actions to provide information and otherwise attract eligible persons in the housing market area to the available housing without regard to race, color, national origin, sex, age, religion, marital status, familial status, disability, and actual or perceived sexual preference or gender identity. If KHC's written agreement with the project owner permits the rental housing project to limit tenant eligibility or to have a tenant preference in accordance with §92.253(d)(3), KHC has affirmative marketing procedures and requirements that apply in the context of the limited/preferred tenant eligibility for the project. Sub-recipient affirmative marketing plans are submitted to KHC's legal team for review. Because Kentucky’s HOME program serves mostly rural communities, where the minority population is generally lower as compared to the White demographic, the level of minority participation is expected to be lower. However, when looking at the racial breakdown of Kentucky as a whole, where the minority population comprises roughly 10% of the total population, it appears that the HOME program’s affirmative marketing efforts have been successful in ensuring that minority populations are fairly served by the HOME program.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

$5,000,000 in HOME PI funds were awarded in KHC FY2025. This funded two new construction family units. In a typical year, some projects serve more than one type of population.

Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 24 CFR 91.320(j)

KHC is the state's allocating agency for the Low-Income Housing Tax Credit Program, as well as the administrator of other sources of funding for multifamily projects. During this past fiscal year, projects allocated funding under the tax credit program also utilized blended funding including HOME, Housing Bonds, state Affordable Housing Trust Fund dollars, National Housing Trust Fund (HTF), as well as funding under the Housing Assistance Fund. KHC issues notices of funding availability for multifamily housing that combine various sources of funding for this activity into single applications. KHC worked toward a strategy to preserve as many affordable housing units as possible. By pooling smaller projects into a combined transaction, KHC was able to utilize bond funding blended with these other funding sources. KHC administers sources of funding that may be used for the rehabilitation of homeowner-occupied housing as well as weatherization. In the new 2020-2024 Consolidated Plan, KHC detailed information on the need and plan for the preservation of affordable housing.

Project Number	Funding Type	Project Name	Location	Review Date	Date of Monitoring Review Results Letter	Monitoring Resulted in Non-Compliance (Y/N) {Findings or Concerns}	Description of Non-compliance {example, eligibility, legal doc. Issues, ineligible expense, inspection, recert, lack of income docs}	Date of Monitoring Close-Out Letter	Review Final Results: Non-compliance Corrected (Y/N)	Review Final Results: Closed with Open Non-compliance	Comments
TB22-0267-01	HOME TBRA	Clark County Coummunity Services	Clark County	7/25/2024	9/6/2025	Y	Payment Standard	9/30/2024	Y	NA	
TB24-0140-01	HOME TBRA	AVOL Kentucky, Inc.	Desk Review	8/9/2024	8/9/2024	N	NA	8/9/2024	NA	NA	
TB24-0129-01	HOME TBRA	Beattyville Housing Development	Desk Review	8/9/2024	8/9/2024	N	NA	8/9/2024	NA	NA	
TB24-0010-01	HOME TBRA	Brighton Center	Desk Review	8/9/2024	8/9/2024	N	NA	8/9/2024	NA	NA	
TB24-0267-01	HOME TBRA	Clark County Community Services	Desk Review	8/9/2024	8/9/2024	N	NA	8/9/2024	NA	NA	
TB24-0522-01	HOME TBRA	Henderson Addiction Recovery	Desk Review	8/9/2024	8/9/2024	N	NA	8/9/2024	NA	NA	
TB24-0706-01	HOME TBRA	Hope's Wings	Desk Review	8/9/2024	8/9/2024	N	NA	8/9/2024	NA	NA	
TB24-0048-01	HOME TBRA	Kentucky River Community Care	Desk Review	8/9/2024	8/9/2024	N	NA	8/9/2024	NA	NA	
TB24-0100-01	HOME TBRA	Kentucky River Foothills	Desk Review	8/9/2024	8/9/2024	N	NA	8/9/2024	NA	NA	
TB24-0061-01	HOME TBRA	LivWell	Desk Review	8/9/2024	8/9/2024	N	NA	8/9/2024	NA	NA	
TB24-0040-01	HOME TBRA	Merryman House	Desk Review	8/9/2024	8/9/2024	N	NA	8/9/2024	NA	NA	
TB24-0616-01	HOME TBRA	Northern Kentucky Community Action Council	Desk Review	8/9/2024	8/9/2024	N	NA	8/9/2024	NA	NA	
TB24-0027-01	HOME TBRA	People's Self Help Housing	Desk Review	8/9/2024	8/9/2024	N	NA	8/9/2024	NA	NA	
TB24-0710-01	HOME TBRA	Southern Tier	Desk Review	8/9/2024	8/9/2024	N	NA	8/9/2024	NA	NA	
TB24-0800-014	HOME TBRA	TSA Ashland	Desk Review	8/9/2024	8/9/2024	Y	Admin plan not in line with requirements.	8/9/2024	N	Funding was recaptured.	
TB22-0061-01	HOME TBRA	Livwell Community Health Services	Paducah	9/10/2024	9/18/2024	N	NA	9/18/2024	NA	NA	
TB22-0040-01	HOME TBRA	Merryman House	Paducah	9/20/2024	10/8/2024	Y	Not adhering to agency admin plan,recert documentation.	11/15/2024	Y	NA	
TB23-1070-01	HOME TBRA	Elizabeth's Village aka Scott County Hospitality House	Georgetown	2/26/2025	3/4/2025	Y	eligibility, lack of income docs, inspection issues	5/7/2025	N	Funding was recaptured.	
TB23-0049-01	HOME TBRA	Welcome House	Covington	4/15/2025	5/7/2025	Y	Utility allowance calculation,	6/10/2025	Y	NA	
TB23-0049-02	HOME TBRA	Welcome House	Covington	4/15/2025	5/7/2025	Y	Utility allowance calculation,	6/10/2025	Y	NA	
TB23-0049-03	HOME TBRA	Welcome House	Covington	4/15/2025	5/7/2025	Y	Utility allowance calculation,	6/10/2025	Y	NA	
TB23-0754-01	HOME TBRA	Center Independent Living Opportunities	Cincinnati	4/29/2025	5/7/2025	N	NA	5/7/2025	NA	NA	
TB24-0010-01	HOME TBRA	Brighton Center	Newport	4/17/2025	5/7/2025	N	NA	5/7/2025	NA	NA	
TB23-0062-01	HOME TBRA	LifeSkills	Bowling Green	4/24/2025	5/7/2025	N	NA	5/7/2025	NA	NA	
TB24-0616-01	HOME TBRA	NKCAC	Covington	5/29/2025	6/11/2025	Y	not utilizing program funds	7/2/2025	Y	Funding was recaptured.	
HB21-0011-01	HOME	Community Ventures Corporation	Lexington	8/14/2024	8/19/2024	Y	legal doc issues,	1/9/2025	Y	NA	
HB21-0007-01	HOME	Frontier Housing Inc.	Morehead	11/12/2024	11/27/2024	Y	Internal control issues, doc issues, income calculation issues,	1/13/2025	Y	NA	
HB21-0027-01	HOME	People's Self Help Housing	Vanceburg	9/30/3024	10/9/2024	N	NA	10/9/2024	NA	NA	
HB22-0027-01	HOME	People's Self Help Housing	Vanceburg	9/30/3024	10/9/2024	N	NA	10/9/2024	NA	NA	
HB22-0759-01	HOME	Paducah Alliance of Neighbors	Paducah	10/24/2024	11/13/2024	N	NA	11/13/2024	NA	NA	
HB21-0168-01	HOME	Bell-Whitley Community Action Agency, Inc	Pineville	6/5/2025	6/11/2025	N	NA	6/11/2025	NA	NA	
ES23-0184-01	ESG	Safe Harbor	Ashland	9/4/2024	10/23/2024	Y	Shelter inspection issues, Rent/Security Deposit miscalculations	2/5/2025	Y	NA	
ES23-0881-01	ESG	Clark County Homeless Coalitation	Winchester	9/10/2024	2/3/2025	Y	Shelter inspection issues, ineligible expenes, recert doc issues, lack of required docs,	3/19/2025	Y	NA	

HCA Compliance Review 1

ES22-0041-01	ESG	DOVES of Gateway	Morehead	10/22/2024	11/13/2024	Y	Document issues, rent amount issues, Utility Cal.	2/5/2025	Y	NA
ES23-0016-01	ESG	Gateway Homeless Coalition	Morehead	9/12/2024	10/23/2024	Y	Document issues, lack of source documents,	11/14/2024	Y	NA
ES23-0181-01	ESG	SV Hopkinsville	Hopkinsville	10/29/2024	11/26/2024	Y	Shelter inspection issues, documentation issues	1/23/205	Y	NA
ES23-0030-01	ESG	Sanctuary, Inc	Hopkinsville	10/24/2024	11/26/2024	Y	ineligible expenses, documentation issues, case management	2/10/2025	Y	NA
ES23-0021-01	ESG	Jesus Community Center	Adairville	3/27/2025	4/10/2025	Y	ineligible clients, documentation issues, conflict of interests not disclosed, match documenation issues, internal control deficiencies	ongoing	Y	NA
ES23-0002-01	ESG	BRASS	Bowling Green	11/10/2024	12/18/2024	Y	Document issues, Utility Allowance & Rent Reasonableness issues,	2/7/2025	Y	NA
ES23-0048-01	ESG	KRCC	Jackson	3/6/2025	3/31/2025	Y	Shelter inspection issues,	4/29/2025	Y	NA
ES23-0824-01	ESG	Harlan County CAA	Harlan	2/7/2025	2/18/2025	Y	Leases missing, COI doc incomplete,	3/19/2025	Y	NA
ES24-0052-01	ESG	Ion Center	Covington	5/9/2025	5/15/2025	N	NA	5/15/2025	NA	NA
HW23-0069-01	HOPWA	Matthew 25	Henderson	1/23/2025	2/12/2025	Y	ineligible expenses, documentation issues,	4/10/2025		NA
HW23-0140-01	HOPWA	AVOL	Lexington	3/3/2025	3/17/2025	N	NA	3/17/2025	NA	NA
HW23-0061-01	HOPWA	LivWell	Paducah	4/14/2025	5/12/2025	Y	ineligible clients, documentation issues, conflict of interests not disclosed	ongoing	ongoing	ongoing

HCA Compliance Reviews 2

KY-00-002	Walnut Valley Apartments	N		Pick up next year review
RN19-0989-01	Wells Hill Apartments	N		
RN97-0321-01	Wellspring	N		
RN12-0231-01	Wellspring Briggs Apartments	Y		No findings
RN12-0746-01	Wellspring Tonini	N		
KY-01-062	West Liberty Family Apartments	N		
RN1-0077-01	Whitesburg Transitional Housing	N		Pick up next year review
RN18-0926-01	Whitney Woods	N		
RN05-0308-01	Williams Place Apartments	N		
RN01-0063-01	Willow Springs Senior Apartments	N		
RN14-0617-01	Willow Woods Apartments	Y		No Findings
RN96-0062-01	Wiltshire (formerly Thames Valley)	N		
RN17-0883-03	Windhaven	N		Pick up next year review
RN05-0298-01	Windover Place Apartments	N		Pick up next year review
RN19-0995-01	Wingo Apartments	Y	Y	
RN06-0319-1	Women's Addiction Recovery Manor	N		
RN13-0782-01	Woodland Senior Apts	N		
RN13-0748-01	Woodleigh Homes	Y	Y	8823 Issued and closed
RN18-0927-01	York Tower	N		Pick up next year review
RN05-0099-01	Youth Build Barrier Free Rental (a.k.a. Gyla's Grace)	Y		No Findings

HOME Compliance Reviews 1

KY-00-002	Walnut Valley Apartments	N		Pick up next year review
RN19-0989-01	Wells Hill Apartments	N		
RN97-0321-01	Wellspring	N		
RN12-0231-01	Wellspring Briggs Apartments	Y		No findings
RN12-0746-01	Wellspring Tonini	N		
KY-01-082	West Liberty Family Apartments	N		
RN1-0077-01	Whitesburg Transitional Housing	N		Pick up next year review
RN18-0926-01	Whitney Woods	N		
RN05-0308-01	Williams Place Apartments	N		
RN01-0063-01	Willow Springs Senior Apartments	N		
RN14-0817-01	Willow Woods Apartments	Y		No Findings
RN96-0062-01	Wiltshire (formerly Thames Valley)	N		
RN17-0883-03	Windhaven	N		Pick up next year review
RN05-0298-01	Windover Place Apartments	N		Pick up next year review
RN19-0995-01	Wingo Apartments	Y	Y	
RN06-0319-1	Women's Addiction Recovery Manor	N		
RN13-0782-01	Woodland Senior Apts	N		
RN13-0748-01	Woodleigh Homes	Y	Y	8823 Issued and closed
RN18-0927-01	York Tower	N		Pick up next year review
RN05-0099-01	Youth Build Barrier Free Rental (a.k.a. Gyla's Grace)	Y		No Findings

HOME Compliance Reviews 2

KY-00-002	Walnut Valley Apartments	N		Pick up next year review
RN19-0989-01	Wells Hill Apartments	N		
RN97-0321-01	Wellspring	N		
RN12-0231-01	Wellspring Briggs Apartments	Y		No findings
RN12-0746-01	Wellspring Tonini	N		
KY-01-082	West Liberty Family Apartments	N		
RN1-0077-01	Whitesburg Transitional Housing	N		Pick up next year review
RN18-0926-01	Whitney Woods	N		
RN05-0308-01	Williams Place Apartments	N		
RN01-0063-01	Willow Springs Senior Apartments	N		
RN14-0817-01	Willow Woods Apartments	Y		No Findings
RN96-0062-01	Wiltshire (formerly Thames Valley)	N		
RN17-0883-03	Windhaven	N		Pick up next year review
RN05-0298-01	Windover Place Apartments	N		Pick up next year review
RN19-0995-01	Wingo Apartments	Y	Y	
RN06-0319-1	Women's Addiction Recovery Manor	N		
RN13-0782-01	Woodland Senior Apts	N		
RN13-0748-01	Woodleigh Homes	Y	Y	8823 Issued and closed
RN18-0927-01	York Tower	N		Pick up next year review
RN05-0099-01	Youth Build Barrier Free Rental (a.k.a. Gyla's Grace)	Y		No Findings

HOME Compliance Reviews 3

KY-00-002	Walnut Valley Apartments	N		Pick up next year review
RN19-0989-01	Wells Hill Apartments	N		
RN97-0321-01	Wellspring	N		
RN12-0231-01	Wellspring Briggs Apartments	Y		No findings
RN12-0746-01	Wellspring Tonini	N		
KY-01-082	West Liberty Family Apartments	N		
RN1-0077-01	Whitesburg Transitional Housing	N		Pick up next year review
RN18-0926-01	Whitney Woods	N		
RN05-0308-01	Williams Place Apartments	N		
RN01-0063-01	Willow Springs Senior Apartments	N		
RN14-0817-01	Willow Woods Apartments	Y		No Findings
RN96-0062-01	Wiltshire (formerly Thames Valley)	N		
RN17-0883-03	Windhaven	N		Pick up next year review
RN05-0298-01	Windover Place Apartments	N		Pick up next year review
RN19-0995-01	Wingo Apartments	Y	Y	
RN06-0319-1	Women's Addiction Recovery Manor	N		
RN13-0782-01	Woodland Senior Apts	N		
RN13-0748-01	Woodleigh Homes	Y	Y	8823 Issued and closed
RN18-0927-01	York Tower	N		Pick up next year review
RN05-0099-01	Youth Build Barrier Free Rental (a.k.a. Gyla's Grace)	Y		No Findings

HOME Compliance Reviews 4

KY-00-002	Walnut Valley Apartments	N		Pick up next year review
RN19-0989-01	Wells Hill Apartments	N		
RN97-0321-01	Wellspring	N		
RN12-0231-01	Wellspring Briggs Apartments	Y		No findings
RN12-0746-01	Wellspring Tonini	N		
KY-01-082	West Liberty Family Apartments	N		
RN1-0077-01	Whitesburg Transitional Housing	N		Pick up next year review
RN18-0926-01	Whitney Woods	N		
RN05-0308-01	Williams Place Apartments	N		
RN01-0063-01	Willow Springs Senior Apartments	N		
RN14-0817-01	Willow Woods Apartments	Y		No Findings
RN96-0062-01	Wiltshire (formerly Thames Valley)	N		
RN17-0883-03	Windhaven	N		Pick up next year review
RN05-0298-01	Windover Place Apartments	N		Pick up next year review
RN19-0995-01	Wingo Apartments	Y	Y	
RN06-0319-1	Women's Addiction Recovery Manor	N		
RN13-0782-01	Woodland Senior Apts	N		
RN13-0748-01	Woodleigh Homes	Y	Y	8823 Issued and closed
RN18-0927-01	York Tower	N		Pick up next year review
RN05-0099-01	Youth Build Barrier Free Rental (a.k.a. Gyla's Grace)	Y		No Findings

MF Inspection 1

KY-00-002	Walnut Valley Apartments	N		Pick up next year review
RN19-0989-01	Wells Hill Apartments	N		
RN97-0321-01	Wellspring	N		
RN12-0231-01	Wellspring Briggs Apartments	Y		No findings
RN12-0746-01	Wellspring Tonini	N		
KY-01-082	West Liberty Family Apartments	N		
RN1-0077-01	Whitesburg Transitional Housing	N		Pick up next year review
RN18-0926-01	Whitney Woods	N		
RN05-0308-01	Williams Place Apartments	N		
RN01-0063-01	Willow Springs Senior Apartments	N		
RN14-0817-01	Willow Woods Apartments	Y		No Findings
RN96-0062-01	Wiltshire (formerly Thames Valley)	N		
RN17-0883-03	Windhaven	N		Pick up next year review
RN05-0298-01	Windover Place Apartments	N		Pick up next year review
RN19-0995-01	Wingo Apartments	Y	Y	
RN06-0319-1	Women's Addiction Recovery Manor	N		
RN13-0782-01	Woodland Senior Apts	N		
RN13-0748-01	Woodleigh Homes	Y	Y	8823 Issued and closed
RN18-0927-01	York Tower	N		Pick up next year review
RN05-0099-01	Youth Build Barrier Free Rental (a.k.a. Gyla's Grace)	Y		No Findings

MF Inspection 2

KY-00-002	Walnut Valley Apartments	N		Pick up next year review
RN19-0989-01	Wells Hill Apartments	N		
RN97-0321-01	Wellspring	N		
RN12-0231-01	Wellspring Briggs Apartments	Y		No findings
RN12-0746-01	Wellspring Tonini	N		
KY-01-082	West Liberty Family Apartments	N		
RN1-0077-01	Whitesburg Transitional Housing	N		Pick up next year review
RN18-0926-01	Whitney Woods	N		
RN05-0308-01	Williams Place Apartments	N		
RN01-0063-01	Willow Springs Senior Apartments	N		
RN14-0817-01	Willow Woods Apartments	Y		No Findings
RN96-0062-01	Wiltshire (formerly Thames Valley)	N		
RN17-0883-03	Windhaven	N		Pick up next year review
RN05-0298-01	Windover Place Apartments	N		Pick up next year review
RN19-0995-01	Wingo Apartments	Y	Y	
RN06-0319-1	Women's Addiction Recovery Manor	N		
RN13-0782-01	Woodland Senior Apts	N		
RN13-0748-01	Woodleigh Homes	Y	Y	8823 Issued and closed
RN18-0927-01	York Tower	N		Pick up next year review
RN05-0099-01	Youth Build Barrier Free Rental (a.k.a. Gyla's Grace)	Y		No Findings

MF Inspection 3

KY-00-002	Walnut Valley Apartments	N		Pick up next year review
RN19-0989-01	Wells Hill Apartments	N		
RN97-0321-01	Wellspring	N		
RN12-0231-01	Wellspring Briggs Apartments	Y		No findings
RN12-0746-01	Wellspring Tonini	N		
KY-01-082	West Liberty Family Apartments	N		
RN1-0077-01	Whitesburg Transitional Housing	N		Pick up next year review
RN18-0926-01	Whitney Woods	N		
RN05-0308-01	Williams Place Apartments	N		
RN01-0063-01	Willow Springs Senior Apartments	N		
RN14-0817-01	Willow Woods Apartments	Y		No Findings
RN96-0062-01	Wiltshire (formerly Thames Valley)	N		
RN17-0883-03	Windhaven	N		Pick up next year review
RN05-0298-01	Windover Place Apartments	N		Pick up next year review
RN19-0995-01	Wingo Apartments	Y	Y	
RN06-0319-1	Women's Addiction Recovery Manor	N		
RN13-0782-01	Woodland Senior Apts	N		
RN13-0748-01	Woodleigh Homes	Y	Y	8823 issued and closed
RN18-0927-01	York Tower	N		Pick up next year review
RN05-0099-01	Youth Build Barrier Free Rental (a.k.a. Gyla's Grace)	Y		No Findings

MF Inspection 4

CR-55 - HOPWA 91.520(e)

Identify the number of individuals assisted and the types of assistance provided

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

Number of Households Served Through:	One-year Goal	Actual
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	150	111
Tenant-based rental assistance	75	51
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	0	0
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0	0

Table 14 – HOPWA Number of Households Served

Narrative

The data source is the HOPWA KY CAPER, which is attached to this CAPER in Section CR-00.

CR-56 - HTF 91.520(h)

Describe the extent to which the grantee complied with its approved HTF allocation plan and the requirements of 24 CFR part 93.

KHC has administered its HTF program in a manner that provides suitable housing from the standpoint of facilitating and furthering full compliance with the applicable provisions of Title VI of the Civil Rights Act of 1964, the Fair Housing Act, and HUD regulations; and promotes greater choice of housing opportunities. HTF funds have been used for the creation, preservation, and rehabilitation of affordable rental housing units that serve extremely low-income families. Projects awarded HTF funds have been reviewed and underwritten for compliance with 24 CFR 93.201 (Eligible Project Costs), 24 CFR Subpart G (Project Requirements) AND 24 CFR Subpart H (Other Federal Requirements). KHC has also adhered to 24 CFR 93.202 when utilizing HTF funds for administrative and planning costs.

KHC monitors to ensure that all of the properties we've funded have a VAWA (Violence Against Women Act) plan in place. The property plans are typically to move someone in a domestic violence situation to another unit or complex under the same ownership.

Tenure Type	0 – 30% AMI	0% of 30+ to poverty line (when poverty line is higher than 30% AMI)	% of the higher of 30+ AMI or poverty line to 50% AMI	Total Occupied Units	Units Completed, Not Occupied	Total Completed Units
Rental	13	0	0	13	19	32
Homebuyer	0	0	0	0	0	0

Table 15 - CR-56 HTF Units in HTF activities completed during the period

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	1	0	0	0
Total Labor Hours	0				
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

Table 15 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0	4	0	0	2
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes,preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					

Table 16 – Qualitative Efforts - Number of Activities by Program

Narrative

1 organization that received HOME funds made 8 hires that are Section 3 residents but did not report total number of hours. 4 organizations that receive HOME funds and 2 organizations that receive HTF funds attempted to recruit low-income residents through local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods. Missing information is due to the reporting process having not yet been updated to match the new reporting format due to the significant lag between funding and construction completion.

Attachment

AI Appendix

Analysis of Impediments Appendix

CR-35: Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The state's Analysis of Impediments to Fair Housing was completed in April 2020 and remains the guiding document for KHC in affirmatively furthering fair housing for this reporting period. The AI lists state- and local municipal-level impediments to fair housing in Kentucky. All KHC recipients are required to identify which of those impediments their projects would work to eliminate, and how they planned to do so. Also, KHC revised its process for issuing Certifications of Consistency with the state's Consolidated Plan for PHAs in response to HUD's requirement that the certification state how the PHA plans or actions are consistent with the Consolidated Plan and Analysis of Impediments to Fair Housing. Currently, PHAs specify how their plans are consistent in a certification to KHC.

The Department for Local Government (DLG) informs all cities and counties, via the DLG website, of all trainings, notices, and initiatives undertaken by KHC, The Kentucky Commission on Human Rights, and The Lexington Fair Housing Council.

These steps are outlined more fully in the state's AI, but KHC has taken all due steps to implement them. In addition, KHC has taken the following actions to affirmatively further fair housing: KHC continues to review and revamp its services for the LEP population as needed, increase the number of documents translated into Spanish, and translate other documents or seek out interpreters as needed. KHC consistently reinforces its efforts to provide meaningful access to services, programs, and benefits to individuals with Limited English Proficiency. KHC displays Fair Housing posters in all KHC offices in English and Spanish. In addition, the posters are sent to funding recipients. Initial assistance to LEP clients is provided by KHC onsite staff as available to assess issues and as needed, by outside interpretation services. KHC's advertisements for public hearings includes provisions for LEP populations upon request. KHC's website is available in Spanish by accessing the Español link. At departmental levels, vital program documents are translated in Spanish to increase access to services. (Tenant Assistance Program, Single Family Programs, Kentucky Point-In-Time Count survey for the homeless, CoC Program, Emergency Solutions Grants Program, HH-ERF, etc.) KHC updated in its Language Access Plan (LAP) in January 2023.

As an administrator of housing programs, KHC provides educational and technical assistance regarding fair housing whenever possible. KHC continues to include fair housing information in all contracts with subrecipients. At the program level, KHC continues to work with all its sub-recipients who receive pass- through federal funding to expand minority participation. To ensure compliance, KHC will annually implement the Title VI self-survey by sending it to recipients receiving funding. KHC's fair housing coordinator oversees the Title VI survey process, with program recipients' responses carefully evaluated for compliance. Any survey response which is not satisfactory is sent back for further review, clarification, or investigation as needed. As part of its ongoing Title VI review efforts, KHC requires that agencies who indicate that their boards fail to have any minority members must also provide KHC with an explanation as to why.

The KHC legal department continues to present fair housing training when needed, including training all new KHC employees and providing refresher trainings to current KHC employees. In 2024, KHC trained all staff on fair housing with a larger focus on issues they may face in their job. The KHC legal department, on an ongoing basis, reviews documents submitted by KHC partners for fair housing compliance.

Additionally, KHC's Plan of Action items from the previous AI are summarized below, along with KHC's ongoing steps to address such items.

A. Work with and support the Fair Housing Task Force in accomplishing its goals

   Although the Fair Housing Task Force no longer meets regularly, KHC still advances this action item by assisting the task force's members as needed in their efforts to eliminate the impediments targeted by the task force. KHC also engages with task force members in their education and outreach efforts. Specifically, the KHC staff participated in a corporate wide training conducted by the Lexington Fair Housing Council. Additionally, KHC provided operating grants to a number of organizations advancing fair housing in Kentucky: Homeless and Housing Coalition of Kentucky, Metropolitan Housing Coalition, Kentucky Fair Housing Council, and other nonprofits across the state. KHC also began providing housing information to the Kentucky Housing Task Force as needed.

B. Require funded entities to read KHC's Analysis of Impediments, identify impediments their projects will address, and describe how they will be addressed

   KHC successfully completed this action item. KHC funding applications currently require applicants to identify which impediments their projects will address.

C. Reduce concentrations of poverty and address disconnect between local and state AIs

   KHC's Qualified Allocation Plans ("QAPs") continues to address this action item by giving preference to projects that contribute to a concerted community revitalization plan. The QAP also states that lease-purchase projects, or urban projects proposing to create new units in a qualified census tract, must submit a copy of the local jurisdiction's overall plan for revitalization, community development, and/or economic development that meet certain criteria. In addition, KHC's QAPs incentivize development of new multifamily housing in areas of opportunity (close to jobs, good schools, transportation, etc.).

D. Require developers of standard rental housing that are funded by KHC to adhere to the Uniform Residential Landlord Tenant Act (URLTA)

   KHC successfully completed this action item. KHC's Legal Department reviews sample lease agreements from developers to confirm that URLTA provisions are included.

E. Consult the AI in planning decisions and hold periodic public hearings to update it

   KHC reviews funding applications, which must identify which impediments a proposed project will address. Additionally, KHC will continue to evaluate any updates needed in future AIs.

F. Review fair housing impacts to each KHC department biennially and incorporate needed changes

KHC employees receive fair housing training and various departments are involved in KHC's Title VI Implementation Plan process annually.

G. Proactively serve the LEP population in Kentucky.

KHC continuously engages in activities related to this action item. KHC continues to provide language interpretation services to those needed. Also, KHC's website can be converted to Spanish and several other languages. KHC is proactive in translating KHC's brochures and flyers. Also, bilingual, fillable marketing materials are made available to KHC's approved lenders and real estate agents to customize and expand their marketing and community outreach.

KHC takes additional ongoing steps to translate vital documents to comply with its language access policy. Videos produced by KHC are not only subtitled in English for those with limited hearing but are also available in Spanish for LEP customers. KHC's AI was translated into Spanish. Similar translation was done for the K-Count, which is a point-in-time count of the Kentucky homeless population; the KY Balance of State Continuum of Care Survey; and all KHC public notices. The KHC Section 8 tenant portal provides information available in Spanish.

The creative implementation of KHC's LEP efforts is helping more and more households with LEP in Kentucky achieve homeownership. The effectiveness of KHC's efforts is seen in the fact that partners across the state increasingly report finding KHC's translated materials useful for outreach, training, and other housing events.

2019-2020 Identified Impediment	Actions Taken to Address Impediment
Lack of Affordable Housing in a variety of locations	Kentucky Housing Corporation's (KHC) continues to work to increase affordable housing across the Commonwealth by 1) continuing to allocate LIHTC funding to projects, 2) providing the Down Payment Closing Cost Assistance Program and the Homebuyer Loan Program, 3) preserving the existing affordable housing inventory with the Homeowner Rehab Program and the Weatherization Assistance Program, 4) preserving affordable rental assistance with the Tenant based and Project based Rental Assistance Programs, 5) seeking Continuum of Care funding for rapid rehousing and permanent supportive housing developments, 6) utilizing tools to connect people to housing, and 7) advocating for affordable housing resources among local, State, and Congressional delegations. 1) KHC continues to allocate LIHTC funding to projects. KHC's Qualified Allocation Plan (QAP) gives preference to projects that contribute to a concerted community revitalization plan. It also includes significant developer incentives to expand housing choice in higher opportunity areas. In a largely rural state like Kentucky, however, the need for creating new, decent, and safe affordable housing in rural areas is also great. KHC continues to work to strike a balance between the two. KHC also offers scoring incentives for siting projects in low-poverty census tracts and in counties where there are fewer affordable units available. KHC's Multifamily Guidelines provide that urban projects proposing to create new units in a qualified census tract must submit a copy of the local jurisdiction's overall plan for revitalization, community development, and/or economic development that meet certain criteria. 2) KHC has a Down Payment Assistance Programs for homebuyers with low and moderate incomes to assist Kentuckians with barriers to homeownership. Additionally, when it is possible and allowable, KHC may leverage its DAP with

	other existing community programs to expand further access to homeownership. To assist more potential home buyers with inflation and increasing home prices and property taxes, KHC recently increased the allowable amounts for its DAP offering. 3) In Fiscal Year 2025, KHC awarded $1.2 million from the state's Affordable Housing Trust Funds (AHTF) to 11agencies for to support home repairs. Using FY25and prior years' AHTF funds, 106 units received repairs during FY 25. Under the Weatherization Assistance Program, KHC awarded 20 subgrantees weatherization funding using Department of Energy (DOE) and Low-Income Home Energy Assistance Program (LIHEAP) funds. KHC awarded an additional $18 Million in multi-year Bipartisan Infrastructure Law (BIL) funding for weatherization in FY 2023, which carried forward to FY25. To ensure measures are installed correctly, subgrantee crews and contractors receive training from KHC's Residential Energy Efficiency Training Center and KHC-trained Quality Control Inspectors inspect each unit upon completion for quality of work. In FY 25, 302 units received DOE-funded energy assistance improvements, 387 units received LIHEAP-funded weatherization measures, and 236units received BIL-funded improvements. Of these units, 65 also received DOE Weatherization Readiness improvements that made their units eligible to receive weatherization assistance. 4) KHC's Tenant-based and Project-based rental assistance programs continue to assist thousands of Kentuckians find safe, affordable housing. The housing choice voucher (HCV) program often focuses on those with the greatest need, including individuals with disabilities, that are homeless, and those recovering from substance abuse. Additionally, June 2023, the HCV program was awarded 25 Stability Vouchers to assist individuals and families who are currently experiencing

	homelessness, at risk of homelessness, fleeing or attempting to flee domestic violence, dating violence, stalking, sexual assault, and Veterans and families that include a veteran family member. In August 2022, the HCV program awarded 47 Fair Share Vouchers to assist survivors of domestic violence, or individuals and families who are homeless, as defined in section 103(a) of the McKinney-Vento Homeless Assistance Act. 5) In the 2021 Continuum of Care competition, the Kentucky Balance of State Continuum of Care (KY BoS CoC) picked up two new regional Permanent Supportive Housing (PSH) projects, in Northern and Central Kentucky. The KY BoS CoC also approved an expansion project on an existing Permanent Supportive Housing program in Western KY which will allow more chronically homeless households to be served with vital PSH resources in the region. Additionally, the KY BoS CoC was awarded approximately $1,500,000 in Domestic Violence Bonus projects. This funded an expansion of Rapid Re-Housing resources for survivors of domestic violence throughout the 118-county KY BoS CoC. In the 2022 Continuum of Care Special NOFO for Unsheltered and Rural Homelessness, the KY BoS CoC was awarded: $5,327,321 to support: 9 new PSH projects serving rural communities and unsheltered populations; .8 new street outreach projects to identify persons experiencing unsheltered homelessness; $815,287 to support the work of the KHC Housing Connector Team in 99 rural counties and $459,000 in additional funds to support KY BoS CoC planning and Homelessness Management Information System (HMIS) costs. In the 2023 Continuum of Care Competition, the KY BoS CoC was awarded one new PSH project in southeastern Kentucky and the expansion of one Rapid Re-Housing project in eastern Kentucky. Other efforts to expand and preserve Rapid Re-Housing

	include the continuation of programs established using the ESG CARES Act (ESG-CV) allocation to KHC with Emergency Rental Assistance 2 (ERA2) funds. KHC allocated the majority of ESG-CV funds to additional Rapid Re-Housing projects. This significantly increased the availability of permanent housing assistance for people experiencing homelessness. With the CARES Act allocations of ESG funds, the KY BoS CoC has been able to build Rapid Re-Housing coverage across the entire 118 county Continuum for the first time in its history. KHC was able to sustain that accomplishment with ERA2 funding after ESG-CV was fully expended. In the 2024 CoC Competition, the KY BoS CoC was awarded: 2 new PSH projects serving the Pennyrile and Gateway regions; 1 new RRH project serving the Pennyrile Region; 2 new DV Bonus projects; and a grant to expand the Coordinated Entry project that includes the launch of a homelessness assistance hotline. 6) To connect people to housing, KHC contracted with Padmission to develop a Kentucky Balance of State (KY BoS) centralized landlord engagement and Permanent Supportive Housing (PSH)/Rapid Re-Housing (RRH)/Housing Choice Voucher (HCV) housing location platform. This tool supports both the 118-county KY BoS CoC and KHC's HCV program that serves 87 counties. Padmission will allow landlords to update vacancies in real time, identify which programs they will accept, and provide unit pictures and specifications to streamline the housing search process for case managers and tenants alike. KHC employs a KY BoS Housing Navigation Specialist to serve as the Padmission Administrator, as well as to assist BoS providers with trouble shooting housing navigation and provide program and landlord training across the KY BoS CoC. Additionally, KHC received a new Coordinated Entry-Supportive Services Only grant in the 2021 CoC competition to

	help support this important housing navigation work in the BoS CoC. In 2025, KHC linked its multifamily portfolio reporting system with Padmission and required that units in the portfolio participate. This led to the Padmission participating unit count increasing from 4634 in March 2025 to 41,912 units in June 2025. In 2022, KHC also launched the Housing Connector program, which is designed to provide housing application and navigation services to households with a history of homelessness using Mainstream and Emergency Housing Vouchers. In the 2022 Continuum of Care Special NOFO, Kentucky Housing Corporation was funded to support Housing Connector services in rural areas for those using these specialized vouchers, HUD Stability Vouchers, and new rural PSH vouchers awarded through the Special NOFO competition. , As of July 2025, the HCT_has assisted 1,892 households using Mainstream, Emergency Housing Vouchers, and Stability Vouchers since program launch and also assisted 209 of those households with voucher recertifications. 7) KHC remains committed to its legislative advocacy at the federal and state level. Efforts have included monitoring legislation at the federal and state level, providing comments to state legislation, sending legislative advocacy letters to its federal congressional delegation, and joining in legislative advocacy letters to members of Congress drafted by the National Council of State Housing Agencies.

Lack of Resources for Fair Housing Education, Outreach, and Enforcement	KHC is committed to increasing the resources for fair housing education, outreach and enforcement by 1) continuing to financially and administratively support bilingual housing counseling and education efforts; 2) promoting and marketing the "Simply Home" exhibit across Kentucky; 3) collaborating with the Kentucky Commission on Human Rights and the Lexington Fair Housing Council to expand education and outreach efforts; and 4) continuing marketing, outreach, and engagement activities across the Commonwealth. 1) KHC remains committed to financially supporting bilingual housing counseling and education efforts. It is KHC's consistent practice to identify and partner with agencies in the Commonwealth who successfully provide bilingual housing counseling and education to the populations KHC serves, including REACH, Inc. (statewide), Brighton Center (statewide), Kentucky Refugees Ministries (statewide), Louisville Urban League (Jefferson County), Housing Partnership Inc (Jefferson County), and other similar organizations throughout the Commonwealth who can service LEP clients. Beyond that, all counseling agencies must have a Language Access Plan to address how they will provide services to LEP clients. KHC has engaged ASL interpreting services to establish a contracting relationship and to coordinate future services for sign language interpreting and captioning services, both onsite and online. 2) KHC continues to maintain its strong working relationships with the Kentucky Fair Housing Council, (formerly known as the Lexington Fair Housing Council), the Kentucky Commission on Human Rights, and similar agencies and organizations that handle fair housing matters. KHC uses these relationships as a referral network when fair housing complaints are reported to KHC. KHC also collaborates with these groups on how to address fair housing

	issues when they arise. KHC continues to provide monetary and administrative support to these fair housing organizations for their trainings and other activities. 3) Finally, KHC is continuing to market, reach out to Kentuckians, and provide engagement activities throughout Kentucky. Recently, KHC provided operating grants to several organizations advancing fair housing in Kentucky, including the Homeless and Housing Coalition of Kentucky, Metropolitan Housing Coalition, Lexington Fair Housing Council, and other nonprofits across the state. KHC's Mortgage Production Administrators support and engage multicultural populations in the Commonwealth through marketing, outreach, education, and engagement activities with our lending and real estate partnerships.
Lack of Resources to Support Low and Moderate Income Households	KHC recognizes that addressing certain impediments is beyond the reach of their programmatic abilities and control and yet remains committed to assisting Kentuckians find decent and affordable housing. By assisting Kentuckians with knowing their rights to fair housing and providing programs such as Down Payment Assistance and administering the Housing Choice Voucher Program, KHC can relieve some financial strain on Kentuckians.

Lack of Expanded Protected Classes	The Kentucky Fair Housing Act does not currently include protections for the LGBT community, the elderly, or those receiving government benefits. However, KHC adopted the protections afforded under the HUD Equal Access Rule and requires any partner applying for KHC funding to adhere to them, whether they originate from HUD or from some other source. KHC examines documentation from our partners to ensure that they prohibit the denial of access to housing based on actual or perceived sexual orientation, gender identity, or marital status. Additionally, KHC's Multifamily department continues to require all applicants requesting federal funding to submit an Affirmative Fair Housing Marketing Plan (properties with five or more units), Fair Housing Plan, Title VI Self-Survey and Statement of Assurance, and a Section 504 Self-Evaluation.
Lack of Adoption of the Uniform Residential Landlord Tenant Act (URLTA) by the State Legislature on a statewide basis	KHC recently supported legislation introduced in Kentucky to adopt the URLTA. Despite the legislation not being signed into law, KHC requires all Multifamily applicants requesting any type of KHC funding to provide a Tenant Selection Plan and a sample of their Tenant Lease, which must adhere to the Uniform Residential Landlord Tenant Act (URLTA).

ESG CAPER

Sage HMIS REPORTING REPOSITORY

Submission Overview: ESG: CAPER

Report: **CAPER** Period: **7/1/2024 - 6/30/2025** Your user level here: **Data Entry and Account Admin**

Step 1: Dates

7/1/2024 to 6/30/2025

Step 2: Contact Information

First Name	Margaret Ann
Middle Name	
Last Name	Smith
Suffix	
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Step 4: Grant Information

Emergency Shelter Rehab/Conversion

Did you create additional shelter beds/units through an ESG-funded rehab project	No
Did you create additional shelter beds/units through an ESG-funded conversion project	No

Data Participation Information

Are there any funded projects, except HMIS or Admin, which are not listed on the Project, Links and Uploads form? This includes projects in the HMIS and from VSP	No

Step 5: Project Outcomes

Project outcomes are required for all CAPERS where the program year start date is 1-1-2021 or later. This form replaces the narrative in CR-70 of the eCon Planning Suite.

From the Action Plan that covered ESG for this reporting period copy and paste or retype the information in Question 5 on screen AP-90: "Describe performance standards for evaluating ESG."

KHC has implemented ESG Performance Standards for all subrecipient agencies. The primary outcomes KHC will monitor will be those established by HUD as part of the CoC System Performance Measures that are relevant to ESG programs, which includes:
- Reduction in the average and median length of time persons remain homeless;
- Reduction in the percent of persons who return to homelessness;
- Reduction in the number of persons who are homeless;
- Number of persons who become homeless for the first time;
- Successful placement from Street Outreach; and
- Successful placement in or retention of Permanent Housing

KHC will also focus on outcomes established in All In: The Federal Strategic Plan to Prevent and End Homelessness, which calls for coordinated efforts to end homelessness for veterans, youth, families, and chronically homeless in addition to persons experiencing homelessness overall.

Based on the information from the Action Plan response previously provided to HUD:

1. Briefly describe how you met the performance standards identified in A-90 this program year. *If they are not measurable as written type in N/A as the answer.*

Based off of KY Balance of State CoC System Performance Measures, overall, KHC was able to meet performance standards by continuing system-wide coordination and increasing ESG-funded interventions across the largely rural CoC that continued to be enhanced by ERA2 funded activities. Using a combination of ESG, HOME-ARP and special CoC funding, KHC successfully funded Street Outreach throughout to the Balance of State, with services now covering nearly all of the 118-county Balance of State CoC. The Kentucky Balance of State secured SNOFO and HOME-ARP funds to continue ESG-CV Street Outreach program capacity and coverage. Likewise, the Kentucky Balance of State also secured ERA2 funds to continue ESG-CV built capacity for RRH and prevention services across the CoC. The Kentucky Balance of State has seen that those exiting from SO projects had an increase of 11.53% in successful placement into positive destinations from FY2023 to FY2024. The Kentucky Balance of State saw a decrease in both the average and median lengths of time homeless for RRH projects as well as a reduction in the percentage of returns to homelessness within 2 years for Street Outreach, ES and TH projects showcasing our progress towards making homelessness brief and non-recurring.

2. Briefly describe what you did not meet and why. *If they are not measurable as written type in N/A as the answer.*

As documented by the annual PIT Count, the Kentucky Balance of State CoC saw an overall slight increase of people experiencing homelessness. While there was a slight decrease in exists to permanent housing from emergency shelter, the percentage of those exiting to permeant housing from street outreach saw an increase. In addition, the percentage of those retaining permeant housing or exiting to permeant housing from PSH also saw an increase. The decrease for emergency shelter exits can be attributed to the ongoing economic harm caused by various natural disasters in Kentucky, increases in rental costs statewide, and a reduced inventory of available and affordable rental units in all communities. Additionally, the increased homelessness response capacity created by additional HOME-ARP, ERA2 and CoC funding being available for permanent housing ensured more persons experiencing homelessness had access to housing services who may have not been served otherwise.

OR

3. If your standards were not written as measurable, provide a sample of what you will change them to in the future? *If they were measurable and you answered above type in N/A as the answer.*

N/A

Step 6: Financial Information

ESG Information from IDIS

As of 8/15/2025

FY	Grant Number	Current Authorized Amount	Funds Committed By Recipient	Funds Drawn	Balance Remaining	Obligation Date	Expenditur
2024	E24DC210001	$2,669,926.00	$2,599,072.00	$1,595,601.29	$1,074,324.71	9/18/2024	9/18/2026
2023	E23DC210001	$2,656,768.00	$2,656,768.00	$2,656,768.00	$0	8/15/2023	8/15/2025
2022	E22DC210001	$2,646,300.00	$2,646,300.00	$2,646,300.00	$0	11/10/2022	11/10/202
2021	E21DC210001	$2,595,355.00	$2,595,353.48	$2,595,353.48	$1.52	1/3/2022	1/3/2024
2020	E20DC210001	$2,552,621.79	$2,552,621.79	$2,552,621.79	$0	1/15/2021	1/15/2023
2019	E19DC210001	$2,454,966.00	$2,454,966.00	$2,454,966.00	$0	8/27/2019	8/27/2021
2018	E18DC210001	$2,365,442.00	$2,365,442.00	$2,365,442.00	$0	9/12/2018	9/12/2020
2017	E17DC210001	$3,119,879.00	$3,119,879.00	$3,119,879.00	$0	10/19/2017	10/19/201
2016	E16DC210001	$2,397,901.00	$2,397,901.00	$2,397,901.00	$0	8/22/2016	8/22/2018
2015	E15DC210001	$2,417,144.70	$2,417,144.70	$2,417,144.70	$0	8/6/2015	8/6/2017
Total		$30,048,487.40	$29,977,631.88	$28,974,161.17	$1,074,326.23		

Expenditures	2024 Yes	2023 Yes	2022 No	2021 No	2020 No	2019 No	2018 No
	FY2024 Annual ESG Funds for	FY2023 Annual ESG Funds for					
Homelessness Prevention	Non-COVID	Non-COVID					
Rental Assistance	23,231.85	65,206.82					
Relocation and Stabilization Services - Financial Assistance	6,961.76	7,600.98					
Relocation and Stabilization Services - Services	6,558.27	9,675.86					
Hazard Pay *(unique activity)*							
Landlord Incentives *(unique activity)*							
Volunteer Incentives *(unique activity)*							
Training *(unique activity)*							
Homeless Prevention Expenses	36,751.88	82,483.66					
	FY2024 Annual ESG Funds for	FY2023 Annual ESG Funds for					
Rapid Re-Housing	Non-COVID	Non-COVID					
Rental Assistance	157,645.50	127,639.90					
Relocation and Stabilization Services - Financial Assistance	79,717.55	25,688.10					
Relocation and Stabilization Services - Services	141,043.71	61,938.29					
Hazard Pay *(unique activity)*							
Landlord Incentives *(unique activity)*							
Volunteer Incentives *(unique activity)*							
Training *(unique activity)*							
RRH Expenses	378,406.76	215,266.29					
	FY2024 Annual ESG Funds for	FY2023 Annual ESG Funds for					
Emergency Shelter	Non-COVID	Non-COVID					
Essential Services	126,381.97	42,482.60					
Operations	743,076.89	337,061.71					
Renovation							
Major Rehab							
Conversion							

Hazard Pay *(unique activity)*		
Volunteer Incentives *(unique activity)*		
Training *(unique activity)*		
Emergency Shelter Expenses	869,458.86	379,544.31
	FY2024 Annual ESG Funds for	FY2023 Annual ESG Funds for
Temporary Emergency Shelter	Non-COVID	Non-COVID
Essential Services		
Operations		
Leasing existing real property or temporary structures		
Acquisition		
Renovation		
Hazard Pay *(unique activity)*		
Volunteer Incentives *(unique activity)*		
Training *(unique activity)*		
Other Shelter Costs		
Temporary Emergency Shelter Expenses		
	FY2024 Annual ESG Funds for	FY2023 Annual ESG Funds for
Street Outreach	Non-COVID	Non-COVID
Essential Services	3,375.35	9,832.54
Hazard Pay *(unique activity)*		
Volunteer Incentives *(unique activity)*		
Training *(unique activity)*		
Handwashing Stations/Portable Bathrooms *(unique activity)*		
Street Outreach Expenses	3,375.35	9,832.54
	FY2024 Annual ESG Funds for	FY2023 Annual ESG Funds for
Other ESG Expenditures	Non-COVID	Non-COVID
Cell Phones - for persons in CoC/YHDP funded projects *(unique activity)*		
Coordinated Entry COVID Enhancements *(unique activity)*		
Training *(unique activity)*		
Vaccine Incentives *(unique activity)*		
HMIS	34,039.84	27,063.90
Administration	131,894.48	35,778.02
Other Expenses	165,934.32	62,841.92
	FY2024 Annual ESG Funds for	FY2023 Annual ESG Funds for
	Non-COVID	Non-COVID
Total Expenditures	1,453,927.17	749,968.72
Match	131,129.54	35,778.02
Total ESG expenditures plus match	1,585,056.71	785,746.74

Total expenditures plus match for all years

Step 7: Sources of Match

	FY2024	FY2023	FY2022	FY2021	FY2020	FY2019	FY2018	FY2017	FY2016	FY2015
Total regular ESG plus COVID expenditures brought forward	$1,446,285.10	$749,968.72	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total ESG used for COVID brought forward	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total ESG used for regular expenses which requires a match	$1,446,285.10	$749,968.72	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Match numbers from financial form	$131,129.54	$35,778.02	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Match Percentage	9.06%	4.77%	0%	0%	0%	0%	0%	0%	0%	0%

Match Source	FY2024	FY2023	FY2022	FY2021	FY2020	FY2019	FY2018	FY2017	FY2016	FY2015
Other Non-ESG HUD Funds	160,800.00	146,367.12								
Other Federal Funds	341,133.85	54,433.05								
State Government	177,224.68	255,305.87								
Local Government	16,786.34	2,220.69								
Private Funds	402,196.06	276,841.73	28,960.96							
Other	735,397.92	267,086.52								
Fees										
Program Income	31,820.69	9,669.05								
Total Cash Match	1,865,359.54	1,011,924.03	28,960.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Non Cash Match										
Total Match	1,865,359.54	1,011,924.03	28,960.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Step 8: Program Income

Program income is the income received by the recipient or subrecipient directly generated by a grant supported activity. Program income is defined in 2 CFR §200.307. More information is also available in the ESG CAPER Guidebook in the resources tab above.

Did the recipient earn program income from any ESG project during the program year?

HOPWA CAPER

Housing Opportunities for Persons With AIDS (HOPWA) Program

Revised: 05/01/2025

Consolidated APR/CAPER – HOPWA Grantee

OMB Approval No. 2506-0133 (Expiration Date: 12/31/2027)

Burden Statement

The purpose of this information collection is to meet the Housing Opportunities for Persons With AIDS (HOPWA) annual reporting requirements. Reporting is required for all HOPWA grantees pursuant to 42 U.S.C. § 12911; 24 CFR §§ 574.520(a) and (b); and 24 CFR § 91.520(f). The information collected on this form is required to obtain a benefit. It will not be confidential. The public reporting burden for this collection of information is estimated to average 40 hours, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. This includes the time for collecting, reviewing, and reporting the data. HUD may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a currently valid OMB control number. OMB Approval No. 2506-0133 (Expiration Date: 12/31/2027).

Term	Definition
Viral Suppression	When the load or volume of HIV virus present in a person's blood is measured at less than 200 copies per milliliter of blood.
Adjustment for Duplication	Removal of duplicate entries when a household/unit received more than one type of HOPWA assistance, which enables the calculation of unduplicated output totals. For example, if a household received both HOPWA TBRA and HOPWA PHP from the same project sponsor, adjusting for duplication would ensure that household was only counted once when calculating the HOPWA housing subsidy assistance household total.
Administrative Agent	An entity the grantee has selected to carry out administrative activities on behalf of the grantee. When a grantee utilizes another organization to carry out some or all of the grantee's administrative functions, the administrative activities, costs, and terms of payment should be clearly delineated in a contract or other written agreement between the parties. All costs associated with administering the grant, whether incurred by the grantee or the other organization, are subject to the 3% administrative cost limit. For the purposes of HOPWA annual performance reporting, the administrative agent would not complete a separate "Provider Workbook."
Administrative Costs	Costs for general management, oversight, coordination, evaluation, and reporting (24 CFR § 574.3). By statute, grantee administrative costs are limited to 3% of the total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive (42 U.S.C. § 12911).
Anti-Retroviral Therapy	A use of a combination of medications to treat HIV.
Area Median Income (AMI)	The Department of Housing and Urban Development (HUD) sets income limits that determine eligibility for assisted housing programs including the HOPWA program. HUD develops income limits based on Median Family Income estimates and Fair Market Rent area definitions for each metropolitan area, parts of some metropolitan areas, and each non-metropolitan county. AMI values vary by location and are published at https://www.huduser.gov/portal/datasets/il.html
Beneficiary(ies)	All members of a household (with or without HIV) who benefitted from HOPWA assistance during the operating year, not including the HOPWA-eligible individual (see definition).
Chronically Homeless Person	A person defined as chronically homeless under 24 CFR 578.3. ((1) A homeless individual with a disability as defined in section 401(9) of the McKinney-Vento Assistance Act (42 U.S.C. 11360(9)) who: a) lives in a place not meant for human habitation, a safe haven, or in an emergency shelter, and b) has been homeless and living as described for at least 12 months or on at least 4 separate occasions in the last 3 years, as long as the combined occasions equal at least 12 months and each break in homelessness separating the occasions included at least 7 consecutive night of not living as described; (2) An individual who has been residing in an institutional care facility, including jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria of this definition before entering that facility; or (3) A family with an adult head of household (or, if there is no adult in the family, a minor head of household) who meets all of the criteria of this definition, including a family whose composition has fluctuated while the head of household has been homeless).)
Contractor	A contractor is an entity that receives a legal instrument (contract) by which a grantee or project sponsor purchases property or services needed to carry out the project or program under a Federal award. The purpose of the contract is to obtain goods and services for the grantee/project sponsor's own use and creates a procurement relationship with the contractor. Characteristics indicative of a procurement relationship between the grantee and a contractor are when the contractor: provides the goods and services within normal business operations; provides similar goods or services to many different purchasers; normally operates in a competitive environment; provides goods or services that are ancillary to the operation of the HOPWA program; and is not subject to compliance requirements of the HOPWA program as a result of the agreement, though similar requirements may apply for other reasons (2 CFR 200.331(b)). For purposes of HOPWA annual performance reporting, contractors do not submit a separate "Provider Workbook."
Facility-Based Housing Assistance	Leasing, operating, and hotel/motel expenditures to support units or facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.
Faith-Based Organization	Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are incorporated separately from congregations and national networks.
Grassroots Organization	An organization that is headquartered in the local community where it provides services, has a social services budget of $300,000 or less annually, and has six or fewer full-time equivalent employees. Local affiliates of national organizations are not considered "grassroots."
HOPWA-Eligible Individual	The one low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered "Head of Household." A child may also qualify the household for HOPWA assistance. When the annual performance report asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be considered a beneficiary(s).
Housing Information Services	Costs to provide counseling, information, or referral services to assist an eligible person to locate, acquire, finance, and maintain housing (24 CFR § 574.300(b)(1)). Some eligible costs under Housing Information Services include staff time to assist eligible clients in searching for or locating appropriate housing whether HOPWA-subsidized or not; staff time to provide fair housing guidance for eligible households who may encounter discrimination on the basis of race, color, religion, sex, age, national origin, familial status, or disability; staff time to provide housing counseling to acquire and finance housing; and development and use of Homeless Management Information System (HMIS) elements to coordinate housing assistance for eligible households. HMIS costs billed to housing information services must be pro-rated and not include HMIS reporting. Use of HMIS for reporting purposes is considered an administrative activity and must be billed to administrative costs.
HOPWA Housing Subsidy Assistance Total	The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the program year for formula grantees and the operating year for competitive grantees.
Household	A single individual or a family, as defined in 24 CFR 574.3. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-in Aides (see definition for Live-in Aide) and non-household members (e.g., a shared housing arrangement with a roommate) who resided in the unit are not reported in the annual performance report.
Improved HIV Viral Load	A reduction in the load or volume of HIV present in the HOPWA-eligible individual's blood at the end of the operating year compared to the beginning of the operating year. Most people with HIV/AIDS (PWH) who are engaged in medical care have routine laboratory tests. The HOPWA-eligible individual's two most recent laboratory reports can be used to determine viral load improvement, even if the first laboratory test was performed in a prior operating year.
In-kind Leveraged Resources	These are additional types of support provided to assist HOPWA-eligible individuals such as volunteer services, materials, use of equipment, and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the criteria described in 2 CFR part 200. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sale, advertised prices, appraisals, or other information for comparable property similarly situated.

Leasing Costs	Costs used to lease all or a portion of a building as needed to provide housing to eligible households. For eligible individuals or families unable to hold leases in their names, funding may be used to "master lease" units, where the eligible households choose the units, the grantee or project sponsor leases the units and pays the full rent to the landlord, and the eligible households pay the grantee or project sponsor the amount required by 24 CFR 574.310(d). This type of master leasing can be administered as "turn-key" housing assistance, to be replaced with Tenant-Based Rental Assistance (TBRA) if the landlord agrees to transfer the lease to the eligible person. Funding may also be used to master lease units to be operated as transitional housing for eligible households. For example, post-incarceration programs often lease a unit to temporarily house an eligible household returning to the community until other more permanent housing arrangements can be made. The lease is always in the organization's name. The furniture, housing equipment, and supplies, eligible under the operating budget line item, belong to the organization and remain in the unit for the next household's use. Eligible leasing costs include the cost to lease a housing facility or scattered-site units, staff time to negotiate lease terms with lessor or landlord, and annual housing inspections to ensure HOPWA habitability standards are met for scattered-site units assisted with Leasing.
Leveraged Funds	The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources. Leveraged funds are used to further support HOPWA clients receiving assistance during the operating year for formula grants, or under the applicable competitive grant.
Live-In Aide	A person who resides with the HOPWA-Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See 24 CFR 5.403 and the HOPWA Grantee Oversight Resource Guide for additional reference.
Master Leasing	Applies to the leasing of units of housing (scattered-sites or entire buildings) from a landlord by a nonprofit or public agency that subleases the units to HOPWA-eligible tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions, or lack of sufficient income.
Minimum Use Periods	Grantees that used HOPWA funding for new construction, acquisition, conversion, lease, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible individuals for a 10-year period. In the case of non-substantial rehabilitation or repair of a building or structure, the minimum use period is not less than 3 years. If no further HOPWA funds are used to support the facility, in place of completing the "CAP DEV" tab in the Performance Report Worksheet, the grantee must complete an "Annual Report of Continued Project Operation" throughout the required use periods. This report is found on the "STEWARD" tab of the Grantee Workbook.
Medically Assisted Living Facilities	HOPWA facility-based housing that assists residents with most or all activities of daily living, such as meals, bathing, dressing, and toileting. Regular medical care, supervision, and rehabilitation are also often available.
Operating Costs	Costs of operating a housing facility owned or leased by the grantee or project sponsor, to the extent the costs are necessary to house eligible households. Eligible operating costs include utilities, property insurance, minor repairs, and upkeep of the facility, maintenance both inside and outside the facility, procurement and contracting of services for facility operation or maintenance, furniture and appliances that will remain with the facility, food purchases and kitchen operation for HOPWA household at the facility, and staff time for directing any of the eligible operating costs mentioned above at the facility for eligible households (24 CFR §574.300(b)(8)).
Operating Year – Competitive grantees	HOPWA competitive grants are awarded for a 3-year period of performance with annual performance reports submitted for each of the 3 operating years. The information contained in this performance report should reflect the grantee's operating year with the beginning date determined at the time the grant agreement is signed. Project sponsor accomplishment information must coincide with the operating year this Performance Report covers. Any change to the period of performance requires the approval of HUD by amendment, such as an extension for one additional operating year. A PSH renewal/replacement grant start date would be coordinated with the close out of the existing grant. Grantees with an approved extension period of less than 6 months must submit the Performance Report for the third year of the grant term at the end of the approved extension period and incorporate data from the additional months. Grantees with an approved extension period of 6 months or more must turn in a Performance Report at the end of the operating year and submit a separate extension Performance Report at the end of the extension period.
Operating Year – Formula grantees	HOPWA Formula Grantees follow the Grantee Program Year as established by the Consolidated Planning Processes. All CPD Programs (HOME/ESG/CDBG/HOPWA) use the same 12-month period as their Operating Year for performance reporting. The information contained in each annual performance report must represent a one-year time period of HOPWA program operation that coincides with the grantee's program year. HOPWA Formula Grantees are annually awarded grants with a 3-year period of performance, as established by the Grantee signature date on the Grant Agreement. Since Grant period of performances vary from Fiscal Year to Fiscal Year, and do not necessarily coincide with a Grantee's Operating Year, funds from more than one HOPWA formula grant awarded to the same grantee may be used during an operating year and the annual performance report must capture all formula grant funding used during the operating year. Project sponsor accomplishment information must also align with the operating year the annual performance report covers.
Outcome	The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness and improve access to HIV treatment and other health care and support.
Output	The number of units of housing or households that receive HOPWA assistance during the operating year.
Permanent Housing Placement (PHP)	Eligible costs under PHP include security deposits not to exceed two months of rent, rental application fees, credit checks, one-time utility hook-up fees paid directly to the utility company, utility arrears only if the cost is creating a barrier to establishing permanent housing in a new unit, rent arrears only if past due rent debt at a prior unit is a barrier to accessing a new unit, initial housing inspections, reasonable travel costs to units for initial housing inspections, staff time to review and identify causes for eviction and responsibilities of the tenant within the lease, staff time for assisting clients with executing the lease, and staff time for resolving landlord issues directly related to the PHP assistance being provided. PHP can be used in conjunction with TBRA where PHP pays the security deposit and TBRA covers ongoing monthly rent payments starting with the first month. PHP must only be used to assist the client in entering permanent housing. PHP must never be used for monthly rent or on-going utility costs where a client is already in permanent housing. Although PHP is included as a supportive service under 24 CFR 574.300(b)(7), HUD has established a dedicated BLI for PHP to distinguish it from other supportive services.
Program Income	As defined in 2 CFR 200.1, program income is income earned by the grantee or project sponsor that is directly generated by a supported activity or earned as a result of the grant during the period of performance (except as provided by 2 CFR 200.307). See grant administration requirements on program income at 2 CFR 200.307 and the Federal award.
Project-Based Rental Assistance (PBRA)	A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor. Assistance is tied directly to the properties and is not portable or transferable.
Project Sponsor Organizations	Per HOPWA regulations at 24 CFR 574.3, any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide performance data on households served and funds expended.
Resource Identification	Resource identification funds may be used to establish, coordinate, and develop permanent housing assistance resources for eligible persons (including conducting preliminary research and making expenditures necessary to determine the feasibility of specific housing-related initiatives) [24 CFR § 574.300(b)(2)]. Activities can include increasing coordination with local initiatives, systems, or strategies (such as the local Continuum of Care or Ryan White Planning Council) to house HOPWA-eligible individuals, development of new housing resources, and conducting community needs assessments to inform system design.
Rural	For purposes of HOPWA reporting, a rural county is a county in which: (1) Has no part of it within an area designated as a standard metropolitan statistical area by the Office of Management and Budget; or (2) Is within an area designated as a metropolitan statistical area or considered as part of a metropolitan statistical area and at least 75% of its population is local on U.S. Census blocks classified as non-urban; or (3) is located in a state that has a population density of less than 30 persons per square mile (as reported in the most recent decennial census), and of which at least 1.25% of the total acreage of such State is under Federal jurisdiction.
Short-Term Rent, Mortgage, and Utility (STRMU) Assistance	Short-term rent, mortgage, and utility payments to prevent the homelessness of the tenant or mortgagor of a dwelling (24 CFR 574.300(b)(6)). Eligible STRMU costs include up to 21 weeks of the HOPWA-eligible individual's rent, mortgage, and/or utility costs, and the costs of staff time to review and determine household's need for STRMU assistance and make the STRMU payments. For the purposes of STRMU assistance, to the extent that taxes, insurance, condominium fees, or other building operation costs are included in the monthly mortgage payment either by federal regulation or the terms of the mortgage, these expenses are eligible to be included in the STRMU mortgage assistance payments. STRMU mortgage assistance for taxes, insurance, or condo fees that are not included on the monthly mortgage statement are not eligible.
Stewardship Units	Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction, and/or rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the 3-year use agreement if rehabilitation is non-substantial and to the 10-year use agreement if rehabilitation is substantial.
Sub-Recipient	For the purposes of the HOPWA program, a sub-recipient is an organization that receives funds under a contract with the project sponsor to carry out eligible HOPWA activities. For the purposes of HOPWA annual performance reporting, a sub-recipient organization does not need to submit a separate "Provider Workbook." The sub-recipient's HOPWA activities should be included in the "Provider Workbook" of the project sponsor with whom they have a contract.

Supportive Services	Costs include providing housing stability services, assistance in gaining access to mainstream resources, public benefits, healthcare and support positive health outcomes. However, health services may only be provided to individuals with acquired immunodeficiency syndrome or related diseases and not to family members of these individuals. Eligible supportive services costs include staff time to develop, update and review individualized housing and service plans for clients; staff time to connect households to appropriate services and treatment in accordance with their housing and service plans, management-level consultation (case staffing); health and mental health assessment services; direct outpatient treatment by licensed professionals of mental health services; substance use disorder services provided by licensed or certified professionals; individual, family, or group therapy to address co-occurring disorders; nutritional services including food banks, nutritional supplements, and counseling by certified nutrition specialists; life skills trainings such as budgeting resources, resolving conflict, using public transportation, unit maintenance; credit counseling; education services including instruction or training in consumer education, health education, substance use prevention, literacy, English as a Second Language, and General Educational Development (GED); job training or job coaching including resume development; client transportation to and from medical care, employment, child care, or other eligible essential services facilities; and HOPWA provider transportation to meet with clients for supportive service needs (24 CFR §574.300(b)(7)).
Tenant-Based Rental Assistance (TBRA)	TBRA is a rental subsidy program that grantees can provide to help low-income households access affordable housing. HOPWA does not place restrictions on the length of time eligible persons may receive TBRA. Grantees should provide the opportunity for eligible households to transition in place to self-sufficiency or another subsidy. Eligible TBRA costs include rental payments, staff time to verify household income for TBRA assistance, calculation of resident rent payment, monthly rental payments, processing a TBRA rental payment on behalf of the HOPWA-eligible individual, annual housing inspections to ensure HOPWA habitability standards are met for units being assisted with TBRA, reasonable travel costs to units for housing inspections, review of a client's selected unit for rent reasonableness and rent standard, annual recertification for households receiving ongoing TBRA, and staff time for resolving landlord issues directly related to providing the TBRA assistance.
VAWA Internal Emergency Transfers	Per 24 CFR 5.2005e, an internal emergency transfer under the Violence Against Women Act (VAWA) protections refers to an emergency relocation of a tenant to another unit where the tenant would not be categorized as a new applicant; that is, the tenant may reside in the new unit without having to undergo an application process.
VAWA External Emergency Transfers	Per 24 CFR 5.2005e, an external emergency transfer under the VAWA protections refers to an emergency relocation of a tenant to another unit where the tenant would be categorized as a new applicant; that is, the tenant must undergo an application process in order to reside in the new unit.
Veteran	A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

Instructions for Completing the HOPWA Grantee Performance Report Workbook

What is the HOPWA Grantee Performance Report Workbook?

This workbook provides information at the Grantee Administration level, including grantee contact information, annual performance report narratives, and stewardship unit information.
This data will be completed by the HOPWA Formula or Competitive Grantee, as part of providing annual performance reporting to HUD.

Who completes this form?

This workbook will be completed by the HOPWA Formula or Competitive **Grantee** ONLY.

Reminder: ANY entity that provides DIRECT HOPWA services - including the HOPWA Grantee - must also complete a separate HOPWA Provider Performance Report Workbook.

What tabs should be completed for this report?

EVERY GRANTEE USER should complete these tabs:

- **GRANTEE**
- **CONTACT**
- **Narrative**

STEWARD: The Stewardship tab should only be completed if the Grantee is reporting on HOPWA Stewardship Units.
Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible beneficiaries for a ten (10) years period.
If no further HOPWA funds are used to support the facility, in place of completing the "CAP DEV" tab in the Provider Performance Report workbook, the grantee must complete an Annual Report of Continued Project Operation throughout the required use periods found on the "STEWARD" tab of this workbook. The required use period is three (3) years if the rehabilitation is non-substantial.

Important Information:

To ensure the integrity of this workbook, please do not DELETE or ALTER any rows, columns, tabs, or the NAME of the report.
This workbook requires the entry of data only where applicable, with no other actions required.

1. Enter text in empty cells next to questions.
2. Enter numbers where the entry reads "0" and the answer is an amount.

The workbook MUST be submitted in this Excel format. The Grantee will be **unable to submit** it to HUD if it has been converted to any other format, such as a Word or PDF file.

HOPWA Grantee Performance Report Submission Instructions:

HOPWA Annual Performance reporting is collected and submitted at both the Grantee and Project Provider levels.
HUD or a HUD contractor will provide HOPWA Grantees annually with an advance set of named Grantee and Project Sponsor files, based on Project Sponsor activity logged in HUD's IDIS system relative to the Grantee's Accomplishment Year on which it will be reporting.
Grantees complete this high-level Grantee workbook covering: Grantee organizational information, Grantee contact information, a narrative of all activities provided by the Grantee and its Project Sponsors, and Stewardship Unit information, as applicable.
Project Sponsors (and any Grantee that provides direct HOPWA activities) will complete a separate detailed annual report, called the "Provider Performance Report Workbook," with every Project Sponsor completing a workbook and submitting it to the Grantee.
The Grantee will then:

- Review all Provider Performance Report Workbooks for accuracy and will request that the Project Sponsor correct any missing or incorrect information.
- Collect all of the Grantee and Project Sponsor workbooks together.
- Submit the collection of all separate workbook files in a **single transmission** to HOPWAReports@HUD.gov.
- The entire collection of HOPWA workbook files is considered the Grantee's submission of annual performance reporting under its HOPWA grant agreement.
- Grantees shall submit their annual collection of workbooks within 90 days of the completion of their operating (or Accomplishment) year (except competitive Grantees submitting their grant's [illegible]).
- Submission of the collection of separate workbook files satisfies the HOPWA annual performance reporting submission requirements to HUD. No additional uploads or submission methods (i.e., eCon Planning Suite, SharePoint, etc.) are required.

Once submitted, the Grantee will receive confirmation regarding the submitted files and may be contacted by HUD or a HUD contractor to confirm or correct reported information, as necessary.

For assistance with this process, please submit a query to HOPWAReports@HUD.gov.

GRANTEE SUMMARY	
Complete the chart below to provide more detailed information about the agencies and organizations responsible for the administration and implementation of the HOPWA program.	

Question	Responses
For Competitive Grantees Only	
For Competitive Grantees only, what is the grant number?	
For Competitive Grantees only, which year (1, 2, or 3) of the grant does this report cover?	
Is the Competitive Grantee a nonprofit organization? **Yes or No.**	
Is the Competitive Grantee a grassroots organization? **Yes or No.**	
For Competitive Grantees only, how much was expended on an "Other Housing Activity" (as approved in the grant agreement)?	
For All HOPWA Grantees	
What is the name of the Grantee organization?	Kentucky Housing Corporation
What is the Grantee's Unique Entity Identifier (UEI)?	N362TZ7CFXC3
What is the Employer ID Number (EIN) or Tax ID Number (TIN) of the Grantee?	610864674
For formula grantees only, are there any changes to your program year? **Yes or No.**	No
Note: HUD must be notified of consolidated program year changes at least two months before the date the program year would have ended if it had not been lengthened, or at least two months before the end of a proposed shortened program year.	
If yes above, what is the **revised** program start date?	
If yes above, what is the **revised** program end date?	
What is the street address of the Grantee's office?	1231 Louisville Rd
In what city is the Grantee's business address?	Frankfort
In what county is the Grantee's business address?	Franklin
In what state is the Grantee's office located?	Kentucky
What is the zip code for the Grantee's business address?	40601
What is the parent company of the Grantee (if applicable)?	
What department at the Grantee organization administers the grant?	Housing Contract Administration
What is the Grantee organization's website address?	https://www.kyhousing.org/Pages/default.aspx
What is the Facebook name or page of the Grantee?	Kentucky Housing Corporation
What is the Twitter handle of the Grantee?	@KYHousing
What are the cities of the primary service area of the Grantee?	Everything in KY except Louisville or Lexington
What are the counties of the primary service area of the Grantee?	Every county in KY except Jefferson and Fayette
What is the congressional district of the Grantee's business address?	1
What is the congressional district of the Grantee's primary service area?	1, 2, 4, 5, 6
Is there a waiting list(s) for HOPWA Housing Subsidy Assistance Services in the Grantee service area? **Yes or No.**	No
Is the Grantee's System for Award Management (SAM) status currently active for this report? **Yes or No.**	Yes
What is the Grantee's SAM registration number for this report?	OCGX8
Does the Grantee provide HOPWA-funded services directly to clients? **Yes or No.**	No

Does the Grantee take the allowable 3% Grantee Administration allowance? **Yes or No.**	Yes
How much was expended on Grantee Administration?	$57,195.56

Grantee	Grant ID	Sponsor(s)	File ID
KENTUCKY	FKY39122	S221274A_Livwell Community Health Services	25162_5736108
		S22176A_AVOL (AIDS Volunteers, Inc.) 2	
		S22177A_Matthew 25 AIDS Services	

Contact Information for your Organization

Question	Responses
Contact Information for Authorizing Official	
What is the Authorizing Official contact name?	Kenzie Strubank
What is the Authorizing Official contact title?	Assistant Director; Homeless Programs
In what department does the Authorizing Official contact work?	Housing Contract Administration
What is the Authorizing Official contact email?	kstrubank@kyhousing.org
What is the Authorizing Official contact phone number (including extension)?	502-564-7630, ext. 138
What is the Authorizing Official contact fax number?	502-564-5708
Contact Information for Reporting (APR/CAPER) Contact	
What is the Reporting contact name?	Sara Morris
What is the Reporting contact title?	Reporting Specialist
In what department does the Reporting contact work?	Housing Contract Administration
What is the Reporting contact email?	smorris@kyhousing.org
What is the Reporting contact phone number (including extension)?	502-564-7630 ext 318
What is the Reporting contact fax number?	502-564-5708
Contact Information for HMIS User	
What is the HMIS User contact name?	Margaret Ann Smith
What is the HMIS User contact title?	Data Analysis and Systems Supervisor
In what department does the HMIS User contact work?	Housing Contract Administration
What is the HMIS User contact email?	Masmith@kyhousing.org
What is the HMIS User contact phone number (including extension)?	502-564-7630 ext 274
What is the HMIS User contact fax number?	502-564-5708
Contact Information for IDIS User	
What is the IDIS User contact name?	Ben Livingston
What is the IDIS User contact title?	Data and Reporting Analyst
In what department does the IDIS User contact work?	Corporate Planning and Accountability
What is the IDIS User contact email?	blivingston@kyhousing.org
What is the IDIS User contact phone number (including extension)?	502-237-6891 ext 158
What is the IDIS User contact fax number?	502-564-5708
Contact Information for Primary Program Contact	
What is the Primary Program contact name?	Michelle Singer
What is the Primary Program contact title?	Grants Management Supervisor
In what department does the Primary Program contact work?	Housing Contract Administration
What is the Primary Program contact email?	msinger@kyhousing.org
What is the Primary Program contact phone number (including extension)?	502-564-7630 ext. 264
What is the Primary Program contact fax number?	502-564-5708
Contact Information for Secondary Program Contact	
What is the Secondary Program contact name?	Tanesha Johnson
What is the Secondary Program contact title?	Program Planning - Project Specialist 1
In what department does the Secondary Program contact work?	Housing Contract Administration
What is the Secondary Program contact email?	tjohnson@kyhousing.org
What is the contact Secondary Program phone number (including extension)?	502-564-7630 ext. 474
What is the Secondary Program contact fax number?	502-564-5708
Contact Information for Individuals Seeking Services	
What is the Services contact name?	Michelle Singer
What is the Services contact title?	Grants Management Supervisor
In what department does the Services contact work?	Housing Contract Administration
What is the Services contact email?	msinger@kyhousing.org
What is the Services contact phone number (including extension)?	502-564-7630 ext. 264
What is the Services contact fax number?	502-564-5708

This information may be published on HUD websites as a resource for clients seeking services.

Narrative Questions: Any information provided in this tab could be used for monitoring grant compliance with HOPWA requirements and Executive Orders.	Response - Maximum 4,000 characters for each question.	Character Count
Provide a maximum of 4,000 characters narrative summarizing major achievements and highlights that were proposed and completed during the program year. Include a brief description of the grant organization, area of service, and an overview of the range/type of housing activities provided. This overview may be used for public information, including posting on HUD's website.	**LivWell:** Through the dedication of our staff and the support of this program, several clients have successfully transitioned from homelessness into stable housing. Many are now working toward securing Section 8 or other permanent, self-sustaining housing to ensure they can maintain their homes. LivWell CHS is a grant-funded HIV care organization that provides both preventive and wrap-around treatment services. Our housing program serves 27 counties in Western Kentucky, led by Support Services Housing Manager Allen Garnett and Support Services Director Andrea Leonard. Through funding from HOPWA, HOME TBRA, Ryan White Part B, and STRMU, we offer rental and mortgage assistance, utility payments, and transportation support to help our clients achieve and maintain stability. **Matthew 25:** Matthew 25 provides supportive and clinical services across 25 counties in Western Kentucky, including assistance with housing, utilities, transportation, nutrition, medication, and mental, dental, and vision health. Key program contacts include Courtney Woolfork (CEO), Laura Teague (Data Analyst), Sally Welch (Director of Community Services), and Payton Hunt (Kentucky Housing Coordinator). Through partnerships with local and regional organizations, we connect clients to essential resources, assist with short-term housing needs, and support permanent housing placements, ensuring clients achieve stability and maintain their housing. Over the past program year, Matthew 25 AIDS Services updated HOPWA policies and administration processes, including referrals, and added a full-time Housing Case Management Specialist in our Bowling Green office. This expansion has allowed us to serve more clients, provide stronger case management, and strengthen landlord partnerships. We implemented an annual housing assessment to better identify client strengths and needs, resulting in improved housing stabilization outcomes. **AVOL:** AVOL collaborates with communities to end HIV in the Commonwealth by providing an array of services to meet the needs of low-income individuals and families living with HIV in 71 counties in Kentucky. Tami Damron is the Associate Executive Director and Jon Parker	3530
Assess your program's success in enabling HOPWA beneficiaries to establish and/or better maintain a stable living environment in housing that is safe, decent, and sanitary, and improve access to care. Compare current year results to baseline results for clients. Describe how program activities/projects contributed to meeting stated goals. If program did not achieve expected targets, please describe how your program plans to address challenges in program implementation and the steps currently being taken to achieve goals in next operating year. If your program exceeded program targets, please describe strategies the program utilized and how those contributed to program successes.	**LivWell**: We have seen significant success in bringing in both new and transferred clients and placing them quickly into housing and programs that best meet their needs. Our staff's deep knowledge of the area and dedication to our clients have helped many achieve safety and stability. To better align with our goals, many clients were transitioned from other programs into HOPWA services, contributing to results that exceeded our typical baseline. Throughout the year, we continued adding clients to HOPWA programs, supported by the addition of our new housing liaison position. This role has greatly streamlined the process of matching individuals to the most appropriate programs and securing housing for them. Currently, all but two of our HOPWA-associated clients are virally suppressed, and the remaining two have shown declining viral loads. One challenge we encountered was the delayed spending of program funds, but we are addressing this by refining placement strategies and closely monitoring expenditures throughout the year. Overall, the creation of the housing liaison position has been a key positive development, helping ensure that clients are placed in the right programs and quickly connected with stable housing. Matthew 25: Last Fall, we added an additional Housing Case Management Specialist, bringing our housing team to three full-time staff members. This expansion has increased our capacity to assist HOPWA beneficiaries in establishing and maintaining stable housing, while also strengthening our connections with community partners and landlords. The impact of this growth can be seen in the increased number of households assisted with HOPWA PHP, STRMU, and Support Services compared to the previous year's CAPER. Along with staff growth, we have provided enhanced case management training to improve client support. We are also recruiting an AmeriCorps Member to join our Bowling Green office, which will further expand our reach across our 25-county service area. Since these improvements, clients have remained more engaged in case management, resulting in better outcomes in accessing income through Social Security or employment. Additionally, more clients have maintained access to healthcare at our clinic, thanks to strengthened	3305
Describe significant accomplishments or challenges in achieving the number of housing units supported and the number households assisted with HOPWA funds during this operating year compared to plans for this assistance, as approved in the Consolidated Plan/Action Plan. Describe how HOPWA funds were distributed during your operating year among different categories of housing and geographic areas to address needs throughout the grant service area, consistent with approved plans.	**LivWell:** We implemented the liaison position to work directly with landlords and property managers, helping facilitate faster, smoother placements and reducing the time it takes to get clients into housing. Currently, we have clients housed in all major counties within our service area, as well as in many smaller surrounding counties. McCracken and Christian counties remain our most common placement areas, which aligns with our expectations. **Matthew 25:** Compared to the past year, we have increased the number of households we have assisted across all HOPWA programs. Much of the HOPWA funds distributed were to STRMU for rent and utility assistance. As prices for everything, including rent and utilities, have increased, we have seen an uptick in requests for this type of assistance. Though our spending for PHP has decreased since last year, we have had more requests for this assistance than ever before. However, due to a lack of available, affordable housing, it has been a challenge to secure permanent housing for every client who has requested it. The majority of our HOPWA funds were needed in the Henderson, Daviess, Hardin, and Warren County areas with Hardin and Warren counties being the most expensive and difficult areas to locate affordable, available housing. Many of our clients do not have reliable transportation, which also limits the areas within these counties that they can realistically access housing with most clients needing to stay within city limits to access other necessities like grocery stores, doctor offices, employment opportunities, and public transportation. **AVOL:** AVOL uses Formula funds to provide case management, housing information, STRMU, and PHP assistance. Most clients served by AVOL also receive Ryan White funded case management through the Bluegrass Care Clinic, the Lake Cumberland Health Department, and the Northern Kentucky Health Department, meaning that most clients coming to AVOL do so because of specific needs that cannot be met by Ryan White funds. AVOL provided Formula funded housing assistance (TBRA, STRMU, and PHP) to 109	2747

Report on program coordination with other mainstream housing and supportive services resources, including the use of committed leveraging from other public and private sources that helped to address needs for eligible persons identified in the Consolidated Plan/Strategic Plan.	**LivWell:** We have worked with local assistance organizations such as Paducah Cooperative Ministries and Family Service Society in order to assist with additional bills and fees we were unable to assist with. We also utilized West Kentucky Allied Services and their LIHEAP program for bill assisting when needed. **Matthew 25:** Our housing department has continued to stay in contact with the local Housing Authority and Section 8 offices to receive updates about waitlists and make sure our clients keep their information updated. Clients are highly encouraged and, when possible, assisted in connecting with local and state program assistance where eligible. Clients were supported in obtaining applications, completing forms, obtaining documentation necessary and understanding how to make contact with organizations, what questions to ask, and how to advocate for themselves. Our housing staff are also involved in the KY BOS CDC Local Prioritization Committee-Coordinated Entry for Green River, Lincoln Trail, and Barren River, part of the Kentucky HIV/AIDS Planning and Advisory Council, part of the Homeless Coalition Board for Henderson County, and the Bowling Green Vision Partnership meetings where community partners meet monthly to share resources and information. Within our own organization, we have created and implemented a referral system designed to coordinate care between our clinic staff, Ryan White case managers, and our housing programs to holistically meet the needs of our clients. **AVOL**: AVOL coordinates with several other agencies to meet client housing needs and to provide supportive services. These agencies include but are not limited to the Lexington Housing Authority, Kentucky Housing Corporation, Moveable Feast, the Bluegrass Care Clinic, the Lexington-Fayette County Health Department, the Lake Cumberland Health Department, New Vista, Recovery Cafe, God's Pantry, Kentucky Refugee Ministries, the Men's and Women's Hope Centers, and the Community Action Council. AVOL is a member	2458
Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed, and provide any other information important to the future provision of services to this population. Identify any evaluations, studies, or other assessments of the HOPWA program that are available to the public.	**LivWell:** Finding affordable and available housing in the service area that aligns with client needs remains a challenge, compounded by rising housing costs and limited availability of accommodations that meet HOPWA guidelines. Additional fees and deposits not covered by HOPWA or other programs often slow the move-in process, leaving clients in flux longer than necessary and sometimes requiring the selection of cheaper or more distant options. A lack of knowledge or motivation on the part of some clients can also delay timely placement, as a more hands-on approach is sometimes required to move things forward or correct mistakes. Utilizing a Housing Liaison position to reach out to landlords and property managers has helped improve access to housing that fits client needs and facilitate faster, smoother placements. **Matthew 25:** The main barriers include a lack of affordable housing units, landlords screening clients out due to background/income, and requiring rental assistance to be guaranteed for the full year lease in order to approve a rental application. For example, we've had multiple issues where a client's background check, eviction record, or low income has caused a landlord to say they will only rent to them if we can guarantee their rent will be paid for a full year. With the current housing programs we have, we cannot always do this. This has caused some clients, who could receive HOPWA PHP and then STRMU assistance if needed, to have a hard time getting approved for a rental unit. Intensive case management is also needed in order to address barriers the client has that are causing housing insecurity. This requires ongoing and long-term case management assistance. As our housing department continues to grow, this barrier should decrease. Implementing the NSPIRE standards could also cause issues approving units once it fully goes into effect. We are working on cultivating relationships with the landlords we currently work with throughout our service area as well as creating new ones. **AVOL:** During the program reporting year, the most significant barrier faced by persons	3034

Housin[g]
Burden Statement
The purpose of this information collection is to m required for all HOPWA grantees pursuant to 42 I required to obtain a benefit. It will not be confide the time for reviewing instructions, searching exi: collection. This includes the time for collecting, re
Term
Viral Suppression
Adjustment for Duplication
Administrative Agent
Administrative Costs
Anti-Retroviral Therapy
Area Median Income (AMI)
Beneficiary(ies)
Chronically Homeless Person
Contractor

Facility-Based Housing Assistance
Faith-Based Organization
Grassroots Organization
HOPWA-Eligible Individual
Housing Information Services
HOPWA Housing Subsidy Assistance Total
Household
Improved HIV Viral Load
In-kind Leveraged Resources
Leasing Costs

Leveraged Funds
Live-In Aide
Master Leasing
Minimum Use Periods
Medically Assisted Living Facilities
Operating Costs
Operating Year – Competitive grantees
Operating Year – Formula grantees
Outcome
Output

Permanent Housing Placement (PHP)
Program Income
Project-Based Rental Assistance (PBRA)
Project Sponsor Organizations
Resource Identification
Rural
Short-Term Rent, Mortgage, and Utility (STRMU) Assistance
Stewardship Units
Sub-Recipient

Supportive Services
Tenant-Based Rental Assistance (TBRA)
VAWA Internal Emergency Transfers
VAWA External Emergency Transfers
Veteran

eet the Housing Opportunities for Persons With AIDS (HOPWA) annual reporting requirements. Reporting is
J.S.C. § 12911; 24 CFR §§ 574.520(a) and (b); and 24 CFR § 91.520(f). The information collected on this form is
ntial. The public reporting burden for this collection of information is estimated to average 40 hours, including
sting data sources, gathering and maintaining the data needed, and completing and reviewing the information
viewing, and reporting the data. HUD may not conduct or sponsor, and a person is not required to respond to, a

Definition
When the load or volume of HIV virus present in a person's blood is measured at less than 200 copies per
Removal of duplicate entries when a household/unit received more than one type of HOPWA assistance, which enables the calculation of unduplicated output totals. For example, if a household received both HOPWA TBRA and HOPWA PHP from the same project sponsor, adjusting for duplication would ensure that household was
An entity the grantee has selected to carry out administrative activities on behalf of the grantee. When a grantee utilizes another organization to carry out some or all of the grantee's administrative functions, the administrative activities, costs, and terms of payment should be clearly delineated in a contract or other written agreement between the parties. All costs associated with administering the grant, whether incurred by the grantee or the other organization, are subject to the 3% administrative cost limit. For the purposes of HOPWA
Costs for general management, oversight, coordination, evaluation, and reporting (24 CFR § 574.3). By statute, grantee administrative costs are limited to 3% of the total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive (42 U.S.C.
A use of a combination of medications to treat HIV.
The Department of Housing and Urban Development (HUD) sets income limits that determine eligibility for assisted housing programs including the HOPWA program. HUD develops income limits based on Median Family Income estimates and Fair Market Rent area definitions for each metropolitan area, parts of some metropolitan areas, and each non-metropolitan county. AMI values vary by location and are published at
All members of a household (with or without HIV) who benefitted from HOPWA assistance during the operating year, not including the HOPWA-eligible individual (see definition).
A person defined as chronically homeless under 24 CFR 578.3. ((1) A homeless individual with a disability as defined in section 401(9) of the McKinney-Vento Assistance Act (42 U.S.C. 11360(9)) who: a) lives in a place not meant for human habitation, a safe haven, or in an emergency shelter, and b) has been homeless and living as described for at least 12 months or on at least 4 separate occasions in the last 3 years, as long as the combined occasions equal at least 12 months and each break in homelessness separating the occasions included at least 7 consecutive night of not living as described; (2) An individual who has been residing in an institutional care facility, including jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria of this definition before entering that facility; or (3) A family with
A contractor is an entity that receives a legal instrument (contract) by which a grantee or project sponsor purchases property or services needed to carry out the project or program under a Federal award. The purpose of the contract is to obtain goods and services for the grantee/project sponsor's own use and creates a procurement relationship with the contractor. Characteristics indicative of a procurement relationship between the grantee and a contractor are when the contractor: provides the goods and services within normal business operations; provides similar goods or services to many different purchasers; normally operates in a competitive environment; provides goods or services that are ancillary to the operation of the HOPWA program; and is not subject to compliance requirements of the HOPWA program as a result of the agreement, though similar

Leasing, operating, and hotel/motel expenditures to support units or facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.
Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are
An organization that is headquartered in the local community where it provides services, has a social services budget of $300,000 or less annually, and has six or fewer full-time equivalent employees. Local affiliates of
The one low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered "Head of Household." A child may also qualify the household for HOPWA assistance. When the annual performance report asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be
Costs to provide counseling, information, or referral services to assist an eligible person to locate, acquire, finance, and maintain housing (24 CFR § 574.300(b)(1)). Some eligible costs under Housing Information Services include staff time to assist eligible clients in searching for or locating appropriate housing whether HOPWA-subsidized or not; staff time to provide fair housing guidance for eligible households who may encounter discrimination on the basis of race, color, religion, sex,, age, national origin, familial status, or disability; staff time to provide housing counseling to acquire and finance housing; and development and use of Homeless Management Information System (HMIS) elements to coordinate housing assistance for eligible households.
The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the program year for formula grantees and
A single individual or a family, as defined in 24 CFR 574.3. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non-household members (e.g., a shared housing arrangement with a roommate) who resided in the unit are not reported in the annual performance
A reduction in the load or volume of HIV present in the HOPWA-eligible individual's blood at the end of the operating year compared to the beginning of the operating year. Most people with HIV/AIDS (PWH) who are engaged in medical care have routine laboratory tests. The HOPWA-eligible individual's two most recent laboratory reports can be used to determine viral load improvement, even if the first laboratory test was
These are additional types of support provided to assist HOPWA-eligible individuals such as volunteer services, materials, use of equipment, and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the criteria described in 2 CFR part 200. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sale,
Costs used to lease all or a portion of a building as needed to provide housing to eligible households. For eligible individuals or families unable to hold leases in their names, funding may be used to "master lease" units, where the eligible households choose the units, the grantee or project sponsor leases the units and pays the full rent to the landlord, and the eligible households pay the grantee or project sponsor the amount required by 24 CFR 574.310(d). This type of master leasing can be administered as "turn-key" housing assistance, to be replaced with Tenant-Based Rental Assistance (TBRA) if the landlord agrees to transfer the lease to the eligible person. Funding may also be used to master lease units to be operated as transitional housing for eligible households. For example, post-incarceration programs often lease a unit to temporarily house an eligible household returning to the community until other more permanent housing arrangements can be made. The lease is always in the organization's name. The furniture, housing equipment, and supplies, eligible under the operating budget line item, belong to the organization and remain in the unit for the next household's use. Eligible leasing costs

The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources. Leveraged funds are used to further support HOPWA clients receiving assistance during the operating
A person who resides with the HOPWA-Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See 24 CFR 5.403 and the HOPWA Grantee
Applies to the leasing of units of housing (scattered-sites or entire buildings) from a landlord by a nonprofit or public agency that subleases the units to HOPWA-eligible tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions,
Grantees that used HOPWA funding for new construction, acquisition, conversion, lease, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible individuals for a 10-year period. In the case of non-substantial rehabilitation or repair of a building or structure, the minimum use period is not less than 3 years. If no further HOPWA funds are used to support the facility, in place of completing the "CAP DEV" tab in the Performance Report Worksheet, the grantee must complete an
HOPWA facility-based housing that assists residents with most or all activities of daily living, such as meals, bathing, dressing, and toileting. Regular medical care, supervision, and rehabilitation are also often available.
Costs of operating a housing facility owned or leased by the grantee or project sponsor, to the extent the costs are necessary to house eligible households. Eligible operating costs include utilities, property insurance, minor repairs, and upkeep of the facility, maintenance both inside and outside the facility, procurement and contracting of services for facility operation or maintenance, furniture and appliances that will remain with the facility, food purchases and kitchen operation for HOPWA household at the facility, and staff time for directing
HOPWA competitive grants are awarded for a 3-year period of performance with annual performance reports submitted for each of the 3 operating years. The information contained in this performance report should reflect the grantee's operating year with the beginning date determined at the time the grant agreement is signed. Project sponsor accomplishment information must coincide with the operating year this Performance Report covers. Any change to the period of performance requires the approval of HUD by amendment, such as an extension for one additional operating year. A PSH renewal/replacement grant start date would be coordinated with the close out of the existing grant. Grantees with an approved extension period of less than 6 months must submit the Performance Report for the third year of the grant term at the end of the approved extension period
HOPWA Formula Grantees follow the Grantee Program Year as established by the Consolidated Planning Processes. All CPD Programs (HOME/ESG/CDBG/HOPWA) use the same 12-month period as their Operating Year for performance reporting. The information contained in each annual performance report must represent a one-year time period of HOPWA program operation that coincides with the grantee's program year. HOPWA Formula Grantees are annually awarded grants with a 3-year period of performance, as established by the Grantee signature date on the Grant Agreement. Since Grant period of performances vary from Fiscal Year to Fiscal Year, and do not necessarily coincide with a Grantee's Operating Year, funds from more than one HOPWA formula grant awarded to the same grantee may be used during an operating year and the annual performance
The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness and improve access to HIV treatment and other health care and support.
The number of units of housing or households that receive HOPWA assistance during the operating year.

Eligible costs under PHP include security deposits not to exceed two months of rent, rental application fees, credit checks, one-time utility hook-up fees paid directly to the utility company, utility arrears only if the cost is creating a barrier to establishing permanent housing in a new unit, rent arrears only if past due rent debt at a prior unit is a barrier to accessing a new unit, initial housing inspections, reasonable travel costs to units for initial housing inspections, staff time to review and identify causes for eviction and responsibilities of the tenant within the least, staff time for assisting clients with executing the lease, and staff time for resolving landlord issues directly related to the PHP assistance being provided. PHP can be used in conjunction with TBRA where PHP pays the security deposit and TBRA covers ongoing monthly rent payments starting with the first month. PHP must only be used to assist the client in entering permanent housing. PHP must never be used for monthly
As defined in 2 CFR 200.1, program income is income earned by the grantee or project sponsor that is directly generated by a supported activity or earned as a result of the grant during the period of performance (except as provided by 2 CFR 200.307). See grant administration requirements on program income at 2 CFR 200.307 and
A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor. Assistance is tied directly to the properties and is not portable or transferable.
Per HOPWA regulations at 24 CFR 574.3, any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide
Resource identification funds may be used to establish, coordinate, and develop permanent housing assistance resources for eligible persons (including conducting preliminary research and making expenditures necessary to determine the feasibility of specific housing-related initiatives) (24 CFR § 574.300(b)(2)). Activities can include increasing coordination with local initiatives, systems, or strategies (such as the local Continuum of Care or Ryan White Planning Council) to house HOPWA-eligible individuals, development of new housing resources, and
For purposes of HOPWA reporting, a rural county is a county in which: (1) Has no part of it within an area designated as a standard metropolitan statistical area by the Office of Management and Budget; or (2) Is within an area designated as a metropolitan statistical area or considered as part of a metropolitan statistical area and at least 75% of its population is local on U.S. Census blocks classified as non-urban; or (3) is located in a state that has a population density of less than 30 persons per square mile (as reported in the most recent decennial
Short-term rent, mortgage, and utility payments to prevent the homelessness of the tenant or mortgagor of a dwelling (24 CFR 574.300(b)(6)). Eligible STRMU costs include up to 21 weeks of the HOPWA-eligible individual's rent, mortgage, and/or utility costs, and the costs of staff time to review and determine household's need for STRMU assistance and make the STRMU payments. For the purposes of STRMU assistance, to the extent that taxes, insurance, condominium fees, or other building operation costs are included in the monthly mortgage payment either by federal regulation or the terms of the mortgage, these expenses are eligible to be included in
Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction, and/or rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the 3-year use agreement if rehabilitation is non-substantial and to the 10-year use agreement if
For the purposes of the HOPWA program, a sub-recipient is an organization that receives funds under a contract with the project sponsor to carry out eligible HOPWA activities. For the purposes of HOPWA annual performance reporting, a sub-recipient organization does not need to submit a separate "Provider Workbook." The sub-recipient's HOPWA activities should be included in the "Provider Workbook" of the project sponsor with whom

Costs include providing housing stability services, assistance in gaining access to mainstream resources, public benefits, healthcare and support positive health outcomes. However, health services may only be provided to individuals with acquired immunodeficiency syndrome or related diseases and not to family members of these individuals. Eligible supportive services costs include staff time to develop, update and review individualized housing and service plans for clients; staff time to connect households to appropriate services and treatment in accordance with their housing and service plans, management-level consultation (case staffing); health and mental health assessment services; direct outpatient treatment by licensed professionals of mental health services; substance use disorder services provided by licensed or certified professionals; individual, family, or group therapy to address co-occurring disorders; nutritional services including food banks, nutritional supplements, and counseling by certified nutrition specialists; life skills trainings such as budgeting resources, resolving conflict, using public transportation, unit maintenance; credit counseling; education services including instruction or training in consumer education, health education, substance use prevention, literacy, English as a
TBRA is a rental subsidy program that grantees can provide to help low-income households access affordable housing. HOPWA does not place restrictions on the length of time eligible persons may receive TBRA. Grantees should provide the opportunity for eligible households to transition in place to self-sufficiency or another subsidy. Eligible TBRA costs include rental payments, staff time to verify household income for TBRA assistance, calculation of resident rent payment, monthly rental payments, processing a TBRA rental payment on behalf of the HOPWA-eligible individual, annual housing inspections to ensure HOPWA habitability standards are met for units being assisted with TBRA, reasonable travel costs to units for housing inspections, review of a client's
Per 24 CFR 5.2005e, an internal emergency transfer under the Violence Against Women Act (VAWA) protections refers to an emergency relocation of a tenant to another unit where the tenant would not be categorized as a new applicant; that is, the tenant may reside in the new unit without having to undergo an application process.
Per 24 CFR 5.2005e, an external emergency transfer under the VAWA protections refers to an emergency relocation of a tenant to another unit where the tenant would be categorized as a new applicant; that is, the tenant must undergo an application process in order to reside in the new unit.
A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

Instructions for Completing the HOPWA Provider Performance Report Workbook

What is the HOPWA Provider Performance Report Workbook?

This workbook provides annual performance data for HOPWA activities. This includes outputs (e.g., I information), outcomes (e.g., access to care and support outcomes) and expenditures (for HOPWA-(This data will be compiled by the HOPWA Formula or Competitive Grantees, as part of providing anr

Who completes this form?

This workbook will be completed by **any organization** that conducts any HOPWA activities other tha includes HOPWA Formula or Competitive Grantees that conduct other HOPWA activities besides adı **Project Sponsor** organizations that Grantees contract to provide HOPWA services (as defined in 24 C There should be one organization's HOPWA activities reported in each workbook. Each organization performance report workbook that only includes the HOPWA activities conducted by that organizati

What tabs should be completed for this report?

The Performance Report Workbook requires the completion of the following tabs:

- ***DEM (Demographics) & Prior Living (see Note)***
- ***Leveraging***
- ***ATC (Access to Care) & Totals***

ONLY PROJECT SPONSORS* should complete these tabs:

- ***HOPWA Provider***
- ***CONTACT***

** For **Grantees** that are approved to conduct Resource Identification or Technical Assistance activiti* amounts for those budget line items in the ***HOPWA Provider tab*** . These are the only cells that you v ***Provider*** tab.

Note: Complete Prior Living information only for individuals served by TBRA, P-FBH, ST-TFBH or PHP

The remaining tabs should **ONLY** be completed **based on HOPWA services provided by the organiza** *Leave tabs untouched* if the activity is not provided by the organization.

- ***TBRA (Tenant-Based Rental Assistance)***
- ***P-FBH (Permanent Facility-Based Housing)***
- ***ST-TFBH (Short-Term or Transitional Facility-Based Housing)***
- ***STRMU (Short-Term Rent, Mortgage and Utilities Assistance)***
- ***PHP (Permanent Housing Placement Assistance)***
- ***Housing Info (Housing Information Services)***
- ***Supp Svcs (HOPWA Supportive Services)***
- ***Other Competitive Activity***
- ***CAP DEV (Capital Development)***
- ***VAWA (Housing Transfers for Households Covered by the Violence Against Women Act,***

Important Information

To ensure the integrity of this reporting form, please do not DELETE or ALTER any rows, columns, tal This form requires the entry of data only where applicable, with no other actions required.

1 Enter text in empty cells next to questions.
2 Enter numbers where the entry reads "0" and the answer is an amount greater than zer

SUBMISSION INSTRUCTIONS

- Once complete, the Project Sponsor should return the entire workbook *to the Grantee* in the mann
- The report MUST be submitted in this Excel format.
- DO NOT alter the name of this file; return it to the Grantee with the file name as provided.
- The Grantee is responsible for reviewing this report and submitting it to HUD. Project Sponsors ***shou***
- The Grantee may be contacted by HUD or a HUD contractor regarding the accuracy of this report.
- Please contact the Grantee if you require support submitting this form.
- Submission of the collection of separate workbook files satisfies the HOPWA annual performance re
No additional uploads or submission methods (i.e., eCon Planning Suite, SharePoint, etc.) are require

households served and demographic
eligible costs).
ual performance reporting to HUD.

n administrative activities. This
ninistrative activities, and the
FR 574.3).
should complete a separate
on.

es , please report your expenditure
vill need to complete in the ***HOPWA***

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tion completing this workbook.

)

os, or the NAME of the report.

ıld not submit this report to HUD; only to the Grantee.

Grant ID	Grantee	Sponsor ID	Sponsor	File ID
FKY39122	KENTUCKY	S22176A	S22176A_AVOL (AIDS Volunteers, Inc.) 2	25162_573636

Optional Data Quality Notes

Use the space below to add notes about the data provided in the workbook that yo communicated to your HOPWA grantee or HUD's Office of HIV/AIDS Housing staff. U keys to create a return in this section.

GENERAL PROVIDER DATA COMMENTS:

Adair, Anderson, Bath, Bell, Boone, Bourbon, Boyd, Boyle, Bracken, Breathitt, Campbell, Carr Clark, Clay, Clinton, Cumberland, Elliott, Estill, Fayette, Fleming, Floyd, Franklin, Gallatin, Garr Greenup, Harlan, Harrison, Jackson, Jessamine, Johnson, Kenton, Knott, Knox, Laurel, Lawren Letcher, Lewis, Lincoln, Madison, Magoffin, Martin, Mason, McCreary, Menifee, Mercer, Mor Nicholas, Owen, Owsley, Pendleton, Perry, Pike, Powell, Pulaski, Robertson, Rockcastle, Rowa Taylor, Wayne, Whitley, Wolfe and Woodford

HOPWA PROVIDER TAB DATA COMMENTS:

CONTACT TAB DATA COMMENTS:

DEMOGRAPHICS & PRIOR LIVING TAB (DEM & Prior Living) DATA COMMENTS:

LEVERAGING AND PROGRAM INCOME TAB DATA COMMENTS:

AVOL did not collect any resident rent payments nor did AVOL collect any non-resident paym
reporting period.

TENANT-BASED RENTAL ASSISTANCE TAB (TBRA) DATA COMMENTS:

PERMANENT FACILITY-BASED HOUSING TAB (P-FBH) ASSISTANCE DATA COMMENTS:

SHORT-TERM/TRANSITIONAL FACILITY-BASED HOUSING TAB (ST-TFBH) ASSISTANCE DATA (

SHORT-TERM RENT, MORTGAGE, AND UTILITY TAB (STRMU) ASSISTANCE DATA COMMENT

PERMANENT HOUSING PLACEMENT TAB (PHP) DATA COMMENTS:

HOUSING INFORMATION TAB DATA COMMENTS:

SUPPORTIVE SERVICES TAB DATA COMMENTS:

OTHER COMPETITIVE ACTIVITY TAB DATA COMMENTS:

ACCESS TO CARE TAB (ATC & Totals) DATA COMMENTS:

CAPITAL DEVELOPMENT TAB (CAP DEV) DATA COMMENTS:

VIOLENCE AGAINST WOMENT ACT TAB (VAWA) DATA COMMENTS:

u would like
Jse the ALT+enter

ɔll, Carter, Casey, ard, Grant, Green, ce, Lee, Leslie, ntgomery, Morgan, ın, Russell, Scott,

ents during the

Please complete for organizations designated to serve as project sponsor, i.e., organizations involved in the direct delivery of services for client households, as defined by 24 CFR 574.3.

Project Sponsor Questions	Responses
What is the organization's name?	AVOL Kentucky Inc.
What is the organization's Unique Entity Identifier (UEI)?	ZVM1K1F92768
What is the organization's Employer ID Number (EIN) or Tax ID Number (TIN)?	61-1149457
What is the HOPWA contract amount for this organization?	743031
What is the organization's business street address?	1824 Hill Rise Drive, Suite 100
In what city is the organization's business address?	Lexington
In what county is the organization's business address?	Fayette
In what state is the organization's business address?	Kentucky
What is the organization's business address zip code?	40504
What is the organization's parent company, if applicable?	
What department administers the organization's grant?	Client Services
What is the organization's phone number (including extension)?	859-225-3000
What is the organization's fax number?	859-225-9244
What is the organization's website?	www.avolky.org
What is the organization's Facebook page?	/AVOLforKY/
What is the organization's Twitter handle?	AVOLKY
Is this a faith-based organization? **Yes or No.**	No
Is this a nonprofit organization? **Yes or No.**	Yes
Is this a grassroots organization? **Yes or No.**	No
What are the cities of the organization's primary service area?	All cities contained in the counties listed
What are the counties of the organization's primary service area?	see NOTES tab
In what congressional district is the organization located?	6
In what congressional district is the primary service area?	4, 5, 6

Is there a waiting list for HOPWA housing subsidy assistance services in the organization's service area? **Yes or No.**	No
Provider Non-Direct Service Expenditures	
What were the total HOPWA funds expended for Administration costs?	39834.81
How much was expended on Technical Assistance?	0
How much was expended on Resource Identification?	6065.63

General data note: Do not enter "N/A" or "Not Applicable" - If a row does not apply, please skip and leave blank.

NOTE: The amount in Row 6 should be the amount of HOPWA funds the project sponsor receives from this grantee. It should not include any HOPWA funds received from other grantees.

NOTE: For ***HOPWA GRANTEES ONLY*** who **ALSO** provide direct HOPWA services to HOPWA-eligible individuals:

You do not need to complete Rows 3 - 28: skip and complete Rows 29 & 30 only as applicable, and enter all HOPWA Grantee Admin expenditures in the Grantee workbook only: do not report any Admin expenditures in Row 28 of this tab.

Data Check for Project Sponsors: Rows 12, 15, 17, 18, 28, 29, & 30 need only be filled in if applicable: All other questions are mandatory).

NOTE: for **HOPWA *Project Sponsors:*** if Row 28 is "0", please provide a comment to confirm no Admin exp
Provider" section of "Data Quality Notes" Tab.

Percentage of Total Grant amount expended on Admin:	**5%**

NOTE: Project sponsor administrative costs a
HOPWA grant award amount they receive. If
reporting period as calculated in Cell G30 are
amount reported for the period, please provi
Provider" section of the "Data Notes" Tab

ıenditures in the "HOPWA

re limited to 7% of the total
your administrative costs for the
greater than 7% of the award
ide an explanation in "HOPWA

Contact Information for your Organization **Only organizations designated as project sponsors (see definition of "Project Sp Performance Report Cover tab) should complete this tab.**
Question
Contact Information for Primary Program Contact
What is the Primary Program contact name?
What is the Primary Program contact title?
In what department does the Primary Program contact work?
What is the Primary Program contact email?
What is the Primary Program contact phone number (including extension)?
What is the Primary Program contact fax number?
Contact Information for Secondary Program Contact
What is the Secondary Program contact name?
What is the Secondary Program contact title?
In what department does the Secondary Program contact work?
What is the Secondary Program contact email?
What is the Secondary Program contact phone number (including extension)?
What is the Secondary Program contact fax number?
Contact Information for Individuals Seeking Services
What is the Services contact name?
What is the Services contact title?
In what department does the Services contact work?
What is the Services contact email?
What is the Services contact phone number (including extension)?
What is the Services contact fax number?

ɔonsor Organization" in

Responses
Tami O. Damron
Associate Executive Director
All
tami@avolky.org
859-225-3000 ex 1024
859-225-9244
Jon Parker
Executive Director
executive
jon@avolky.org
859-225-3000 ex 1026
859-225-9244
Laine Wannechko
Client Services Coordinator
Client Services
laine@avolky.org
859-225-3000 ext 1027
859-225-9244

General data note: Do not enter "N/A" or "Not Applicab row does not apply, please skip and leave blank.

For **HOPWA** ***GRANTEES ONLY*** **who ALSO provided direc services:** You do not need to complete this tab.

Data Check for *Project Sponsors* : Rows 9, 16, & 23 need completed if applicable. All other contact information is mandatory. Complete even if a contact is duplicated acr multiple roles.

This information may be published on HUD websites a resource for clients seeking services.

le" - If a

:t HOPWA

only be

oss

s a

Complete the age, sex, race, and ethnicity information for all individuals served wi

See totals in rows 27 and 28. **Each number cell must contain a number. If nothing to report, leav**

A. For each racial category, how many HOPWA-eligible Individuals were	Male				
	Younger Than 18	18-30	31-50	51 or Older	Younger Than 18
Asian	0	0	0	0	0
Asian & White	0	0	0	0	0
Black/African American	0	2	37	34	0
Black/African American & White	0	0	0	0	0
American Indian/Alaskan Native	0	0	0	0	0
American Indian/Alaskan Native & Black/African American	0	0	0	0	0
American Indian/Alaskan Native & White	0	0	0	0	0
Native Hawaiian/Other Pacific Islander	0	0	0	0	0
Other Multi-Racial	0	0	13	7	0
White	0	11	55	43	0
B. For each racial category, how many other household members (beneficiaries) were	Male				
	Younger Than 18	18-30	31-50	51 or Older	Younger Than 18
b. Asian	0	0	0	0	0
b. Asian & White	0	0	0	0	0
b. Black/African American	15	3	0	1	8
b. Black/African American & White	0	0	0	0	0
b. American Indian/Alaskan Native	0	0	0	0	0
b. American Indian/Alaskan Native & Black/African American	0	0	0	0	0
b. American Indian/Alaskan Native & White	0	0	0	0	0
b. Native Hawaiian/Other Pacific Islander	0	0	0	0	0
b. Other Multi-Racial	0	0	0	0	0
b. White	13	4	4	4	12
Total number of HOPWA-eligible individuals served with HOPWA assistance (rows 4-13):	**292**		**Data Check: The total in Row 27 n**		

Total number of other household members (beneficiaries) served with HOPWA assistance (rows 16-25):	**78**	
How many other household members (beneficiaries) are HIV+?	2	
How many other household members (beneficiaries) are HIV negative or have an unknown HIV status?	76	**Data Check: Sum of 29 & 30 must**
Complete Prior Living Situations for HOPWA-eligible Individuals served by TBRA, P-FBH, ST-TFBH, or PHP		
How many HOPWA-eligible individuals continued receiving HOPWA assistance from the previous year?	20	
How many individuals newly receiving HOPWA assistance came from:		
A place not meant for human habitation?	0	
An emergency shelter?	1	
A transitional housing facility for formerly homeless persons?	0	**Data Check: SUM of rows 32 + 34 P-FBH, ST-TFBH & PHP activities (**
A permanent housing situation for formerly homeless persons?	0	
A psychiatric hospital or other psychiatric facility?	0	
A substance abuse facility?	1	
A non-psychiatric hospital?	0	
A foster care home?	0	
Jail, prison, or a juvenile detention facility?	0	
A rented room, apartment or house?	5	
A house the individual owned?	0	
Staying at someone else's house?	2	
A hotel or motel paid for by the individual?	0	
Any other prior living situation?	0	
How many individuals newly receiving HOPWA assistance didn't report or refused to report their prior living situation?	0	
How many individuals newly receiving HOPWA assistance during this program year reported a prior living situation of homelessness [place not for human habitation, emergency shelter, transitional housing]:	**1**	
Also meet the definition of experiencing chronic homelessness?	0	**Data Checks: Row 50 cannot be >**

Also were veterans?	0

Row 51 cannot be > Row 4!

th all types of HOPWA assistance.

e the zero.

Female			[redacted]
18-30	31-50	51 or Older	
0	0	0	
0	0	0	
0	20	14	
0	0	0	
0	0	0	
0	0	0	
0	0	0	
0	0	0	
2	5	1	
3	23	22	

Female			[redacted]
18-30	31-50	51 or Older	
0	0	0	
0	0	0	
3	1	3	
0	0	0	
0	0	0	
0	0	0	
0	0	0	
0	0	0	
0	0	0	
2	2	3	

nust = unduplicated household count across all activities.

be = to Row 28

through 48 must equal your unduplicated household count for TBRA,
Do not include Supportive Services or STRMU households in this section).

Row 49

[redacted]	Not Reported				Of the total number of individuals reported for each racial category, how many also identify as Hispanic?
	Younger Than 18	18-30	31-50	51 or Older	Total Hispanic
	0	0	0	0	0
	0	0	0	0	0
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[redacted]	Not Reported				Of the total number of individuals reported for each racial category, how many also identify as Hispanic?
	Younger Than 18	18-30	31-50	51 or Older	Total Hispanic
	0	0	0	0	0
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	0	0	0	0	4
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Report the source(s) of cash or in-kind leveraged federal, state, local or private re
Consolidated or Annual Plan (for formula grantees) or the grant proposal/applica
and used in the delivery of the HOPWA program and the amount of leveraged do

What is the amount and type of leveraged funding that was provided by any of these sources?	Funding for this Report
ESG	0
HOME	0
Ryan White	0
Continuum of Care (CoC)	0
Low-Income Housing Tax Credit	0
Housing Choice Voucher Program	0
Private grants	0
In-kind resources	0
Grantee cash	0
Other types of private or public funding:	
Other FUNDING_1	20310.93
Other FUNDING_2	0
Other FUNDING_3	0
Other FUNDING_4	0
Other FUNDING_5	0
Other FUNDING_6	0
Other FUNDING_7	0
Other FUNDING_8	0
Other FUNDING_9	0
Other FUNDING_10	0
Other FUNDING_11	0
Other FUNDING_12	0
Other FUNDING_13	0
Other FUNDING_14	0
Other FUNDING_15	0
Program Income	**0**
What was the amount of program income collected from resident rent payments in the program year?	0
What was the amount of program income collected from other sources (non-resident payments) in the program year?	0
Uses of Program Income	**0**
What was the amount of total program income that was spent on housing assistance in the program year?	0
What was the amount of total program income that was spent on supportive services or other non-housing costs in the program year?	0
Rent Payments Made by HOPWA Housing Subsidy Assistance Recipients Directly to Private Landlords	
What was the amount of resident rent payment that residents paid directly to private landlords?	37068

sources identified in either the
tion (for competitive grantees)
llars.

Was this a Housing Subsidy Assistance? Yes or No.
no

Scroll to the bottom of this tab for requir reporting questions.

Complete Rows 3-11 for specific leveraging sc A.
Column B: Should be a single dollar amount.
Column C: Should be a "Yes" or "No" respons whether any of the reported funds were for H Assistance. Do not add explanations on this ta

NOTE: Enter any leveraged project sponsor ca "Grantee cash."

In rows 13-27, enter other leveraged fund sources listed Rows 3-11.

Column A: Do not enter anything: you do the specific source of the leveraged funds

Column B: Should be a single dollar amou

Column C: Should have "Yes" or "No" resp whether any of the reported funds were f Assistance. Do not add explanations or ot

If P-FBH or ST-TFBH activity reported and Ro "Data Quality Notes" Tab

If Subsidy Assistance activity reported and R "Data Quality Notes" Tab

If TBRA activity reported and Row 35 is "0", Notes" Tab

ed Program Income

ɪurces listed in Column

ɜ only to indicate
Housing Subsidy
ıb.

ısh in row 11,

s not included in the

not need to report
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nt.

ıonse only as to
or Housing Subsidy
:her text.

w 29 is "0", provide an explanation in "Leveraging" section of the

ɔw 30 is "0", provide an explanation in "Leveraging" section of the

ɔrovide an explanation in "Leveraging" section of the "Data Quality

Complete this section for all Households served with HOPWA Tenant-Based Rental Assistance (TBRA) by your organization in the reporting year.

Question	This Report
TBRA Households Served and Expenditures	
How many households were served with HOPWA TBRA assistance?	21
What were the total HOPWA funds expended for TBRA rental assistance?	220848.02
Other (Non-TBRA) Rental Assistance Households Served and Expenditures (Other Non-TBRA Rental Assistance activities must be approved in the grant agreement).	
How many total households were served with Other (non-TBRA) Rental Assistance?	0
What were the total HOPWA funds expended for Other (non-TBRA) Rental Assistance, as approved in the grant agreement?	0
Describe the Other (non-TBRA) Rental Assistance provided. (150 characters).	
TBRA Household Total (TBRA + Other)	**21**
Income Levels for Households Served by this Activity	**21**
What is the number of households with income below 30% of Area Median Income?	19
What is the number of households with income between 31% and 50% of Area Median Income?	2
What is the number of households with income between 51% and 80% of Area Median Income?	0
Sources of Income for Households Served by this Activity	
How many households accessed or maintained access to the following sources of income in the past year?	**37**
Earned Income from Employment	3
Retirement	2
SSI	5
SSDI	5
Other Welfare Assistance (Supplemental Nutrition Assistance Program, WIC, TANF, etc.)	16
Private Disability Insurance	0
Veteran's Disability Payment (service or non-service connected payment)	0
Regular contributions or gifts from organizations or persons not residing in the residence	0
Worker's Compensation	0
General Assistance (GA), or local program	0

Unemployment Insurance	0
Other Sources of Income	0
How many households maintained **no** sources of income?	6
Medical Insurance/Assistance for Households Served by this Activity	
How many households accessed or maintained access to the following sources of medical insurance in the past year?	
MEDICAID Health Program or local program equivalent	9
MEDICARE Health Insurance or local program equivalent	5
Veterans Affairs Medical Services	0
AIDS Drug Assistance Program	21
State Children's Health Insurance Program (SCHIP) or	0
Ryan White-funded Medical or Dental Assistance	21
Health Outcomes for HOPWA-Eligible Individuals Served by this Activity	
How many HOPWA-eligible individuals served with TBRA this year have *ever* been prescribed Anti-Retroviral Therapy?	21
How many HOPWA-eligible persons served with TBRA have shown an improved viral load or achieved viral suppression?	21
Longevity for Households Served by this Activity	**21**
How many households have been served with TBRA for less than one year?	2
How many households have been served with TBRA for more than one year, but less than five years?	11
How many households have been served with TBRA for more than five years, but less than 10 years?	4
How many households have been served with TBRA for more than 10 years, but less than 15 years?	4
How many households have been served with TBRA for more than 15 years?	0
Housing Outcomes for Households Served by this Activity	**21**
How many households continued receiving HOPWA TBRA assistance into the next year?	20
How many households exited to other HOPWA housing programs?	0
How many households exited to other housing subsidy programs?	0
How many households exited to an emergency shelter?	0

How many households exited to private housing?	1
How many households exited to transitional housing (time limited - up to 24 months)?	0
How many households exited to an institutional arrangement expected to last less than six months?	0
How many households exited to institutional arrangement expected to last more than six months?	0
How many households exited to a jail/prison term expected to last less than six months?	0
How many households exited to a jail/prison term expected to last more than six months?	0
How many households exited to a situation that isn't transitional, but is not expected to last more than 90 days and their housing situation after those 90 days is uncertain?	0
How many households exited to a place not meant for human habitation?	0
How many households were disconnected from care?	0
How many of the HOPWA eligible individuals died?	0

General Data Check: If you report expenditures you must report corresponding households. If you report households, you must report expenditures.

Note: This total should include overhead (staff costs, fringe, etc.).

NOTE: Rows 7-9 should not be completed unless you have been approved by HUD in your grant agreement to carry out these activities. Facilities-based Housing, STRMU & PHP activities should not be reported here.

Income Levels in Rows 12-14:
Data Check: Sum of 12-14 as shown in Row 11 must be = to Row 10.

Sources of Income in Rows 17-29: Report ALL sources of income to HOPWA-eligible households (including those for other household members).

Data Check: Sum of 17-29 as shown in Row 16 must be = or > than Row 10.

Medical Insurance in Rows 32-37: Report ALL of the specific insurance types listed that were accessed by HOPWA-eligible households (including those for other household members). The sum of this section does NOT have to match your household total.

Data Check: If 32-37 are all "0", provide explanation in TBRA section of Data Quality Notes Tab..

NOTE: Health outcomes do NOT have to be supported by labs or other medical documentation. It can be self-report from clients.
Data Check: If 39 and/or 40 are "0", provide explanation in TBRA section of Data Quality Notes Tab.

Longevity in Rows 42-46:

Data Check: Sum of 42-46 as shown in Row 41 Must be = to Row 10.

Housing Outcomes in Rows 48-61:

Data Check: Sum of 48-61 as shown in Row 47 Must be = to Row 10.

Complete this section for all Households served with HOPWA Permanent Facility-Based Housing assistance by your organization in the reporting year. NOTE: Scattered-Site Facilities may be reported as one Facility.		General Data Che corresponding ho report expenditu
Question	**Facility 1**	**Facility 2**
Facility Information		
What is the **name** of the housing facility?		
Is the facility a medically assisted living facility? **Yes or No**.		
Was the housing facility placed into service during this program year? **Yes or No**.		
For housing facilities placed into service *during this program year,* how many units were placed into service? [Do not complete if facility placed in service in prior years.]	0	0
Leasing -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*		
How many households received Permanent Facility-Based Housing Leasing support for each facility?	0	0
What were the HOPWA funds expended for Permanent Facility-Based Housing Leasing Costs for each facility?	0	0
Operating -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*		
How many households received Permanent Facility-Based Housing Operating support for each facility?	0	0
What were the HOPWA funds expended for Permanent Facility-Based Housing Operating Costs for each facility?	0	0
Other Housing Support -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*		
How many households received Other types of Permanent Facility-Based Housing support for each facility?	0	0
What were the HOPWA funds expended for Other types of Permanent Facility-Based Housing for each facility?	0	0
For households served with Other Permanent Facility-Based Housing, what type of service were they provided? (150 characters)		
PFBH Deduplication		
How many households received more than one type of PFBH for each facility? (Leasing, Operating, Other)	0	0
Total Deduplicated Household Count	**0**	**0**
Income Levels for Households Served by this Activity	**0**	**0**
Data Check: Sum of 23-25 as shown in Row 21 must be = to Row 20		

What is the number of households with income below 30% of Area Median Income?	0	0
What is the number of households with income between 31% and 50% of Area Median Income?	0	0
What is the number of households with income between 51% and 80% of Area Median Income?	0	0
Sources of Income for Households Served by this Activity ***Data Check:*** *Sum of 28-40 as shown in Row 27 must be = or > than Row 20*		
How many households accessed or maintained access to the following sources of income in the past year?	**0**	**0**
Earned Income from Employment	0	0
Retirement	0	0
SSI	0	0
SSDI	0	0
Other Welfare Assistance (Supplemental Nutrition Assistance Program, WIC, TANF, etc.)	0	0
Private Disability Insurance	0	0
Veteran's Disability Payment (service or non-service connected payment)	0	0
Regular contributions or gifts from organizations or persons not residing in the residence	0	0
Worker's Compensation	0	0
General Assistance (GA), or local program	0	0
Unemployment Insurance	0	0
Other Sources of Income	0	0
How many households maintained **no** sources of income?	0	0
Medical Insurance/Assistance for Households Served by this Activity *Data Check: If 43-48 are all "0", provide explanation in P-FBH section of Data Quality Notes Tab.*		
How many households accessed or maintained access to the following sources of medical insurance in the past year?		
MEDICAID Health Program or local program equivalent	0	0
MEDICARE Health Insurance or local program equivalent	0	0
Veterans Affairs Medical Services	0	0
AIDS Drug Assistance Program	0	0
State Children's Health Insurance Program (SCHIP) or local program equivalent	0	0
Ryan White-funded Medical or Dental Assistance	0	0
Longevity for Households Served by this Activity	**0**	**0**
Data Check: Sum of 51-45 as shown in Row 49 must be = to Row 20		
How many households have been served by permanent facility-based housing for less than one year?	0	0
How many households have been served by permanent facility-based housing for more than one year, but less than 5 years?	0	0

How many households have been served by permanent facility-based housing for more than 5 years, but less than 10 years?	0	0
How many households have been served by permanent facility-based housing for more than 10 years, but less than 15 years?	0	0
How many households have been served by permanent facility-based housing for more than 15 years?	0	0
Health Outcomes for HOPWA-Eligible Individuals Served by this Activity ***Data Check: If 57 and/or 58 are "0", provide explanation in "P-FBH" section of Data Quality Notes Tab.***		
How many HOPWA-eligible individuals served with PFBH this year have *ever* been prescribed Anti-Retroviral Therapy, by facility?	0	0
How many HOPWA-eligible persons served with PFBH have shown an improved viral load or achieved viral suppression, by facility?	0	0
Housing Outcomes for Households Served by this Activity	**0**	**0**
Data Check: Sum of 61-74 as shown in Row 59 must be = to Row 20.		
How many households continued receiving this type of HOPWA assistance into the next year?	0	0
How many households exited to other HOPWA housing programs?	0	0
How many households exited to other housing subsidy programs?	0	0
How many households exited to an emergency shelter?	0	0
How many households exited to private housing?	0	0
How many households exited to transitional housing (time limited - up to 24 months)?	0	0
How many households exited to institutional arrangement expected to last less than six months?	0	0
How many households exited to institutional arrangement expected to last more than six months?	0	0
How many households exited to a jail/prison term expected to last less than six months?	0	0
How many households exited to a jail/prison term expected to last more than six months?	0	0
How many households exited to a situation that isn't transitional, but is not expected to last more than 90 days and their housing situation after those 90 days is uncertain?	0	0
How many households exited to a place not meant for human habitation?	0	0
How many households were disconnected from care?	0	0
How many of the HOPWA eligible individuals died?	0	0

ck: If you report expenditures you must report
useholds. If you report households, you must
res.

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f more columns are needed, please contact the HOPWA Validation Team.

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Facility 33	Facility 34	Facility 35	Facility 36	Facility 37
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Facility 48	Facility 49	Facility 50	Facility 51	Facility 52
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Facility 58	Facility 59	Facility 60
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Complete this section for Facilities, Households served with HOPWA Short-Term or Transitional Facility-Based Housing assistance by your organization in the reporting year. Note: Scattered-Site Facilities may be reported as one Facility.
Examples include Short-Term and Transitional Housing Types, Facility Based Housing with a tenure of fewer than 24 months, short-term treatment or health facilities, hotel-motel vouchers.

Question	Facility 1
Facility Information	
What is the **name** of the housing facility?	
Is the facility a medically assisted living facility? **Yes or No**.	
Was the housing facility placed into service during this program year? **Yes or No**.	
For housing facilities placed into service *during this program year,* how many units were placed into service? **[Do not complete if facility placed in service in prior years.]**	0
Leasing -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*	
How many households received Transitional/Short-Term Facility-Based Housing Leasing support for each facility?	0
What were the HOPWA funds expended for Transitional/Short-Term Facility-Based Housing Leasing Costs for each facility?	0
Operating -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*	
How many households received Transitional/Short-Term Facility-Based Housing Operating support for each facility?	0
What were the HOPWA funds expended for Transitional/Short-Term Facility-Based Housing Operating Costs for each facility?	0
Hotel-Motel -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*	
How many households received Hotel-Motel cost support for each	0
What were the HOPWA funds expended for Hotel-Motel Costs for each facility?	0
Other Housing Support -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*	
How many households received Other types of Transitional/Short-Term Facility-Based Housing support for each facility?	0

What were the HOPWA funds expended for Other types of Transitional/Short-Term Facility-Based Housing for each facility?	0
For households served with Other Transitional/Short-Term Facility-Based Housing, what type of service were they provided? (150 characters)	
ST-TFBH Deduplication	
How many households received more than one type of ST-TFBH for each facility? (Leasing, Operating, Hotel-Motel, Other)	0
Total Deduplicated Household Count	**0**
Income Levels for Households Served by this Activity *Data Check: Sum of 26-28 as shown in Row 24 must be = to Row 23*	**0**
What is the number of households with income below 30% of Area Median Income?	0
What is the number of households with income between 31% and 50% of Area Median Income?	0
What is the number of households with income between 51% and 80% of Area Median Income?	0
Sources of Income for Households Served by this Activity *Data Check: Sum of 31-43 as shown in Row 30 must be = to or > than Row 23*	
How many households accessed or maintained access to the following sources of income in the past year?	**0**
Earned Income from Employment	0
Retirement	0
SSI	0
SSDI	0
Other Welfare Assistance (Supplemental Nutrition Assistance Program, WIC, TANF, etc.)	0
Private Disability Insurance	0
Veteran's Disability Payment (service or non-service connected	0
Regular contributions or gifts from organizations or persons not residing in the residence	0
Worker's Compensation	0
General Assistance (GA), or local program	0
Unemployment Insurance	0
Other Sources of Income	0
How many households maintained **no** sources of income?	0
Medical Insurance/Assistance for Households Served by this Activity *Data Check: If 46-51 are all "0", provide explanation in ST-TFBH section of Data Quality Notes Tab.*	
How many households accessed or maintained access to the following sources of medical insurance in the past year?	
MEDICAID Health Program or local program equivalent	0
MEDICARE Health Insurance or local program equivalent	0
Veterans Affairs Medical Services	0

AIDS Drug Assistance Program	0
State Children's Health Insurance Program (SCHIP) or local program equivalent	0
Ryan White-funded Medical or Dental Assistance	0
Longevity for Households Served by this Activity	**0**
Data Check: Sum of 54-58 as shown in Row 52 must be = to Row 23	
How many households have been served by short-term/transitional facility-based housing for less than one year?	0
How many households have been served by short-term/transitional facility-based housing for more than one year, but less than five years?	0
How many households have been served by short-term/transitional facility-based housing for more than five years, but less than 10 years?	0
How many households have been served by short-term/transitional facility-based housing for more than 10 years, but less than 15 years?	0
How many households have been served by short-term/transitional facility-based housing for more than 15 years?	0
Housing Outcomes for Households Served by this Activity	**0**
Data Check: Sum of 61-74 as shown in Row 59 must be = to Row 23	
How many households continued receiving this type of HOPWA assistance into the next year?	0
How many households exited to other HOPWA housing programs?	0
How many households exited to other housing subsidy programs?	0
How many households exited to an emergency shelter?	0
How many households exited to private housing?	0
How many households exited to transitional housing (time limited - up to 24 months)?	0
How many households exited to institutional arrangement expected to last less than six months?	0
How many households exited to institutional arrangement expected to last more than six months?	0
How many households exited to a jail/prison term expected to last less than six months?	0
How many households exited to a jail/prison term expected to last more than six months?	0
How many households exited to a situation that isn't transitional, but is not expected to last more than 90 days and their housing situation after those 90 days is uncertain?	0
How many households exited to a place not meant for human habitation?	0
How many households were disconnected from care?	0
How many of the HOPWA eligible individuals died?	0

General Data Check: If you report expenditures you must report corresponding households. If you report households, you must report expenditures.

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Facility 14	Facility 15	Facility 16	Facility 17
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Complete this section for all Households served with HOPWA Short-Term Rent, Mortgage, and Utilities Assistance (STRMU) by your organization in the reporting year.

Question	This Report
Households Served by this Activity - STRMU Breakdown	
a. How many households were served with STRMU mortgage assistance **only**?	1
b. How many households were served with STRMU rental assistance **only**?	50
c. How many households were served with STRMU utilities assistance **only**?	14
d. How many households received more than one type of STRMU assistance?	16
STRMU Households Total	**81**
STRMU Expenditures	
What were the HOPWA funds expended for the following budget line items?	
STRMU mortgage assistance	3371.14
STRMU rental assistance	188345.63
STRMU utility assistance	21679.03
Total STRMU Expenditures	**213395.8**
Income Levels for Households Served by this Activity	**81**
What is the number of households with income below 30% of Area Median Income?	65
What is the number of households with income between 31% and 50% of Area Median Income?	11
What is the number of households with income between 51% and 80% of Area Median Income?	5
Sources of Income for Households Served by this Activity	
How many households accessed or maintained access to the following sources of income in the past year?	**115**
Earned Income from Employment	31
Retirement	1
SSI	14
SSDI	9
Other Welfare Assistance (Supplemental Nutrition	33
Private Disability Insurance	0
Veteran's Disability Payment (service or non-service	0
Regular contributions or gifts from organizations or	0
Worker's Compensation	0
General Assistance (GA), or local program	0

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Unemployment Insurance		0
Other Sources of Income		0
How many households maintained **no** sources of income?		27
Medical Insurance/Assistance for Households Served by this Activity		
How many households accessed or maintained access to the following sources of medical insurance in the past year?		
MEDICAID Health Program or local program equivalent		29
MEDICARE Health Insurance or local program equivalent		10
Veterans Affairs Medical Services		0
AIDS Drug Assistance Program		81
State Children's Health Insurance Program (SCHIP) or local program equivalent		0
Ryan White-funded Medical or Dental Assistance		81
Longevity for Households Served by this Activity	**96**	
How many households have been served by STRMU for the first time this year?		40
How many households also received STRMU assistance during the previous STRMU eligibility period?		24
How many households received STRMU assistance **more than twice** during the previous five eligibility periods?		28
How many households received STRMU assistance during the last five **consecutive** eligibility periods?		4
Housing Outcomes for Households Served by this Activity	**81**	
How many households continued receiving this type of HOPWA assistance into the next year?		6
How many households exited to other HOPWA housing programs?		0
How many households exited to other housing subsidy programs?		1
How many households exited to an emergency shelter?		0
How many households served with STRMU were able to maintain a private housing situation without subsidy?		73
How many households exited to transitional housing (time limited - up to 24 months)?		0
How many households exited to institutional arrangement expected to last less than six months?		0

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How many households exited to institutional arrangement expected to last more than six months?	0
How many households exited to a jail/prison term expected to last less than six months?	0
How many households exited to a jail/prison term expected to last more than six months?	0
How many households exited to a situation that isn't transitional, but is not expected to last more than 90 days and their housing situation after those 90 days is uncertain?	1
How many households exited to a place not meant for human habitation?	0
How many households were disconnected from care?	0
How many of the HOPWA eligible individuals died?	0

ıta Check: If you report expenditures you must report ding households. If you report households, you must enditures.

hould include overhead (staff costs, fringe, etc.). **NOTE:** e determines how to report/distribute overhead costs erhead included in one row, or divided across categories ditures). All sponsors should report in the same

vels in Rows 16-18:
k: Sum of 16-18 as shown in Row 15 must be = to Row

urces in Rows 21-33:
sources of income for HOPWA-eligible households hose for other household members).

c: Sum of 21-33 as shown in Row 20 must be = to or >
3

surance in Rows 36-41: Report ALL of the specific
ypes listed that were accessed by HOPWA-eligible
; (including those for other household members). The
section does NOT have to match your household total.

**:: If 36-41 are all "0", provide explanation in TBRA
Data Quality Notes Tab.**

'n Rows 43-46:
f this section does NOT have to match your household
is activity.

:: Individually, Rows 44-46 cannot be > than Row 8

utcomes in Rows 48-61:

:: Sum of 48-61 as shown in Row 47 must be = to Row

Complete this section for all Households served with HOPWA Permanent Housing Placement (PHP) assistance by your organization in the reporting year.

Question	This Report
Households Served by this Activity	
How many households were served with PHP assistance?	9
PHP Expenditures for Households Served by this Activity	
What were the HOPWA funds expended for PHP?	10093.27
Sources of Income for Households Served by this Activity	
How many households accessed or maintained access to the following sources of income in the past year?	**14**
Earned Income from Employment	6
Retirement	0
SSI	3
SSDI	0
Other Welfare Assistance (Supplemental Nutrition Assistance Program, WIC, TANF, etc.)	5
Private Disability Insurance	0
Veteran's Disability Payment (service or non-service connected payment)	0
Regular contributions or gifts from organizations or persons not residing in the residence	0
Worker's Compensation	0
General Assistance (GA), or local program	0
Unemployment Insurance	0
Other Sources of Income	0
How many households maintained **no** sources of income?	0
Medical Insurance/Assistance for Households Served by this Activity	
How many households accessed or maintained access to the following sources of medical insurance in the past year?	
MEDICAID Health Program or local program equivalent	4
MEDICARE Health Insurance or local program equivalent	0
Veterans Affairs Medical Services	0
AIDS Drug Assistance Program	9
State Children's Health Insurance Program (SCHIP) or local program equivalent	0
Ryan White-funded Medical or Dental Assistance	9

Housing Outcomes for Households Served by this Activity	**9**
In the context of PHP, "exited" means the housing situation into which the household was placed using the PHP assistance.	
How many households exited to other HOPWA housing programs?	1
How many households exited to other housing subsidy programs?	1
How many households exited to private housing?	7

General Data Check: If you report expenditures you must report corresponding households. If you report households, you must report expenditures.

The total in Row 6 should include overhead (staff costs, fringe, etc.).

Income Sources in Rows 9-21:
Report ALL sources of income for HOPWA-eligible households (including those for other household members).

Data Check: Sum of 9-21 as shown in Row 8 must be = to or > than Row 4

Medical Insurance in Rows 24-29: Report ALL of the specific insurance types listed that were accessed by HOPWA-eligible households (including those for other household members). The sum of this section does NOT have to match your household total.

Data Check: If 24-29 are all "0", provide explanation in "PHP" section of "Data Quality Notes" Tab.

Housing Outcomes in Rows 32-34:
Data Check: Sum of 32-34 as shown in Row 30 must be = to Row 4: if not, provide explanation in "PHP" section of "Data Quality Notes" Tab.

Complete for all households served with HOPWA-funded Housing Information Services by your organization in the reporting year.

See definition of "Housing Information Services" on "Performance Report Cover" tab.

Question	This Report
Households Served by this Activity	
How many households were served with housing information services?	292
Housing Information Services Expenditures	
What were the HOPWA funds expended for Housing Information Services?	35259.36

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NOTE: The
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ta Check: If you report expenditures you must report
ling households. If you report households, you must
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total in Row 6 should include overhead (staff costs,
).

Complete for all households served with HOPWA funded Supportive Services by your organization in the reporting year.

Note that this table also collects *HOPWA Supportive Service expenditures.*

Questions	This Report	
Households and Expenditures for Supportive Service Types	**Number of Households**	**Expenditures**
What were the expenditures and number of households for each of the following types of supportive services in the program year?		
Adult Day Care and Personal Assistance	0	0
Alcohol-Drug Abuse	0	0
Child Care	0	0
Case Management	292	119569.13
Education	0	0
Employment Assistance and Training	0	0
Health/Medical Services	0	0
Legal Services	0	0
Life Skills Management	0	0
Meals/Nutritional Services	0	0
Mental Health Services	0	0
Outreach	0	0
Transportation	54	3435
Any other type of HOPWA funded, HUD approved supportive service?		0
What were the other type(s) of supportive services provided? (150 characters)		
Deduplication of Supportive Services		
How many households received more than one of any type of Supportive Services?	54	

Deduplicated Supportive Services Houshold Total (based on amounts reported in Rows 5-21 above):	**292**	

General Data Check: If you report expenditures you must report corresponding households. If you report households, you must report expenditures.

Column B: enter the unduplicated number of households served by each typr of **HOPWA-FUNDED** Supportive Services

Column C: Report all HOPWA expenditures associated with delivering each type of **HOPWA-FUNDED** Supportive Servces. This total should include overhead (staff costs, fringe, etc.).

NOTE: The grantee can determine how to report/distribute overhead costs (i.e., all overhead included in one row, or divided across categories with expenditures. All sponsors should report in the same manner.

Data Check: If your unduplicated household total calculated in Cell B23 appears incorrect, adjust Row 21.

Only Competitive Grantees with an "Other Housing Activity" approved in their grant agreement should complete this tab.

"Other" Housing Activities -- Households and Expenditures Served by this Activity	This Report
How many households were served with "Other Housing Activity" assistance?	0
What were the HOPWA funds expended for "Other Housing Activity" assistance?	0
What is the "Other" HOPWA budget line item approved in the grant agreement? (150 characters)	

General Da
household:

Complete t
carry our "(

The total in

ta Check: If you report expenditures you must report corresponding
s. If you report households, you must report expenditures.

his tab ONLY if you have been approved by HUD in your grant agreement to
Other Housing Activities."

Row 4 should include overhead (staff costs, fringe, etc.).

Activity Review	TBRA	P-FBH
Total Households Served in ALL Activities from this report *for each Activity*.	21	0

Housing Subsidy Assistance Household Count Deduplication	
Total Housing Subsidy Assistance (from the TBRA, P-FBH, ST-TFBH, STRMU, PHP, Other Competitive Activity counts above)	**111**
How many households received more than one type of HOPWA Housing Subsidy Assistance for TBRA, P-FBH, ST-TFBH, STRMU, PHP, Other Competitive Activity?	2
Total Unduplicated Housing Subsidy Assistance Household Count	**109**

Access to Care (ATC)

Complete HOPWA Outcomes for Access to Care and Support for all households served with HOPWA housing assistance and "other competitive activities" in the reporting year.

Questions	This Report
How many households had contact with a case manager?	109
How many households developed a housing plan for maintaining or establishing stable housing?	109
How many households accessed and maintained medical insurance and/or assistance?	108
How many households had contact with a primary health care provider?	108
How many households accessed or maintained qualification for sources of income?	76
How many households obtained/maintained an income-producing job during the program year (with or without any HOPWA-related assistance)?	39

Subsidy Assistance with Supportive Service, Funded Case Management

Questions	This Report
How many households received any type of HOPWA Housing Subsidy Assistance **and** HOPWA Funded Case Management?	109
How many households received any type of HOPWA Housing Subsidy Assistance **and** HOPWA Supportive Services?	109

ST-TFBH	STRMU	PHP	Housing Info	SUPP SVC
0	81	9	292	292

Data Check: The highest unduplicated activity total shown in row 2 on this ATC tab

must be equal to or less than the HOPWA-Eligible individual total reported in

row 27 on the DEM & Prior Living Tab. The HOPWA-Eiligble individual total

from row 27 is also shown directly to the right for your reference.

Rows 10-15: Data Checks:

The values entered in each of these rows individually cannot be greater than the value calculated in Row 6.

If insurance or income were reported on any of the activity tabs, Rows 12 & 14 should be completed accordin

If all Rows are "0", provide explanation in Access to Care section of Data Quality Notes Tab.

Reminders: 1. Contact with a case manager does not have to be a HOPWA-funded case manager.

2. Access to medical insurance can include those who accessed other types of insurance not included in the acti

Data Check: Individually, Rows 18 & 19 cannot be > than the lesser of Cells H2 or B6.

In Rows 18 & 19, report on Housing Subsidy Assistance households as calculated in Row 6 ONLY.

Case management is a supportive service; therefore, all individuals reported in Row 18 should be included in tot 19.

Other Competitive Activity
0

DEM tab, row 27:
292

gly.

vity tabs.

al reported in Row

Complete for all HOPWA Facility-based Capital Development Projects that received Capital Development funds in this reporting year. This includes projects that received HOPWA Capital Development funds and opened to residents in this reporting year.

Note: Scattered site facilities may be reported as one facility.

Question	Facility 1
Facility Information	
What is the **name** of the facility using HOPWA for capital development (acquisition or rehabilitation)?	
For facilities being rehabilitated, what was the total amount of funding spent on rehabilitation?	0
What type of development was funded (new construction, rehabilitation, acquisition)?	
For facilities being rehabilitated only, what is the final value of the building after rehabilitation is complete?	0
What type of housing (Permanent or Short-term/Transitional) was developed?	
For Capital Development facilities, what is the purchase or lease date of the property?	
For Capital Development facilities, what is the date the construction or rehabilitation started (if applicable)?	
Capital Development Expenditures	
How much was expended in this year on acquisition, for each facility?	0
How much was expended on rehabilitation, for each facility?	
How much was expended on new construction, for each facility?	0
Was the development facility placed into service **during this program year**? **Yes or No**.	
Complete for Capital Development Facilities Opened This Year ONLY. If the facility was not opened this year, skip this section. *Data Checks: If Row 15 is yes, complete rows 17-24, and Rows 19 & 20 must be a date within the reporting year.*	
How many total units were placed into service this year?	0
What date did the supportive services begin?	
What date was the construction or rehabilitation completed?	
What date did residents begin to occupy the facility?	

Is there a waiting list maintained for the facility? **Yes or No.**	
If there is a waiting list, how many households are on the waiting list?	0
How many total units (HOPWA and non-HOPWA units) were developed in this facility?	0
How many units in this facility were developed with HOPWA funds?	0
For all Facilities	**Total Units Designated for the Chronically Homeless**
For units constructed (new) and/or acquired with or without rehab:	0
For rental units rehabbed:	0
For homeownership units constructed (if approved):	0

Capital Development **means the use of HOPWA funds to construct, acquire, or rehabilitate a housing facility.**

There are sixty columns for faciliti

Facility 2	Facility 3	Facility 4	Facility 5	Facility 6
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0

0	0	0	0	0
0	0	0	0	0
0	0	0	0	0

Total Units Designated to Assist the Homeless	Total Units Energy-Star Compliant	Total Units 504 Accessible – Mobility Units – Sensory Units		
0	0	0		
0	0	0		
0	0	0		

es. If more columns are needed, please contact the HOPWA Validation Team.

Facility 7	Facility 8	Facility 9	Facility 10	Facility 11	Facility 12
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Facility 13	Facility 14	Facility 15	Facility 16	Facility 17	Facility 18
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Facility 19	Facility 20	Facility 21	Facility 22	Facility 23	Facility 24
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Facility 25	Facility 26	Facility 27	Facility 28	Facility 29	Facility 30
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Facility 31	Facility 32	Facility 33	Facility 34	Facility 35	Facility 36
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Facility 37	Facility 38	Facility 39	Facility 40	Facility 41	Facility 42
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Facility 43	Facility 44	Facility 45	Facility 46	Facility 47	Facility 48
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Facility 49	Facility 50	Facility 51	Facility 52	Facility 53	Facility 54
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Facility 55	Facility 56	Facility 57	Facility 58	Facility 59	Facility 60
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Complete for all households who requested Violence Against Women Act (VAWA) protections per 24 CFR 5.2005 with your organization in the reporting year.

Question	This Report
How many **internal** emergency transfers were requested?	0
How many **internal** emergency transfers were granted?	0
How many **external** emergency transfers were requested?	0
How many **external** emergency transfers were granted?	0
How many emergency transfers were denied?	0

If you have this data,
have this data, it is cı
blank.

please complete Rows 3-7. If you do not
urrently NOT an error to leave this chart

Housin

Burden Statement
The purpose of this information collection is to m required for all HOPWA grantees pursuant to 42 (required to obtain a benefit. It will not be confide the time for reviewing instructions, searching exi: collection. This includes the time for collecting, re
Term
Viral Suppression
Adjustment for Duplication
Administrative Agent
Administrative Costs
Anti-Retroviral Therapy
Area Median Income (AMI)
Beneficiary(ies)
Chronically Homeless Person
Contractor

Facility-Based Housing Assistance
Faith-Based Organization
Grassroots Organization
HOPWA-Eligible Individual
Housing Information Services
HOPWA Housing Subsidy Assistance Total
Household
Improved HIV Viral Load
In-kind Leveraged Resources
Leasing Costs

Leveraged Funds
Live-In Aide
Master Leasing
Minimum Use Periods
Medically Assisted Living Facilities
Operating Costs
Operating Year – Competitive grantees
Operating Year – Formula grantees
Outcome
Output

Permanent Housing Placement (PHP)
Program Income
Project-Based Rental Assistance (PBRA)
Project Sponsor Organizations
Resource Identification
Rural
Short-Term Rent, Mortgage, and Utility (STRMU) Assistance
Stewardship Units
Sub-Recipient

Supportive Services
Tenant-Based Rental Assistance (TBRA)
VAWA Internal Emergency Transfers
VAWA External Emergency Transfers
Veteran

ɡ Opportunities for Persons With AIDS (HOPWA) Program
Revised: 05/01/2025
Consolidated APR/CAPER– HOPWA Grantee
OMB Approval No. 2506-0133 (Expiration Date: 12/31/2027).
ıeet the Housing Opportunities for Persons With AIDS (HOPWA) annual reporting requirements. Reporting is U.S.C. § 12911; 24 CFR §§ 574.520(a) and (b); and 24 CFR § 91.520(f). The information collected on this form is ːntial. The public reporting burden for this collection of information is estimated to average 40 hours, including sting data sources, gathering and maintaining the data needed, and completing and reviewing the information ːviewing, and reporting the data. HUD may not conduct or sponsor, and a person is not required to respond to, a
Definition
When the load or volume of HIV virus present in a person's blood is measured at less than 200 copies per
Removal of duplicate entries when a household/unit received more than one type of HOPWA assistance, which enables the calculation of unduplicated output totals. For example, if a household received both HOPWA TBRA and HOPWA PHP from the same project sponsor, adjusting for duplication would ensure that household was
An entity the grantee has selected to carry out administrative activities on behalf of the grantee. When a grantee utilizes another organization to carry out some or all of the grantee's administrative functions, the administrative activities, costs, and terms of payment should be clearly delineated in a contract or other written agreement between the parties. All costs associated with administering the grant, whether incurred by the grantee or the other organization, are subject to the 3% administrative cost limit. For the purposes of HOPWA
Costs for general management, oversight, coordination, evaluation, and reporting (24 CFR § 574.3). By statute, grantee administrative costs are limited to 3% of the total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive (42 U.S.C.
A use of a combination of medications to treat HIV.
The Department of Housing and Urban Development (HUD) sets income limits that determine eligibility for assisted housing programs including the HOPWA program. HUD develops income limits based on Median Family Income estimates and Fair Market Rent area definitions for each metropolitan area, parts of some metropolitan areas, and each non-metropolitan county. AMI values vary by location and are published at
All members of a household (with or without HIV) who benefitted from HOPWA assistance during the operating year, not including the HOPWA-eligible individual (see definition).
A person defined as chronically homeless under 24 CFR 578.3. ((1) A homeless individual with a disability as defined in section 401(9) of the McKinney-Vento Assistance Act (42 U.S.C. 11360(9)) who: a) lives in a place not meant for human habitation, a safe haven, or in an emergency shelter, and b) has been homeless and living as described for at least 12 months or on at least 4 separate occasions in the last 3 years, as long as the combined occasions equal at least 12 months and each break in homelessness separating the occasions included at least 7 consecutive night of not living as described; (2) An individual who has been residing in an institutional care facility, including jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria of this definition before entering that facility; or (3) A family with
A contractor is an entity that receives a legal instrument (contract) by which a grantee or project sponsor purchases property or services needed to carry out the project or program under a Federal award. The purpose of the contract is to obtain goods and services for the grantee/project sponsor's own use and creates a procurement relationship with the contractor. Characteristics indicative of a procurement relationship between the grantee and a contractor are when the contractor: provides the goods and services within normal business operations; provides similar goods or services to many different purchasers; normally operates in a competitive environment; provides goods or services that are ancillary to the operation of the HOPWA program; and is not subject to compliance requirements of the HOPWA program as a result of the agreement, though similar

Leasing, operating, and hotel/motel expenditures to support units or facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.
Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are
An organization that is headquartered in the local community where it provides services, has a social services budget of $300,000 or less annually, and has six or fewer full-time equivalent employees. Local affiliates of
The one low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered "Head of Household." A child may also qualify the household for HOPWA assistance. When the annual performance report asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be
Costs to provide counseling, information, or referral services to assist an eligible person to locate, acquire, finance, and maintain housing (24 CFR § 574.300(b)(1)). Some eligible costs under Housing Information Services include staff time to assist eligible clients in searching for or locating appropriate housing whether HOPWA-subsidized or not; staff time to provide fair housing guidance for eligible households who may encounter discrimination on the basis of race, color, religion, sex,, age, national origin, familial status, or disability; staff time to provide housing counseling to acquire and finance housing; and development and use of Homeless Management Information System (HMIS) elements to coordinate housing assistance for eligible households.
The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the program year for formula grantees and
A single individual or a family, as defined in 24 CFR 574.3. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non-household members (e.g., a shared housing arrangement with a roommate) who resided in the unit are not reported in the annual performance
A reduction in the load or volume of HIV present in the HOPWA-eligible individual's blood at the end of the operating year compared to the beginning of the operating year. Most people with HIV/AIDS (PWH) who are engaged in medical care have routine laboratory tests. The HOPWA-eligible individual's two most recent laboratory reports can be used to determine viral load improvement, even if the first laboratory test was
These are additional types of support provided to assist HOPWA-eligible individuals such as volunteer services, materials, use of equipment, and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the criteria described in 2 CFR part 200. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sale,
Costs used to lease all or a portion of a building as needed to provide housing to eligible households. For eligible individuals or families unable to hold leases in their names, funding may be used to "master lease" units, where the eligible households choose the units, the grantee or project sponsor leases the units and pays the full rent to the landlord, and the eligible households pay the grantee or project sponsor the amount required by 24 CFR 574.310(d). This type of master leasing can be administered as "turn-key" housing assistance, to be replaced with Tenant-Based Rental Assistance (TBRA) if the landlord agrees to transfer the lease to the eligible person. Funding may also be used to master lease units to be operated as transitional housing for eligible households. For example, post-incarceration programs often lease a unit to temporarily house an eligible household returning to the community until other more permanent housing arrangements can be made. The lease is always in the organization's name. The furniture, housing equipment, and supplies, eligible under the operating budget line item, belong to the organization and remain in the unit for the next household's use. Eligible leasing costs

The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources. Leveraged funds are used to further support HOPWA clients receiving assistance during the operating
A person who resides with the HOPWA-Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See 24 CFR 5.403 and the HOPWA Grantee
Applies to the leasing of units of housing (scattered-sites or entire buildings) from a landlord by a nonprofit or public agency that subleases the units to HOPWA-eligible tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions,
Grantees that used HOPWA funding for new construction, acquisition, conversion, lease, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible individuals for a 10-year period. In the case of non-substantial rehabilitation or repair of a building or structure, the minimum use period is not less than 3 years. If no further HOPWA funds are used to support the facility, in place of completing the "CAP DEV" tab in the Performance Report Worksheet, the grantee must complete an
HOPWA facility-based housing that assists residents with most or all activities of daily living, such as meals, bathing, dressing, and toileting. Regular medical care, supervision, and rehabilitation are also often available.
Costs of operating a housing facility owned or leased by the grantee or project sponsor, to the extent the costs are necessary to house eligible households. Eligible operating costs include utilities, property insurance, minor repairs, and upkeep of the facility, maintenance both inside and outside the facility, procurement and contracting of services for facility operation or maintenance, furniture and appliances that will remain with the facility, food purchases and kitchen operation for HOPWA household at the facility, and staff time for directing
HOPWA competitive grants are awarded for a 3-year period of performance with annual performance reports submitted for each of the 3 operating years. The information contained in this performance report should reflect the grantee's operating year with the beginning date determined at the time the grant agreement is signed. Project sponsor accomplishment information must coincide with the operating year this Performance Report covers. Any change to the period of performance requires the approval of HUD by amendment, such as an extension for one additional operating year. A PSH renewal/replacement grant start date would be coordinated with the close out of the existing grant. Grantees with an approved extension period of less than 6 months must submit the Performance Report for the third year of the grant term at the end of the approved extension period
HOPWA Formula Grantees follow the Grantee Program Year as established by the Consolidated Planning Processes. All CPD Programs (HOME/ESG/CDBG/HOPWA) use the same 12-month period as their Operating Year for performance reporting. The information contained in each annual performance report must represent a one-year time period of HOPWA program operation that coincides with the grantee's program year. HOPWA Formula Grantees are annually awarded grants with a 3-year period of performance, as established by the Grantee signature date on the Grant Agreement. Since Grant period of performances vary from Fiscal Year to Fiscal Year, and do not necessarily coincide with a Grantee's Operating Year, funds from more than one HOPWA formula grant awarded to the same grantee may be used during an operating year and the annual performance
The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness and improve access to HIV treatment and other health care and support.
The number of units of housing or households that receive HOPWA assistance during the operating year.

Eligible costs under PHP include security deposits not to exceed two months of rent, rental application fees, credit checks, one-time utility hook-up fees paid directly to the utility company, utility arrears only if the cost is creating a barrier to establishing permanent housing in a new unit, rent arrears only if past due rent debt at a prior unit is a barrier to accessing a new unit, initial housing inspections, reasonable travel costs to units for initial housing inspections, staff time to review and identify causes for eviction and responsibilities of the tenant within the least, staff time for assisting clients with executing the lease, and staff time for resolving landlord issues directly related to the PHP assistance being provided. PHP can be used in conjunction with TBRA where PHP pays the security deposit and TBRA covers ongoing monthly rent payments starting with the first month. PHP must only be used to assist the client in entering permanent housing. PHP must never be used for monthly
As defined in 2 CFR 200.1, program income is income earned by the grantee or project sponsor that is directly generated by a supported activity or earned as a result of the grant during the period of performance (except as provided by 2 CFR 200.307). See grant administration requirements on program income at 2 CFR 200.307 and
A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor. Assistance is tied directly to the properties and is not portable or transferable.
Per HOPWA regulations at 24 CFR 574.3, any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide
Resource identification funds may be used to establish, coordinate, and develop permanent housing assistance resources for eligible persons (including conducting preliminary research and making expenditures necessary to determine the feasibility of specific housing-related initiatives) (24 CFR § 574.300(b)(2)). Activities can include increasing coordination with local initiatives, systems, or strategies (such as the local Continuum of Care or Ryan White Planning Council) to house HOPWA-eligible individuals, development of new housing resources, and
For purposes of HOPWA reporting, a rural county is a county in which: (1) Has no part of it within an area designated as a standard metropolitan statistical area by the Office of Management and Budget; or (2) Is within an area designated as a metropolitan statistical area or considered as part of a metropolitan statistical area and at least 75% of its population is local on U.S. Census blocks classified as non-urban; or (3) is located in a state that has a population density of less than 30 persons per square mile (as reported in the most recent decennial
Short-term rent, mortgage, and utility payments to prevent the homelessness of the tenant or mortgagor of a dwelling (24 CFR 574.300(b)(6)). Eligible STRMU costs include up to 21 weeks of the HOPWA-eligible individual's rent, mortgage, and/or utility costs, and the costs of staff time to review and determine household's need for STRMU assistance and make the STRMU payments. For the purposes of STRMU assistance, to the extent that taxes, insurance, condominium fees, or other building operation costs are included in the monthly mortgage payment either by federal regulation or the terms of the mortgage, these expenses are eligible to be included in
Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction, and/or rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the 3-year use agreement if rehabilitation is non-substantial and to the 10-year use agreement if
For the purposes of the HOPWA program, a sub-recipient is an organization that receives funds under a contract with the project sponsor to carry out eligible HOPWA activities. For the purposes of HOPWA annual performance reporting, a sub-recipient organization does not need to submit a separate "Provider Workbook." The sub-recipient's HOPWA activities should be included in the "Provider Workbook" of the project sponsor with whom

Costs include providing housing stability services, assistance in gaining access to mainstream resources, public benefits, healthcare and support positive health outcomes. However, health services may only be provided to individuals with acquired immunodeficiency syndrome or related diseases and not to family members of these individuals. Eligible supportive services costs include staff time to develop, update and review individualized housing and service plans for clients; staff time to connect households to appropriate services and treatment in accordance with their housing and service plans, management-level consultation (case staffing); health and mental health assessment services; direct outpatient treatment by licensed professionals of mental health services; substance use disorder services provided by licensed or certified professionals; individual, family, or group therapy to address co-occurring disorders; nutritional services including food banks, nutritional supplements, and counseling by certified nutrition specialists; life skills trainings such as budgeting resources, resolving conflict, using public transportation, unit maintenance; credit counseling; education services including instruction or training in consumer education, health education, substance use prevention, literacy, English as a
TBRA is a rental subsidy program that grantees can provide to help low-income households access affordable housing. HOPWA does not place restrictions on the length of time eligible persons may receive TBRA. Grantees should provide the opportunity for eligible households to transition in place to self-sufficiency or another subsidy. Eligible TBRA costs include rental payments, staff time to verify household income for TBRA assistance, calculation of resident rent payment, monthly rental payments, processing a TBRA rental payment on behalf of the HOPWA-eligible individual, annual housing inspections to ensure HOPWA habitability standards are met for units being assisted with TBRA, reasonable travel costs to units for housing inspections, review of a client's
Per 24 CFR 5.2005e, an internal emergency transfer under the Violence Against Women Act (VAWA) protections refers to an emergency relocation of a tenant to another unit where the tenant would not be categorized as a new applicant; that is, the tenant may reside in the new unit without having to undergo an application process.
Per 24 CFR 5.2005e, an external emergency transfer under the VAWA protections refers to an emergency relocation of a tenant to another unit where the tenant would be categorized as a new applicant; that is, the tenant must undergo an application process in order to reside in the new unit.
A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

Instructions for Completing the HOPWA Provider Performance Report Workbook

What is the HOPWA Provider Performance Report Workbook?

This workbook provides annual performance data for HOPWA activities. This includes outputs (e.g., information), outcomes (e.g., access to care and support outcomes) and expenditures (for HOPWA-
This data will be compiled by the HOPWA Formula or Competitive Grantees, as part of providing anr

Who completes this form?

This workbook will be completed by **any organization** that conducts any HOPWA activities other tha includes HOPWA Formula or Competitive Grantees that conduct other HOPWA activities besides ad **Project Sponsor** organizations that Grantees contract to provide HOPWA services (as defined in 24 (
There should be one organization's HOPWA activities reported in each workbook. Each organization performance report workbook that only includes the HOPWA activities conducted by that organizati

What tabs should be completed for this report?

The Performance Report Workbook requires the completion of the following tabs:

- ***DEM (Demographics) & Prior Living (see Note)***
- ***Leveraging***
- ***ATC (Access to Care) & Totals***

ONLY PROJECT SPONSORS* should complete these tabs:

- ***HOPWA Provider***
- ***CONTACT***

** For* ***Grantees*** *that are approved to conduct Resource Identification or Technical Assistance activiti* amounts for those budget line items in the ***HOPWA Provider tab*** . These are the only cells that you
HOPWA Provider tab.

Note: Complete Prior Living information only for individuals served by TBRA, P-FBH, ST-TFBH or PHP

The remaining tabs should **ONLY** be completed **based on HOPWA services provided by the organiz**
Leave tabs untouched if the activity is not provided by the organization.

- ***TBRA (Tenant-Based Rental Assistance)***
- ***P-FBH (Permanent Facility-Based Housing)***
- ***ST-TFBH (Short-Term or Transitional Facility-Based Housing)***
- ***STRMU (Short-Term Rent, Mortgage and Utilities Assistance)***
- ***PHP (Permanent Housing Placement Assistance)***
- ***Housing Info (Housing Information Services)***
- ***Supp Svcs (HOPWA Supportive Services)***
- ***Other Competitive Activity***
- ***CAP DEV (Capital Development)***
- ***VAWA (Housing Transfers for Households Covered by the Violence Against Women Act***

Important Information

To ensure the integrity of this reporting form, please do not DELETE or ALTER any rows, columns, ta
This form requires the entry of data only where applicable, with no other actions required.

1 Enter text in empty cells next to questions.
2 Enter numbers where the entry reads "0" and the answer is an amount greater than zei

SUBMISSION INSTRUCTIONS

- Once complete, the Project Sponsor should return the entire workbook *to the Grantee* in the mann
- The report MUST be submitted in this Excel format.
- DO NOT alter the name of this file; return it to the Grantee with the file name as provided.
- The Grantee is responsible for reviewing this report and submitting it to HUD. Project Sponsors ***shou***
- The Grantee may be contacted by HUD or a HUD contractor regarding the accuracy of this report.
- Please contact the Grantee if you require support submitting this form.
- Submission of the collection of separate workbook files satisfies the HOPWA annual performance re No additional uploads or submission methods (i.e., eCon Planning Suite, SharePoint, etc.) are requir

households served and demographic
eligible costs).
ual performance reporting to HUD.

n administrative activities. This
ninistrative activities, and the
FR 574.3).
should complete a separate
on.

es , please report your expenditure
will need to complete in the

.

tion completing this workbook.

)

bs, or the NAME of the report.

ıld not submit this report to HUD; only to the Grantee.

Grant ID	Grantee	Sponsor ID	Sponsor
FKY39122	KENTUCKY	S221274A	S221274A_Livwell Community Health Services

File ID
25162_5736230

Optional Data Quality Notes

Use the space below to add notes about the data provided in the workbook that yo communicated to your HOPWA grantee or HUD's Office of HIV/AIDS Housing staff. U keys to create a return in this section.

GENERAL PROVIDER DATA COMMENTS:

HOPWA PROVIDER TAB DATA COMMENTS:

The administrative cost percentage exceeds 7% due to the use of carryforward administrative grant periods, in addition to the current grant's allocation.

CONTACT TAB DATA COMMENTS:

DEMOGRAPHICS & PRIOR LIVING TAB (DEM & Prior Living) DATA COMMENTS:

LEVERAGING AND PROGRAM INCOME TAB DATA COMMENTS:

LivWell does not collect any program income funds from HOPWA clients.

TENANT-BASED RENTAL ASSISTANCE TAB (TBRA) DATA COMMENTS:

The formula on line 11 is incorrect and does not sum lines 12 thru 14. Our count is correct.

PERMANENT FACILITY-BASED HOUSING TAB (P-FBH) ASSISTANCE DATA COMMENTS:

SHORT-TERM/TRANSITIONAL FACILITY-BASED HOUSING TAB (ST-TFBH) ASSISTANCE DATA (

SHORT-TERM RENT, MORTGAGE, AND UTILITY TAB (STRMU) ASSISTANCE DATA COMMENT

PERMANENT HOUSING PLACEMENT TAB (PHP) DATA COMMENTS:

HOUSING INFORMATION TAB DATA COMMENTS:

SUPPORTIVE SERVICES TAB DATA COMMENTS:

OTHER COMPETITIVE ACTIVITY TAB DATA COMMENTS:

ACCESS TO CARE TAB (ATC & Totals) DATA COMMENTS:

CAPITAL DEVELOPMENT TAB (CAP DEV) DATA COMMENTS:

VIOLENCE AGAINST WOMENT ACT TAB (VAWA) DATA COMMENTS:

u would like
Jse the ALT+enter

: funds from earlier

:OMMENTS:

Please complete for organizations designated to serve as project sponsor, i.e., organizations involved in the direct delivery of services for client households, as defined by 24 CFR 574.3.

Project Sponsor Questions	Responses
What is the organization's name?	LivWell Community Health Services, Inc.
What is the organization's Unique Entity Identifier (UEI)?	YDWWHUF1L1N9
What is the organization's Employer ID Number (EIN) or Tax ID Number (TIN)?	31-1525402
What is the HOPWA contract amount for this organization?	526,876.00
What is the organization's business street address?	1903 Broadway Street
In what city is the organization's business address?	Paducah
In what county is the organization's business address?	McCracken
In what state is the organization's business address?	Kentucky
What is the organization's business address zip code?	42001
What is the organization's parent company, if applicable?	
What department administers the organization's grant?	Support Services
What is the organization's phone number (including extension)?	270-444-8183 ext. 2157
What is the organization's fax number?	270-444-8147
What is the organization's website?	www.livwellchs.org
What is the organization's Facebook page?	LivWell Community Health Services
What is the organization's Twitter handle?	@livwellchs
Is this a faith-based organization? **Yes or No.**	No
Is this a nonprofit organization? **Yes or No.**	Yes
Is this a grassroots organization? **Yes or No.**	No
What are the cities of the organization's primary service area?	Paducah, Benton, Mayfield, Hopkinsville, Murray, Bowling Green, Calvert City, etc.

What are the counties of the organization's primary service area?	Allen, Ballard, Barren, Butler, Caldwell, Calloway, Carlisle, Christian, Crittenden, Edmonson,Fulton, Graves, Hart, Hickman, Hopkins, Livingston, Logan, Lyon, Marshall, McCracken, Metcalfe, Monroe, Muhlenberg, Simpson, Todd, Trigg, Warren
In what congressional district is the organization located?	First
In what congressional district is the primary service area?	Barren River, Pennyrile, Purchase Areas
Is there a waiting list for HOPWA housing subsidy assistance services in the organization's service area? **Yes or No.**	Yes
Provider Non-Direct Service Expenditures	
What were the total HOPWA funds expended for Administration costs?	46,619.08
How much was expended on Technical Assistance?	0
How much was expended on Resource Identification?	7,207.35

General data note: Do not enter "N/A" or "Not Applicable" - If a row does not apply, please skip and leave blank.

NOTE: The amount in Row 6 should be the amount of HOPWA funds the project sponsor receives from this grantee. It should not include any HOPWA funds received from other grantees.

NOTE: For ***HOPWA GRANTEES ONLY*** who **ALSO** provide direct HOPWA services to HOPWA-eligible individuals:

You do not need to complete Rows 3 - 28: skip and complete Rows 29 & 30 only as applicable, and enter all HOPWA Grantee Admin expenditures in the Grantee workbook only: do not report any Admin expenditures in Row 28 of this tab.

Data Check for Project Sponsors: Rows 12, 15, 17, 18, 28, 29, & 30 need only be filled in if applicable: All other questions are mandatory).

NOTE: for **HOPWA *Project Sponsors:*** if Row 28 is "0", please provide a comment to confirm no Admin exp
Provide**r"** section of "Data Quality Notes" Tab.

Percentage of Total Grant amount expended on Admin:	**9%**

NOTE: Project sponsor administrative costs a
HOPWA grant award amount they receive. If
reporting period as calculated in Cell G30 are
amount reported for the period, please provi
Provider" section of the "Data Notes" Tab

ɪenditures in the "HOPWA

re limited to 7% of the total
your administrative costs for the
greater than 7% of the award
de an explanation in "HOPWA

Contact Information for your Organization

Only organizations designated as project sponsors (see definition of "Project Sp
Performance Report Cover tab) should complete this tab.

Question
Contact Information for Primary Program Contact
What is the Primary Program contact name?
What is the Primary Program contact title?
In what department does the Primary Program contact work?
What is the Primary Program contact email?
What is the Primary Program contact phone number (including extension)?
What is the Primary Program contact fax number?
Contact Information for Secondary Program Contact
What is the Secondary Program contact name?
What is the Secondary Program contact title?
In what department does the Secondary Program contact work?
What is the Secondary Program contact email?
What is the Secondary Program contact phone number (including extension)?
What is the Secondary Program contact fax number?
Contact Information for Individuals Seeking Services
What is the Services contact name?
What is the Services contact title?
In what department does the Services contact work?
What is the Services contact email?
What is the Services contact phone number (including extension)?
What is the Services contact fax number?

ɔonsor Organization" in

Responses
AJ Garnett
Interim COO/Support Services
Support Services
agarnett@livwellchs.org
270-444-8183X2108
270-444-8147
Andrea Leonard
Interim CEO/Support Services
Support Services
aleonard@livwellchs.og
270-444-8183X2157
270-444-8147
Christy Anton
Housing Liaison
Support Services
canton@livwellchs.org
270-444-8183X2134
270-444-8147

General data note: Do not enter "N/A" or "Not Applicabl row does not apply, please skip and leave blank.

For **HOPWA *GRANTEES ONLY* who ALSO provided direct services:** You do not need to complete this tab.

Data Check for *Project Sponsors* : Rows 9, 16, & 23 need c completed if applicable. All other contact information is mandatory. Complete even if a contact is duplicated acro multiple roles.

This information may be published on HUD websites as resource for clients seeking services.

OMB Control No: 2506-0117 (exp. 09/30/2021)

e" - If a

: **HOPWA**

only be

ss

a

Complete the age, sex, race, and ethnicity information for all individuals served with all typ
See totals in rows 27 and 28. Each number cell must contain a number. If nothing to report, leave the zero.

A. For each racial category, how many HOPWA-eligible Individuals were	Male				Fe	
	Younger Than 18	18-30	31-50	51 or Older	Younger Than 18	18-30
Asian	0	0	0	1	0	0
Asian & White	0	0	0	0	0	0
Black/African American	0	0	8	6	0	0
Black/African American & White	0	0	0	0	0	0
American Indian/Alaskan Native	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American	0	0	0	0	0	0
American Indian/Alaskan Native & White	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander	0	0	0	0	0	0
Other Multi-Racial	0		1	0	0	0
White	0	0	10	5	0	1
B. For each racial category, how many other household members (beneficiaries) were	Male				Fe	
	Younger Than 18	18-30	31-50	51 or Older	Younger Than 18	18-30
b. Asian	0	0	0	0	0	0
b. Asian & White	0	0	0	0	0	0
b. Black/African American	7	5	3	0	8	2
b. Black/African American & White	2	1	0	0	2	0
b. American Indian/Alaskan Native	0	0	0	0	0	0
b. American Indian/Alaskan Native & Black/African American	0	0	0	0	0	0
b. American Indian/Alaskan Native & White	0	0	0	0	0	0
b. Native Hawaiian/Other Pacific Islander	0	0	0	0	0	0
b. Other Multi-Racial	0	0	0	0	0	0
b. White	2	0	1	2	0	0
Total number of HOPWA-eligible individuals served with HOPWA assistance (rows 4-13):	**47**		Data Check: The total in Row 27 must = undu			

Total number of other household members (beneficiaries) served with HOPWA assistance (rows 16-25):	**39**
How many other household members (beneficiaries) are HIV+?	3
How many other household members (beneficiaries) are HIV negative or have an unknown HIV status?	36
Complete Prior Living Situations for HOPWA-eligible Individuals served by TBRA, P-FBH, ST-TFBH, or PHP	
How many HOPWA-eligible individuals continued receiving HOPWA assistance from the previous year?	11
How many individuals newly receiving HOPWA assistance came from:	
A place not meant for human habitation?	2
An emergency shelter?	0
A transitional housing facility for formerly homeless persons?	0
A permanent housing situation for formerly homeless persons?	0
A psychiatric hospital or other psychiatric facility?	0
A substance abuse facility?	0
A non-psychiatric hospital?	1
A foster care home?	0
Jail, prison, or a juvenile detention facility?	0
A rented room, apartment or house?	23
A house the individual owned?	0
Staying at someone else's house?	5
A hotel or motel paid for by the individual?	1
Any other prior living situation?	0
How many individuals newly receiving HOPWA assistance didn't report or refused to report their prior living situation?	0
How many individuals newly receiving HOPWA assistance during this program year reported a prior living situation of homelessness [place not for human habitation, emergency shelter, transitional housing]:	**2**

Data Check: Sum of 29 & 30 must be = to Rov

Data Check: SUM of rows 32 + 34 through 48
P-FBH, ST-TFBH & PHP activities (Do not inclu

Also meet the definition of experiencing chronic homelessness?	1
Also were veterans?	0

Data Checks: Row 50 cannot be > Row 49

Row 51 cannot be > Row 49

es of HOPWA assistance.

male			
31-50	51 or Older	[redacted]	Younger Than 18
0	0		0
0	0		0
6	1		0
0	0		0
0	0		0
0	1		0
0	0		0
0	0		0
0	0		0
5	2		0

male			
31-50	51 or Older	[redacted]	Younger Than 18
0	0		0
0	0		0
2	0		0
0	0		0
0	0		0
0	0		0
0	0		0
0	0		0
0	0		0
2	0		0

plicated household count across all activities.

v 28

must equal your unduplicated household count for TBRA,
ıde Supportive Services or STRMU households in this section).

Not Reported			Of the total number of individuals reported for each racial category, how many also identify as Hispanic?
18-30	31-50	51 or Older	Total Hispanic
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	1
0	0	0	1

Not Reported			Of the total number of individuals reported for each racial category, how many also identify as Hispanic?
18-30	31-50	51 or Older	Total Hispanic
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

Report the source(s) of cash or in-kind leveraged federal, state, local or private re Consolidated or Annual Plan (for formula grantees) or the grant proposal/applica and used in the delivery of the HOPWA program and the amount of leveraged do

What is the amount and type of leveraged funding that was provided by any of these sources?	Funding for this Report
ESG	0
HOME	126,515.50
Ryan White	287,171.71
Continuum of Care (CoC)	6,633.00
Low-Income Housing Tax Credit	0
Housing Choice Voucher Program	0
Private grants	0
In-kind resources	3,540.43
Grantee cash	0
Other types of private or public funding:	
Other FUNDING_1	0
Other FUNDING_2	0
Other FUNDING_3	0
Other FUNDING_4	0
Other FUNDING_5	0
Other FUNDING_6	0
Other FUNDING_7	0
Other FUNDING_8	0
Other FUNDING_9	0
Other FUNDING_10	0
Other FUNDING_11	0
Other FUNDING_12	0
Other FUNDING_13	0
Other FUNDING_14	0
Other FUNDING_15	0
Program Income	**0**
What was the amount of program income collected from resident rent payments in the program year?	0
What was the amount of program income collected from other sources (non-resident payments) in the program year?	0
Uses of Program Income	**0**
What was the amount of total program income that was spent on housing assistance in the program year?	0
What was the amount of total program income that was spent on supportive services or other non-housing costs in the program year?	0
Rent Payments Made by HOPWA Housing Subsidy Assistance Recipients Directly to Private Landlords	
What was the amount of resident rent payment that residents paid directly to private landlords?	7268

sources identified in either the
tion (for competitive grantees)
llars.

Was this a Housing Subsidy Assistance? Yes or No.
Yes
Yes
Yes
Yes

Scroll to the bottom of this tab for require reporting questions.

Complete Rows 3-11 for specific leveraging so A.
Column B: Should be a single dollar amount.
Column C: Should be a "Yes" or "No" response whether any of the reported funds were for H Assistance. Do not add explanations on this ta

NOTE: Enter any leveraged project sponsor ca cash."

In rows 13-27, enter other leveraged funds sources listed Rows 3-11.

Column A: Do not enter anything: you do the specific source of the leveraged funds.

Column B: Should be a single dollar amour

Column C: Should have "Yes" or "No" resp whether any of the reported funds were fo Assistance. Do not add explanations or ot

If P-FBH or ST-TFBH activity reported and Ro "Data Quality Notes" Tab
If Subsidy Assistance activity reported and Ro "Data Quality Notes" Tab

If TBRA activity reported and Row 35 is "0", p Notes" Tab ed Program Income

urces listed in Column

only to indicate
ousing Subsidy
b.

sh in row 11, "Grantee

s not included in the

not need to report

nt.

onse only as to
or Housing Subsidy
her text.

w 29 is "0", provide an explanation in "Leveraging" section of the

w 30 is "0", provide an explanation in "Leveraging" section of the

rovide an explanation in "Leveraging" section of the "Data Quality

Complete this section for all Households served with HOPWA Tenant-Based Rental Assistance (TBRA) by your organization in the reporting year.

Question	This Report
TBRA Households Served and Expenditures	
How many households were served with HOPWA TBRA assistance?	30
What were the total HOPWA funds expended for TBRA rental assistance?	138,034.60
Other (Non-TBRA) Rental Assistance Households Served and Expenditures (Other Non-TBRA Rental Assistance activities must be approved in the grant agreement).	
How many total households were served with Other (non-TBRA) Rental Assistance?	0
What were the total HOPWA funds expended for Other (non-TBRA) Rental Assistance, as approved in the grant agreement?	0
Describe the Other (non-TBRA) Rental Assistance provided. (150 characters).	
TBRA Household Total (TBRA + Other)	**30**
Income Levels for Households Served by this Activity	**30**
What is the number of households with income below 30% of Area Median Income?	28
What is the number of households with income between 31% and 50% of Area Median Income?	2
What is the number of households with income between 51% and 80% of Area Median Income?	0
Sources of Income for Households Served by this Activity	
How many households accessed or maintained access to the following sources of income in the past year?	**45**
Earned Income from Employment	4
Retirement	0
SSI	5
SSDI	3
Other Welfare Assistance (Supplemental Nutrition Assistance Program, WIC, TANF, etc.)	16
Private Disability Insurance	0
Veteran's Disability Payment (service or non-service connected payment)	0
Regular contributions or gifts from organizations or persons not residing in the residence	0
Worker's Compensation	0
General Assistance (GA), or local program	0

Unemployment Insurance	0
Other Sources of Income	0
How many households maintained **no** sources of income?	17
Medical Insurance/Assistance for Households Served by this Activity	
How many households accessed or maintained access to the following sources of medical insurance in the past year?	
MEDICAID Health Program or local program equivalent	28
MEDICARE Health Insurance or local program equivalent	0
Veterans Affairs Medical Services	0
AIDS Drug Assistance Program	30
State Children's Health Insurance Program (SCHIP) or local	0
Ryan White-funded Medical or Dental Assistance	30
Health Outcomes for HOPWA-Eligible Individuals Served by this Activity	
How many HOPWA-eligible individuals served with TBRA this year have *ever* been prescribed Anti-Retroviral Therapy?	30
How many HOPWA-eligible persons served with TBRA have shown an improved viral load or achieved viral suppression?	30
Longevity for Households Served by this Activity	**30**
How many households have been served with TBRA for less than one year?	21
How many households have been served with TBRA for more than one year, but less than five years?	9
How many households have been served with TBRA for more than five years, but less than 10 years?	0
How many households have been served with TBRA for more than 10 years, but less than 15 years?	0
How many households have been served with TBRA for more than 15 years?	0
Housing Outcomes for Households Served by this Activity	**30**
How many households continued receiving HOPWA TBRA assistance into the next year?	28
How many households exited to other HOPWA housing programs?	0
How many households exited to other housing subsidy programs?	1
How many households exited to an emergency shelter?	0

How many households exited to private housing?	0
How many households exited to transitional housing (time limited - up to 24 months)?	0
How many households exited to an institutional arrangement expected to last less than six months?	0
How many households exited to institutional arrangement expected to last more than six months?	0
How many households exited to a jail/prison term expected to last less than six months?	0
How many households exited to a jail/prison term expected to last more than six months?	0
How many households exited to a situation that isn't transitional, but is not expected to last more than 90 days and their housing situation after those 90 days is uncertain?	1
How many households exited to a place not meant for human habitation?	0
How many households were disconnected from care?	0
How many of the HOPWA eligible individuals died?	0

General Data Check: If you report expenditures you must report corresponding households. If you report households, you must report expenditures.

Note: This total should include overhead (staff costs, fringe, etc.).

NOTE: Rows 7-9 should not be completed unless you have been approved by HUD in your grant agreement to carry out these activities. Facilities-based Housing, STRMU & PHP activities should not be reported here.

Income Levels in Rows 12-14:
Data Check: Sum of 12-14 as shown in Row 11 must be = to Row 10.

Sources of Income in Rows 17-29: Report ALL sources of income to HOPWA-eligible households (including those for other household members).

Data Check: Sum of 17-29 as shown in Row 16 must be = or > than Row 10.

Medical Insurance in Rows 32-37: Report ALL of the specific insurance types listed that were accessed by HOPWA-eligible households (including those for other household members). The sum of this section does NOT have to match your household total.

Data Check: If 32-37 are all "0", provide explanation in TBRA section of Data Quality Notes Tab..

NOTE: Health outcomes do NOT have to be supported by labs or other medical documentation. It can be self-report from clients.
Data Check: If 39 and/or 40 are "0", provide explanation in TBRA section of Data Quality Notes Tab.

Longevity in Rows 42-46:

Data Check: Sum of 42-46 as shown in Row 41 Must be = to Row 10.

Housing Outcomes in Rows 48-61:

Data Check: Sum of 48-61 as shown in Row 47 Must be = to Row 10.

Complete this section for all Households served with HOPWA Permanent Facility-Based Housing assistance by your organization in the reporting year. NOTE: Scattered-Site Facilities may be reported as one Facility.		General Data Che corresponding hc report expenditu
Question	**Facility 1**	**Facility 2**
Facility Information		
What is the **name** of the housing facility?		
Is the facility a medically assisted living facility? **Yes or No**.		
Was the housing facility placed into service during this program year? **Yes or No**.		
For housing facilities placed into service *during this program year,* how many units were placed into service? [Do not complete if facility placed in service in prior years.]	0	0
Leasing -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*		
How many households received Permanent Facility-Based Housing Leasing support for each facility?	0	0
What were the HOPWA funds expended for Permanent Facility-Based Housing Leasing Costs for each facility?	0	0
Operating -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*		
How many households received Permanent Facility-Based Housing Operating support for each facility?	0	0
What were the HOPWA funds expended for Permanent Facility-Based Housing Operating Costs for each facility?	0	0
Other Housing Support -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*		
How many households received Other types of Permanent Facility-Based Housing support for each facility?	0	0
What were the HOPWA funds expended for Other types of Permanent Facility-Based Housing for each facility?	0	0
For households served with Other Permanent Facility-Based Housing, what type of service were they provided? (150 characters)		
PFBH Deduplication		
How many households received more than one type of PFBH for each facility? (Leasing, Operating, Other)	0	0
Total Deduplicated Household Count	**0**	**0**
Income Levels for Households Served by this Activity	**0**	**0**
Data Check: Sum of 23-25 as shown in Row 21 must be = to Row 20		

What is the number of households with income below 30% of Area Median Income?	0	0
What is the number of households with income between 31% and 50% of Area Median Income?	0	0
What is the number of households with income between 51% and 80% of Area Median Income?	0	0
Sources of Income for Households Served by this Activity ***Data Check:*** *Sum of 28-40 as shown in Row 27 must be = or > than Row 20*		
How many households accessed or maintained access to the following sources of income in the past year?	**0**	**0**
Earned Income from Employment	0	0
Retirement	0	0
SSI	0	0
SSDI	0	0
Other Welfare Assistance (Supplemental Nutrition Assistance Program, WIC, TANF, etc.)	0	0
Private Disability Insurance	0	0
Veteran's Disability Payment (service or non-service connected payment)	0	0
Regular contributions or gifts from organizations or persons not residing in the residence	0	0
Worker's Compensation	0	0
General Assistance (GA), or local program	0	0
Unemployment Insurance	0	0
Other Sources of Income	0	0
How many households maintained **no** sources of income?	0	0
Medical Insurance/Assistance for Households Served by this Activity *Data Check: If 43-48 are all "0", provide explanation in P-FBH section of Data Quality Notes Tab.*		
How many households accessed or maintained access to the following sources of medical insurance in the past year?		
MEDICAID Health Program or local program equivalent	0	0
MEDICARE Health Insurance or local program equivalent	0	0
Veterans Affairs Medical Services	0	0
AIDS Drug Assistance Program	0	0
State Children's Health Insurance Program (SCHIP) or local program equivalent	0	0
Ryan White-funded Medical or Dental Assistance	0	0
Longevity for Households Served by this Activity	**0**	**0**
Data Check: Sum of 51-45 as shown in Row 49 must be = to Row 20		
How many households have been served by permanent facility-based housing for less than one year?	0	0
How many households have been served by permanent facility-based housing for more than one year, but less than 5 years?	0	0

How many households have been served by permanent facility-based housing for more than 5 years, but less than 10 years?	0	0
How many households have been served by permanent facility-based housing for more than 10 years, but less than 15 years?	0	0
How many households have been served by permanent facility-based housing for more than 15 years?	0	0
Health Outcomes for HOPWA-Eligible Individuals Served by this Activity *Data Check: If 57 and/or 58 are "0", provide explanation in "P-FBH" section of Data Quality Notes Tab.*		
How many HOPWA-eligible individuals served with PFBH this year have *ever* been prescribed Anti-Retroviral Therapy, by facility?	0	0
How many HOPWA-eligible persons served with PFBH have shown an improved viral load or achieved viral suppression, by facility?	0	0
Housing Outcomes for Households Served by this Activity	**0**	**0**
Data Check: Sum of 61-74 as shown in Row 59 must be = to Row 20.		
How many households continued receiving this type of HOPWA assistance into the next year?	0	0
How many households exited to other HOPWA housing programs?	0	0
How many households exited to other housing subsidy programs?	0	0
How many households exited to an emergency shelter?	0	0
How many households exited to private housing?	0	0
How many households exited to transitional housing (time limited - up to 24 months)?	0	0
How many households exited to institutional arrangement expected to last less than six months?	0	0
How many households exited to institutional arrangement expected to last more than six months?	0	0
How many households exited to a jail/prison term expected to last less than six months?	0	0
How many households exited to a jail/prison term expected to last more than six months?	0	0
How many households exited to a situation that isn't transitional, but is not expected to last more than 90 days and their housing situation after those 90 days is uncertain?	0	0
How many households exited to a place not meant for human habitation?	0	0
How many households were disconnected from care?	0	0
How many of the HOPWA eligible individuals died?	0	0

ck: If you report expenditures you must report
useholds. If you report households, you must
res.

There are sixty columns for facilities. I

Facility 3	Facility 4	Facility 5	Facility 6	Facility 7
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f more columns are needed, please contact the HOPWA Validation Team.

Facility 8	Facility 9	Facility 10	Facility 11	Facility 12
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Facility 13	Facility 14	Facility 15	Facility 16	Facility 17
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Facility 18	Facility 19	Facility 20	Facility 21	Facility 22
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Facility 23	Facility 24	Facility 25	Facility 26	Facility 27
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Facility 28	Facility 29	Facility 30	Facility 31	Facility 32
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Facility 33	Facility 34	Facility 35	Facility 36	Facility 37
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Facility 38	Facility 39	Facility 40	Facility 41	Facility 42
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Facility 43	Facility 44	Facility 45	Facility 46	Facility 47
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OMB Control No: 2506-0117 (exp. 09/30/2021)

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Facility 48	Facility 49	Facility 50	Facility 51	Facility 52
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Facility 53	Facility 54	Facility 55	Facility 56	Facility 57
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Facility 58	Facility 59	Facility 60
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Complete this section for Facilities, Households served with HOPWA Short-Term or Transitional Facility-Based Housing assistance by your organization in the reporting year. Note: Scattered-Site Facilities may be reported as one Facility.
Examples include Short-Term and Transitional Housing Types, Facility Based Housing with a tenure of fewer than 24 months, short-term treatment or health facilities, hotel-motel vouchers.

Question	Facility 1
Facility Information	
What is the **name** of the housing facility?	
Is the facility a medically assisted living facility? **Yes or No**.	
Was the housing facility placed into service during this program year? **Yes or No**.	
For housing facilities placed into service *during this program year*, how many units were placed into service? **[Do not complete if facility placed in service in prior years.]**	0
Leasing -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*	
How many households received Transitional/Short-Term Facility-Based Housing Leasing support for each facility?	0
What were the HOPWA funds expended for Transitional/Short-Term Facility-Based Housing Leasing Costs for each facility?	0
Operating -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*	
How many households received Transitional/Short-Term Facility-Based Housing Operating support for each facility?	0
What were the HOPWA funds expended for Transitional/Short-Term Facility-Based Housing Operating Costs for each facility?	0
Hotel-Motel -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*	
How many households received Hotel-Motel cost support for each	0
What were the HOPWA funds expended for Hotel-Motel Costs for each facility?	0
Other Housing Support -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*	
How many households received Other types of Transitional/Short-Term Facility-Based Housing support for each facility?	0

What were the HOPWA funds expended for Other types of Transitional/Short-Term Facility-Based Housing for each facility?	0
For households served with Other Transitional/Short-Term Facility-Based Housing, what type of service were they provided? (150 characters)	
ST-TFBH Deduplication	
How many households received more than one type of ST-TFBH for each facility? (Leasing, Operating, Hotel-Motel, Other)	0
Total Deduplicated Household Count	**0**
Income Levels for Households Served by this Activity *Data Check: Sum of 26-28 as shown in Row 24 must be = to Row 23*	**0**
What is the number of households with income below 30% of Area Median Income?	0
What is the number of households with income between 31% and 50% of Area Median Income?	0
What is the number of households with income between 51% and 80% of Area Median Income?	0
Sources of Income for Households Served by this Activity *Data Check: Sum of 31-43 as shown in Row 30 must be = to or > than Row 23*	
How many households accessed or maintained access to the following sources of income in the past year?	**0**
Earned Income from Employment	0
Retirement	0
SSI	0
SSDI	0
Other Welfare Assistance (Supplemental Nutrition Assistance Program, WIC, TANF, etc.)	0
Private Disability Insurance	0
Veteran's Disability Payment (service or non-service connected	0
Regular contributions or gifts from organizations or persons not residing in the residence	0
Worker's Compensation	0
General Assistance (GA), or local program	0
Unemployment Insurance	0
Other Sources of Income	0
How many households maintained **no** sources of income?	0
Medical Insurance/Assistance for Households Served by this Activity *Data Check: If 46-51 are all "0", provide explanation in ST-TFBH section of Data Quality Notes Tab.*	
How many households accessed or maintained access to the following sources of medical insurance in the past year?	
MEDICAID Health Program or local program equivalent	0
MEDICARE Health Insurance or local program equivalent	0
Veterans Affairs Medical Services	0

AIDS Drug Assistance Program	0
State Children's Health Insurance Program (SCHIP) or local program equivalent	0
Ryan White-funded Medical or Dental Assistance	0
Longevity for Households Served by this Activity	**0**
Data Check: Sum of 54-58 as shown in Row 52 must be = to Row 23	
How many households have been served by short-term/transitional facility-based housing for less than one year?	0
How many households have been served by short-term/transitional facility-based housing for more than one year, but less than five years?	0
How many households have been served by short-term/transitional facility-based housing for more than five years, but less than 10 years?	0
How many households have been served by short-term/transitional facility-based housing for more than 10 years, but less than 15 years?	0
How many households have been served by short-term/transitional facility-based housing for more than 15 years?	0
Housing Outcomes for Households Served by this Activity	**0**
Data Check: Sum of 61-74 as shown in Row 59 must be = to Row 23	
How many households continued receiving this type of HOPWA assistance into the next year?	0
How many households exited to other HOPWA housing programs?	0
How many households exited to other housing subsidy programs?	0
How many households exited to an emergency shelter?	0
How many households exited to private housing?	0
How many households exited to transitional housing (time limited - up to 24 months)?	0
How many households exited to institutional arrangement expected to last less than six months?	0
How many households exited to institutional arrangement expected to last more than six months?	0
How many households exited to a jail/prison term expected to last less than six months?	0
How many households exited to a jail/prison term expected to last more than six months?	0
How many households exited to a situation that isn't transitional, but is not expected to last more than 90 days and their housing situation after those 90 days is uncertain?	0
How many households exited to a place not meant for human habitation?	0
How many households were disconnected from care?	0
How many of the HOPWA eligible individuals died?	0

General Data Check: If you report expenditures you must report corresponding households. If you report households, you must report expenditures.

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There are sixty columns for facilities. If more columns are needed, please contact the HOPWA Va

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Facility 14	Facility 15	Facility 16	Facility 17
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Facility 26	Facility 27	Facility 28	Facility 29
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Facility 34	Facility 35	Facility 36	Facility 37
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Facility 38	Facility 39	Facility 40	Facility 41
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Facility 42	Facility 43	Facility 44	Facility 45
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Facility 46	Facility 47	Facility 48	Facility 49
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Complete this section for all Households served with HOPWA Short-Term Rent, Mortgage, and Utilities Assistance (STRMU) by your organization in the reporting year.

Question	This Report
Households Served by this Activity - STRMU Breakdown	
a. How many households were served with STRMU mortgage assistance **only**?	1
b. How many households were served with STRMU rental assistance **only**?	1
c. How many households were served with STRMU utilities assistance **only**?	0
d. How many households received more than one type of STRMU assistance?	2
STRMU Households Total	**4**
STRMU Expenditures	
What were the HOPWA funds expended for the following budget line items?	
STRMU mortgage assistance	2,464.27
STRMU rental assistance	5,241.09
STRMU utility assistance	396.54
Total STRMU Expenditures	**8101.9**
Income Levels for Households Served by this Activity	**4**
What is the number of households with income below 30% of Area Median Income?	3
What is the number of households with income between 31% and 50% of Area Median Income?	1
What is the number of households with income between 51% and 80% of Area Median Income?	0
Sources of Income for Households Served by this Activity	
How many households accessed or maintained access to the following sources of income in the past year?	**5**
Earned Income from Employment	0
Retirement	0
SSI	0
SSDI	1
Other Welfare Assistance (Supplemental Nutrition	1
Private Disability Insurance	1
Veteran's Disability Payment (service or non-service	0
Regular contributions or gifts from organizations or	0
Worker's Compensation	0
General Assistance (GA), or local program	0

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Unemployment Insurance	0
Other Sources of Income	0
How many households maintained **no** sources of income?	2
Medical Insurance/Assistance for Households Served by this Activity	
How many households accessed or maintained access to the following sources of medical insurance in the past year?	
MEDICAID Health Program or local program equivalent	3
MEDICARE Health Insurance or local program equivalent	0
Veterans Affairs Medical Services	0
AIDS Drug Assistance Program	4
State Children's Health Insurance Program (SCHIP) or local program equivalent	0
Ryan White-funded Medical or Dental Assistance	4
Longevity for Households Served by this Activity	4
How many households have been served by STRMU for the first time this year?	3
How many households also received STRMU assistance during the previous STRMU eligibility period?	0
How many households received STRMU assistance **more than twice** during the previous five eligibility periods?	1
How many households received STRMU assistance during the last five **consecutive** eligibility periods?	0
Housing Outcomes for Households Served by this Activity	4
How many households continued receiving this type of HOPWA assistance into the next year?	0
How many households exited to other HOPWA housing programs?	0
How many households exited to other housing subsidy programs?	2
How many households exited to an emergency shelter?	0
How many households served with STRMU were able to maintain a private housing situation without subsidy?	2
How many households exited to transitional housing (time limited - up to 24 months)?	0
How many households exited to institutional arrangement expected to last less than six months?	0

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How many households exited to institutional arrangement expected to last more than six months?	0
How many households exited to a jail/prison term expected to last less than six months?	0
How many households exited to a jail/prison term expected to last more than six months?	0
How many households exited to a situation that isn't transitional, but is not expected to last more than 90 days and their housing situation after those 90 days is uncertain?	0
How many households exited to a place not meant for human habitation?	0
How many households were disconnected from care?	0
How many of the HOPWA eligible individuals died?	0

ıta Check: If you report expenditures you must report ding households. If you report households, you must enditures.

hould include overhead (staff costs, fringe, etc.). **NOTE:** e determines how to report/distribute overhead costs erhead included in one row, or divided across categories ditures). All sponsors should report in the same

vels in Rows 16-18:
k: Sum of 16-18 as shown in Row 15 must be = to Row

urces in Rows 21-33:
sources of income for HOPWA-eligible households hose for other household members).

k: Sum of 21-33 as shown in Row 20 must be = to or > 3

surance in Rows 36-41: Report ALL of the specific
ypes listed that were accessed by HOPWA-eligible
; (including those for other household members). The
section does NOT have to match your household total.

:: If 36-41 are all "0", provide explanation in TBRA
Data Quality Notes Tab.

n Rows 43-46:
f this section does NOT have to match your household
is activity.

:: Individually, Rows 44-46 cannot be > than Row 8

utcomes in Rows 48-61:

:: Sum of 48-61 as shown in Row 47 must be = to Row

Complete this section for all Households served with HOPWA Permanent Housing Placement (PHP) assistance by your organization in the reporting year.

Question	This Report
Households Served by this Activity	
How many households were served with PHP assistance?	20
PHP Expenditures for Households Served by this Activity	
What were the HOPWA funds expended for PHP?	26,620.64
Sources of Income for Households Served by this Activity	
How many households accessed or maintained access to the following sources of income in the past year?	**26**
Earned Income from Employment	2
Retirement	0
SSI	3
SSDI	5
Other Welfare Assistance (Supplemental Nutrition Assistance Program, WIC, TANF, etc.)	4
Private Disability Insurance	0
Veteran's Disability Payment (service or non-service connected payment)	0
Regular contributions or gifts from organizations or persons not residing in the residence	0
Worker's Compensation	0
General Assistance (GA), or local program	0
Unemployment Insurance	0
Other Sources of Income	0
How many households maintained **no** sources of income?	12
Medical Insurance/Assistance for Households Served by this Activity	
How many households accessed or maintained access to the following sources of medical insurance in the past year?	
MEDICAID Health Program or local program equivalent	17
MEDICARE Health Insurance or local program equivalent	2
Veterans Affairs Medical Services	0
AIDS Drug Assistance Program	20
State Children's Health Insurance Program (SCHIP) or local program equivalent	0
Ryan White-funded Medical or Dental Assistance	20

Housing Outcomes for Households Served by this Activity	20
In the context of PHP, "exited" means the housing situation into which the household was placed using the PHP assistance.	
How many households exited to other HOPWA housing programs?	8
How many households exited to other housing subsidy programs?	8
How many households exited to private housing?	4

General Data Check: If you report expenditures you must report corresponding households. If you report households, you must report expenditures.

The total in Row 6 should include overhead (staff costs, fringe, etc.).

Income Sources in Rows 9-21:
Report ALL sources of income for HOPWA-eligible households (including those for other household members).

Data Check: Sum of 9-21 as shown in Row 8 must be = to or > than Row 4

Medical Insurance in Rows 24-29: Report ALL of the specific insurance types listed that were accessed by HOPWA-eligible households (including those for other household members). The sum of this section does NOT have to match your household total.

Data Check: If 24-29 are all "0", provide explanation in "PHP" section of "Data Quality Notes" Tab.

Housing Outcomes in Rows 32-34:
Data Check: Sum of 32-34 as shown in Row 30 must be = to Row 4: if not, provide explanation in "PHP" section of "Data Quality Notes" Tab.

Complete for all households served with HOPWA-funded Housing Information Services by your organization in the reporting year.

See definition of "Housing Information Services" on "Performance Report Cover" tab.

Question	This Report
Households Served by this Activity	
How many households were served with housing information services?	47
Housing Information Services Expenditures	
What were the HOPWA funds expended for Housing Information Services?	2,625.69

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ta Check: If you report expenditures you must report
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total in Row 6 should include overhead (staff costs,
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Complete for all households served with HOPWA funded Supportive Services by your organization in the reporting year.

Note that this table also collects *HOPWA Supportive Service expenditures.*

Questions	This Report	
Households and Expenditures for Supportive Service Types	**Number of Households**	**Expenditures**
What were the expenditures and number of households for each of the following types of supportive services in the program year?		
Adult Day Care and Personal Assistance	0	0
Alcohol-Drug Abuse	0	0
Child Care	0	0
Case Management	47	17,119.23
Education	0	0
Employment Assistance and Training	0	0
Health/Medical Services	0	0
Legal Services	0	0
Life Skills Management	0	0
Meals/Nutritional Services	0	0
Mental Health Services	0	0
Outreach	0	0
Transportation	0	0
Any other type of HOPWA funded, HUD approved supportive service?	0	0
What were the other type(s) of supportive services provided? (150 characters)		
Deduplication of Supportive Services		
How many households received more than one of any type of Supportive Services?	0	

Deduplicated Supportive Services Houshold Total (based on amounts reported in Rows 5-21 above):	**47**	

General Data Check: If you report expenditures you must report corresponding households. If you report households, you must report expenditures.

Column B: enter the unduplicated number of households served by each typr of **HOPWA-FUNDED** Supportive Services

Column C: Report all HOPWA expenditures associated with delivering each type of **HOPWA-FUNDED** Supportive Servces. This total should include overhead (staff costs, fringe, etc.).

NOTE: The grantee can determine how to report/distribute overhead costs (i.e., all overhead included in one row, or divided across categories with expenditures. All sponsors should report in the same manner.

Data Check: If your unduplicated household total calculated in Cell B23 appears incorrect, adjust Row 21.

Only Competitive Grantees with an "Other Housing Activity" approved in their grant agreement should complete this tab.

"Other" Housing Activities -- Households and Expenditures Served by this Activity	This Report
How many households were served with "Other Housing Activity" assistance?	0
What were the HOPWA funds expended for "Other Housing Activity" assistance?	0
What is the "Other" HOPWA budget line item approved in the grant agreement? (150 characters)	

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ta Check: If you report expenditures you must report corresponding
s. If you report households, you must report expenditures.

his tab ONLY if you have been approved by HUD in your grant agreement to
Other Housing Activities."

Row 4 should include overhead (staff costs, fringe, etc.).

Activity Review	TBRA	P-FBH
Total Households Served in ALL Activities from this report *for each Activity* .	30	0

Housing Subsidy Assistance Household Count Deduplication	
Total Housing Subsidy Assistance (from the TBRA, P-FBH, ST-TFBH, STRMU, PHP, Other Competitive Activity counts above)	**54**
How many households received more than one type of HOPWA Housing Subsidy Assistance for TBRA, P-FBH, ST-TFBH, STRMU, PHP, Other Competitive Activity?	7
Total Unduplicated Housing Subsidy Assistance Household Count	**47**

Access to Care (ATC)

Complete HOPWA Outcomes for Access to Care and Support for all households served with HOPWA housing assistance and "other competitive activities" in the reporting year.

Questions	This Report
How many households had contact with a case manager?	47
How many households developed a housing plan for maintaining or establishing stable housing?	47
How many households accessed and maintained medical insurance and/or assistance?	47
How many households had contact with a primary health care provider?	0
How many households accessed or maintained qualification for sources of income?	22
How many households obtained/maintained an income-producing job during the program year (with or without any HOPWA-related assistance)?	7

Subsidy Assistance with Supportive Service, Funded Case Management

Questions	This Report
How many households received any type of HOPWA Housing Subsidy Assistance **and** HOPWA Funded Case Management?	47
How many households received any type of HOPWA Housing Subsidy Assistance **and** HOPWA Supportive Services?	47

ST-TFBH	STRMU	PHP	Housing Info	SUPP SVC
0	4	20	47	47

Data Check: The highest unduplicated activity total shown in row 2 on this ATC tab

must be equal to or less than the HOPWA-Eligible individual total reported in

row 27 on the DEM & Prior Living Tab. The HOPWA-Eiligble individual total

from row 27 is also shown directly to the right for your reference.

Rows 10-15: Data Checks:
The values entered in each of these rows individually cannot be greater than the value calculated in Row 6.

If insurance or income were reported on any of the activity tabs, Rows 12 & 14 should be completed accordir

If all Rows are "0", provide explanation in Access to Care section of Data Quality Notes Tab.

Reminders: 1. Contact with a case manager does not have to be a HOPWA-funded case manager.

2. Access to medical insurance can include those who accessed other types of insurance not included in the act

Data Check: Individually, Rows 18 & 19 cannot be > than the lesser of Cells H2 or B6.

In Rows 18 & 19, report on Housing Subsidy Assistance households as calculated in Row 6 ONLY.

Case management is a supportive service; therefore, all individuals reported in Row 18 should be included in to 19.

Other Competitive Activity
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DEM tab, row 27:
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tal reported in Row

Complete for all HOPWA Facility-based Capital Development Projects that received Capital Development funds in this reporting year. This includes projects that received HOPWA Capital Development funds and opened to residents in this reporting year. ***Note: Scattered site facilities may be reported as one facility.***	
Question	**Facility 1**
Facility Information	
What is the **name** of the facility using HOPWA for capital development (acquisition or rehabilitation)?	
For facilities being rehabilitated, what was the total amount of funding spent on rehabilitation?	0
What type of development was funded (new construction, rehabilitation, acquisition)?	
For facilities being rehabilitated only, what is the final value of the building after rehabilitation is complete?	0
What type of housing (Permanent or Short-term/Transitional) was developed?	
For Capital Development facilities, what is the purchase or lease date of the property?	
For Capital Development facilities, what is the date the construction or rehabilitation started (if applicable)?	
Capital Development Expenditures	
How much was expended in this year on acquisition, for each facility?	0
How much was expended on rehabilitation, for each facility?	
How much was expended on new construction, for each facility?	0
Was the development facility placed into service **during this program year**? **Yes or No**.	
Complete for Capital Development Facilities Opened This Year ONLY. If the facility was not opened this year, skip this section. *Data Checks: If Row 15 is yes, complete rows 17-24, and Rows 19 & 20 must be a date within the reporting year.*	
How many total units were placed into service this year?	0
What date did the supportive services begin?	
What date was the construction or rehabilitation completed?	
What date did residents begin to occupy the facility?	

Is there a waiting list maintained for the facility? **Yes or No.**	
If there is a waiting list, how many households are on the waiting list?	0
How many total units (HOPWA and non-HOPWA units) were developed in this facility?	0
How many units in this facility were developed with HOPWA funds?	0
For all Facilities	**Total Units Designated for the Chronically Homeless**
For units constructed (new) and/or acquired with or without rehab:	0
For rental units rehabbed:	0
For homeownership units constructed (if approved):	0

Capital Development **means the use of HOPWA funds to construct, acquire, or rehabilitate a housing facility.**

There are sixty columns for facilitie

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Total Units Designated to Assist the Homeless	**Total Units Energy-Star Compliant**	**Total Units 504 Accessible – Mobility Units – Sensory Units**		
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s. If more columns are needed, please contact the HOPWA Validation Team.

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Complete for all households who requested Violence Against Women Act (VAWA) protections per 24 CFR 5.2005 with your organization in the reporting year.

Question	This Report
How many **internal** emergency transfers were requested?	0
How many **internal** emergency transfers were granted?	0
How many **external** emergency transfers were requested?	0
How many **external** emergency transfers were granted?	0
How many emergency transfers were denied?	0

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Burden Statement

The purpose of this information collection is to m
required for all HOPWA grantees pursuant to 42 U
required to obtain a benefit. It will not be confide
the time for reviewing instructions, searching exi:
collection. This includes the time for collecting, re

Term
Viral Suppression
Adjustment for Duplication
Administrative Agent
Administrative Costs
Anti-Retroviral Therapy
Area Median Income (AMI)
Beneficiary(ies)
Chronically Homeless Person
Contractor

OMB Control No: 2506-0117 (exp. 09/30/2021)

Facility-Based Housing Assistance
Faith-Based Organization
Grassroots Organization
HOPWA-Eligible Individual
Housing Information Services
HOPWA Housing Subsidy Assistance Total
Household
Improved HIV Viral Load
In-kind Leveraged Resources
Leasing Costs

Leveraged Funds
Live-In Aide
Master Leasing
Minimum Use Periods
Medically Assisted Living Facilities
Operating Costs
Operating Year – Competitive grantees
Operating Year – Formula grantees
Outcome
Output

Permanent Housing Placement (PHP)
Program Income
Project-Based Rental Assistance (PBRA)
Project Sponsor Organizations
Resource Identification
Rural
Short-Term Rent, Mortgage, and Utility (STRMU) Assistance
Stewardship Units
Sub-Recipient

Supportive Services
Tenant-Based Rental Assistance (TBRA)
VAWA Internal Emergency Transfers
VAWA External Emergency Transfers
Veteran

; Opportunities for Persons With AIDS (HOPWA) Program
Revised: 05/01/2025
Consolidated APR/CAPER– HOPWA Grantee
OMB Approval No. 2506-0133 (Expiration Date: 12/31/2027).
eet the Housing Opportunities for Persons With AIDS (HOPWA) annual reporting requirements. Reporting is J.S.C. § 12911; 24 CFR §§ 574.520(a) and (b); and 24 CFR § 91.520(f). The information collected on this form is ntial. The public reporting burden for this collection of information is estimated to average 40 hours, including sting data sources, gathering and maintaining the data needed, and completing and reviewing the information viewing, and reporting the data. HUD may not conduct or sponsor, and a person is not required to respond to, a
Definition
When the load or volume of HIV virus present in a person's blood is measured at less than 200 copies per
Removal of duplicate entries when a household/unit received more than one type of HOPWA assistance, which enables the calculation of unduplicated output totals. For example, if a household received both HOPWA TBRA and HOPWA PHP from the same project sponsor, adjusting for duplication would ensure that household was
An entity the grantee has selected to carry out administrative activities on behalf of the grantee. When a grantee utilizes another organization to carry out some or all of the grantee's administrative functions, the administrative activities, costs, and terms of payment should be clearly delineated in a contract or other written agreement between the parties. All costs associated with administering the grant, whether incurred by the grantee or the other organization, are subject to the 3% administrative cost limit. For the purposes of HOPWA
Costs for general management, oversight, coordination, evaluation, and reporting (24 CFR § 574.3). By statute, grantee administrative costs are limited to 3% of the total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive (42 U.S.C.
A use of a combination of medications to treat HIV.
The Department of Housing and Urban Development (HUD) sets income limits that determine eligibility for assisted housing programs including the HOPWA program. HUD develops income limits based on Median Family Income estimates and Fair Market Rent area definitions for each metropolitan area, parts of some metropolitan areas, and each non-metropolitan county. AMI values vary by location and are published at
All members of a household (with or without HIV) who benefitted from HOPWA assistance during the operating year, not including the HOPWA-eligible individual (see definition).
A person defined as chronically homeless under 24 CFR 578.3. ((1) A homeless individual with a disability as defined in section 401(9) of the McKinney-Vento Assistance Act (42 U.S.C. 11360(9)) who: a) lives in a place not meant for human habitation, a safe haven, or in an emergency shelter, and b) has been homeless and living as described for at least 12 months or on at least 4 separate occasions in the last 3 years, as long as the combined occasions equal at least 12 months and each break in homelessness separating the occasions included at least 7 consecutive night of not living as described; (2) An individual who has been residing in an institutional care facility, including jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria of this definition before entering that facility; or (3) A family with
A contractor is an entity that receives a legal instrument (contract) by which a grantee or project sponsor purchases property or services needed to carry out the project or program under a Federal award. The purpose of the contract is to obtain goods and services for the grantee/project sponsor's own use and creates a procurement relationship with the contractor. Characteristics indicative of a procurement relationship between the grantee and a contractor are when the contractor: provides the goods and services within normal business operations; provides similar goods or services to many different purchasers; normally operates in a competitive environment; provides goods or services that are ancillary to the operation of the HOPWA program; and is not subject to compliance requirements of the HOPWA program as a result of the agreement, though similar

Leasing, operating, and hotel/motel expenditures to support units or facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.
Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are
An organization that is headquartered in the local community where it provides services, has a social services budget of $300,000 or less annually, and has six or fewer full-time equivalent employees. Local affiliates of
The one low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered "Head of Household." A child may also qualify the household for HOPWA assistance. When the annual performance report asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be
Costs to provide counseling, information, or referral services to assist an eligible person to locate, acquire, finance, and maintain housing (24 CFR § 574.300(b)(1)). Some eligible costs under Housing Information Services include staff time to assist eligible clients in searching for or locating appropriate housing whether HOPWA-subsidized or not; staff time to provide fair housing guidance for eligible households who may encounter discrimination on the basis of race, color, religion, sex,, age, national origin, familial status, or disability; staff time to provide housing counseling to acquire and finance housing; and development and use of Homeless Management Information System (HMIS) elements to coordinate housing assistance for eligible households.
The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the program year for formula grantees and
A single individual or a family, as defined in 24 CFR 574.3. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non-household members (e.g., a shared housing arrangement with a roommate) who resided in the unit are not reported in the annual performance
A reduction in the load or volume of HIV present in the HOPWA-eligible individual's blood at the end of the operating year compared to the beginning of the operating year. Most people with HIV/AIDS (PWH) who are engaged in medical care have routine laboratory tests. The HOPWA-eligible individual's two most recent laboratory reports can be used to determine viral load improvement, even if the first laboratory test was
These are additional types of support provided to assist HOPWA-eligible individuals such as volunteer services, materials, use of equipment, and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the criteria described in 2 CFR part 200. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sale,
Costs used to lease all or a portion of a building as needed to provide housing to eligible households. For eligible individuals or families unable to hold leases in their names, funding may be used to "master lease" units, where the eligible households choose the units, the grantee or project sponsor leases the units and pays the full rent to the landlord, and the eligible households pay the grantee or project sponsor the amount required by 24 CFR 574.310(d). This type of master leasing can be administered as "turn-key" housing assistance, to be replaced with Tenant-Based Rental Assistance (TBRA) if the landlord agrees to transfer the lease to the eligible person. Funding may also be used to master lease units to be operated as transitional housing for eligible households. For example, post-incarceration programs often lease a unit to temporarily house an eligible household returning to the community until other more permanent housing arrangements can be made. The lease is always in the organization's name. The furniture, housing equipment, and supplies, eligible under the operating budget line item, belong to the organization and remain in the unit for the next household's use. Eligible leasing costs

The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources. Leveraged funds are used to further support HOPWA clients receiving assistance during the operating
A person who resides with the HOPWA-Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See 24 CFR 5.403 and the HOPWA Grantee
Applies to the leasing of units of housing (scattered-sites or entire buildings) from a landlord by a nonprofit or public agency that subleases the units to HOPWA-eligible tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions,
Grantees that used HOPWA funding for new construction, acquisition, conversion, lease, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible individuals for a 10-year period. In the case of non-substantial rehabilitation or repair of a building or structure, the minimum use period is not less than 3 years. If no further HOPWA funds are used to support the facility, in place of completing the "CAP DEV" tab in the Performance Report Worksheet, the grantee must complete an
HOPWA facility-based housing that assists residents with most or all activities of daily living, such as meals, bathing, dressing, and toileting. Regular medical care, supervision, and rehabilitation are also often available.
Costs of operating a housing facility owned or leased by the grantee or project sponsor, to the extent the costs are necessary to house eligible households. Eligible operating costs include utilities, property insurance, minor repairs, and upkeep of the facility, maintenance both inside and outside the facility, procurement and contracting of services for facility operation or maintenance, furniture and appliances that will remain with the facility, food purchases and kitchen operation for HOPWA household at the facility, and staff time for directing
HOPWA competitive grants are awarded for a 3-year period of performance with annual performance reports submitted for each of the 3 operating years. The information contained in this performance report should reflect the grantee's operating year with the beginning date determined at the time the grant agreement is signed. Project sponsor accomplishment information must coincide with the operating year this Performance Report covers. Any change to the period of performance requires the approval of HUD by amendment, such as an extension for one additional operating year. A PSH renewal/replacement grant start date would be coordinated with the close out of the existing grant. Grantees with an approved extension period of less than 6 months must submit the Performance Report for the third year of the grant term at the end of the approved extension period
HOPWA Formula Grantees follow the Grantee Program Year as established by the Consolidated Planning Processes. All CPD Programs (HOME/ESG/CDBG/HOPWA) use the same 12-month period as their Operating Year for performance reporting. The information contained in each annual performance report must represent a one-year time period of HOPWA program operation that coincides with the grantee's program year. HOPWA Formula Grantees are annually awarded grants with a 3-year period of performance, as established by the Grantee signature date on the Grant Agreement. Since Grant period of performances vary from Fiscal Year to Fiscal Year, and do not necessarily coincide with a Grantee's Operating Year, funds from more than one HOPWA formula grant awarded to the same grantee may be used during an operating year and the annual performance
The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness and improve access to HIV treatment and other health care and support.
The number of units of housing or households that receive HOPWA assistance during the operating year.

Eligible costs under PHP include security deposits not to exceed two months of rent, rental application fees, credit checks, one-time utility hook-up fees paid directly to the utility company, utility arrears only if the cost is creating a barrier to establishing permanent housing in a new unit, rent arrears only if past due rent debt at a prior unit is a barrier to accessing a new unit, initial housing inspections, reasonable travel costs to units for initial housing inspections, staff time to review and identify causes for eviction and responsibilities of the tenant within the least, staff time for assisting clients with executing the lease, and staff time for resolving landlord issues directly related to the PHP assistance being provided. PHP can be used in conjunction with TBRA where PHP pays the security deposit and TBRA covers ongoing monthly rent payments starting with the first month. PHP must only be used to assist the client in entering permanent housing. PHP must never be used for monthly
As defined in 2 CFR 200.1, program income is income earned by the grantee or project sponsor that is directly generated by a supported activity or earned as a result of the grant during the period of performance (except as provided by 2 CFR 200.307). See grant administration requirements on program income at 2 CFR 200.307 and
A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor. Assistance is tied directly to the properties and is not portable or transferable.
Per HOPWA regulations at 24 CFR 574.3, any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide
Resource identification funds may be used to establish, coordinate, and develop permanent housing assistance resources for eligible persons (including conducting preliminary research and making expenditures necessary to determine the feasibility of specific housing-related initiatives) (24 CFR § 574.300(b)(2)). Activities can include increasing coordination with local initiatives, systems, or strategies (such as the local Continuum of Care or Ryan White Planning Council) to house HOPWA-eligible individuals, development of new housing resources, and
For purposes of HOPWA reporting, a rural county is a county in which: (1) Has no part of it within an area designated as a standard metropolitan statistical area by the Office of Management and Budget; or (2) Is within an area designated as a metropolitan statistical area or considered as part of a metropolitan statistical area and at least 75% of its population is local on U.S. Census blocks classified as non-urban; or (3) is located in a state that has a population density of less than 30 persons per square mile (as reported in the most recent decennial
Short-term rent, mortgage, and utility payments to prevent the homelessness of the tenant or mortgagor of a dwelling (24 CFR 574.300(b)(6)). Eligible STRMU costs include up to 21 weeks of the HOPWA-eligible individual's rent, mortgage, and/or utility costs, and the costs of staff time to review and determine household's need for STRMU assistance and make the STRMU payments. For the purposes of STRMU assistance, to the extent that taxes, insurance, condominium fees, or other building operation costs are included in the monthly mortgage payment either by federal regulation or the terms of the mortgage, these expenses are eligible to be included in
Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction, and/or rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the 3-year use agreement if rehabilitation is non-substantial and to the 10-year use agreement if
For the purposes of the HOPWA program, a sub-recipient is an organization that receives funds under a contract with the project sponsor to carry out eligible HOPWA activities. For the purposes of HOPWA annual performance reporting, a sub-recipient organization does not need to submit a separate "Provider Workbook." The sub-recipient's HOPWA activities should be included in the "Provider Workbook" of the project sponsor with whom

Costs include providing housing stability services, assistance in gaining access to mainstream resources, public benefits, healthcare and support positive health outcomes. However, health services may only be provided to individuals with acquired immunodeficiency syndrome or related diseases and not to family members of these individuals. Eligible supportive services costs include staff time to develop, update and review individualized housing and service plans for clients; staff time to connect households to appropriate services and treatment in accordance with their housing and service plans, management-level consultation (case staffing); health and mental health assessment services; direct outpatient treatment by licensed professionals of mental health services; substance use disorder services provided by licensed or certified professionals; individual, family, or group therapy to address co-occurring disorders; nutritional services including food banks, nutritional supplements, and counseling by certified nutrition specialists; life skills trainings such as budgeting resources, resolving conflict, using public transportation, unit maintenance; credit counseling; education services including instruction or training in consumer education, health education, substance use prevention, literacy, English as a
TBRA is a rental subsidy program that grantees can provide to help low-income households access affordable housing. HOPWA does not place restrictions on the length of time eligible persons may receive TBRA. Grantees should provide the opportunity for eligible households to transition in place to self-sufficiency or another subsidy. Eligible TBRA costs include rental payments, staff time to verify household income for TBRA assistance, calculation of resident rent payment, monthly rental payments, processing a TBRA rental payment on behalf of the HOPWA-eligible individual, annual housing inspections to ensure HOPWA habitability standards are met for units being assisted with TBRA, reasonable travel costs to units for housing inspections, review of a client's
Per 24 CFR 5.2005e, an internal emergency transfer under the Violence Against Women Act (VAWA) protections refers to an emergency relocation of a tenant to another unit where the tenant would not be categorized as a new applicant; that is, the tenant may reside in the new unit without having to undergo an application process.
Per 24 CFR 5.2005e, an external emergency transfer under the VAWA protections refers to an emergency relocation of a tenant to another unit where the tenant would be categorized as a new applicant; that is, the tenant must undergo an application process in order to reside in the new unit.
A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

Instructions for Completing the HOPWA Provider Performance Report Workbook

What is the HOPWA Provider Performance Report Workbook?

This workbook provides annual performance data for HOPWA activities. This includes outputs (e.g., demographic information), outcomes (e.g., access to care and support outcomes) and expenditures This data will be compiled by the HOPWA Formula or Competitive Grantees, as part of providing anr

Who completes this form?

This workbook will be completed by **any organization** that conducts any HOPWA activities other tha includes HOPWA Formula or Competitive Grantees that conduct other HOPWA activities besides adı **Project Sponsor** organizations that Grantees contract to provide HOPWA services (as defined in 24 (There should be one organization's HOPWA activities reported in each workbook. Each organization performance report workbook that only includes the HOPWA activities conducted by that organizati

What tabs should be completed for this report?

The Performance Report Workbook requires the completion of the following tabs:

- ***DEM (Demographics) & Prior Living (see Note)***
- ***Leveraging***
- ***ATC (Access to Care) & Totals***

ONLY PROJECT SPONSORS* should complete these tabs:

- ***HOPWA Provider***
- ***CONTACT***

** For* ***Grantees*** *that are approved to conduct Resource Identification or Technical Assistance activiti* amounts for those budget line items in the ***HOPWA Provider tab*** . These are the only cells that you ı ***HOPWA Provider*** tab.

Note: Complete Prior Living information only for individuals served by TBRA, P-FBH, ST-TFBH or PHP

The remaining tabs should **ONLY** be completed **based on HOPWA services provided by the organiza** *Leave tabs untouched* if the activity is not provided by the organization.

- ***TBRA (Tenant-Based Rental Assistance)***
- ***P-FBH (Permanent Facility-Based Housing)***
- ***ST-TFBH (Short-Term or Transitional Facility-Based Housing)***
- ***STRMU (Short-Term Rent, Mortgage and Utilities Assistance)***
- ***PHP (Permanent Housing Placement Assistance)***
- ***Housing Info (Housing Information Services)***
- ***Supp Svcs (HOPWA Supportive Services)***
- ***Other Competitive Activity***
- ***CAP DEV (Capital Development)***
- ***VAWA (Housing Transfers for Households Covered by the Violence Against Women Act***

Important Information

To ensure the integrity of this reporting form, please do not DELETE or ALTER any rows, columns, ta This form requires the entry of data only where applicable, with no other actions required.

1 Enter text in empty cells next to questions.
2 Enter numbers where the entry reads "0" and the answer is an amount greater than zei

SUBMISSION INSTRUCTIONS

- Once complete, the Project Sponsor should return the entire workbook *to the Grantee* in the mann
- The report MUST be submitted in this Excel format.
- DO NOT alter the name of this file; return it to the Grantee with the file name as provided.
- The Grantee is responsible for reviewing this report and submitting it to HUD. Project Sponsors ***shou***
- The Grantee may be contacted by HUD or a HUD contractor regarding the accuracy of this report.
- Please contact the Grantee if you require support submitting this form.
- Submission of the collection of separate workbook files satisfies the HOPWA annual performance re No additional uploads or submission methods (i.e., eCon Planning Suite, SharePoint, etc.) are requir

households served and
(for HOPWA-eligible costs).
ıual performance reporting to HUD.

ın administrative activities. This
ministrative activities, and the
CFR 574.3).
should complete a separate
ion.

es , please report your expenditure
will need to complete in the

.

ıtion completing this workbook.

)

bs, or the NAME of the report.

ıld not submit this report to HUD; only to the Grantee.

Grant ID	Grantee	Sponsor ID	Sponsor
FKY39122	KENTUCKY	S22177A	S22177A_Matthew 25 AIDS Services

File ID
25162_573637

Optional Data Quality Notes

Use the space below to add notes about the data provided in the workbook that yo communicated to your HOPWA grantee or HUD's Office of HIV/AIDS Housing staff. l keys to create a return in this section.

GENERAL PROVIDER DATA COMMENTS:

HOPWA PROVIDER TAB DATA COMMENTS:

CONTACT TAB DATA COMMENTS:

DEMOGRAPHICS & PRIOR LIVING TAB (DEM & Prior Living) DATA COMMENTS:

LEVERAGING AND PROGRAM INCOME TAB DATA COMMENTS:

Note for #30 - Matthew 25 does not receive any program income from resident rent paymen property. HOPWA PHP & STRMU assistance are paid directly to landlord or mortgage compa who have recieved security deposit assistance with PHP have moved out, so we have not rec security deposits yet. Note for #35 - We do not recieve funding for TBRA.

TENANT-BASED RENTAL ASSISTANCE TAB (TBRA) DATA COMMENTS:

PERMANENT FACILITY-BASED HOUSING TAB (P-FBH) ASSISTANCE DATA COMMENTS:

SHORT-TERM/TRANSITIONAL FACILITY-BASED HOUSING TAB (ST-TFBH) ASSISTANCE DATA (

SHORT-TERM RENT, MORTGAGE, AND UTILITY TAB (STRMU) ASSISTANCE DATA COMMENT

PERMANENT HOUSING PLACEMENT TAB (PHP) DATA COMMENTS:

Note regarding Housing Outcomes in rows 32-34: The number of households exited does not number of households because there are currently 3 households that PHP is still paying renta they have not moved into permanent housing yet. There was also 1 household where PHP pa fee and then the client passed away before they moved into permanent housing.

HOUSING INFORMATION TAB DATA COMMENTS:

SUPPORTIVE SERVICES TAB DATA COMMENTS:

OTHER COMPETITIVE ACTIVITY TAB DATA COMMENTS:

ACCESS TO CARE TAB (ATC & Totals) DATA COMMENTS:

CAPITAL DEVELOPMENT TAB (CAP DEV) DATA COMMENTS:

VIOLENCE AGAINST WOMENT ACT TAB (VAWA) DATA COMMENTS:

u would like
Jse the ALT+enter

ts as we do own ny. None of the clients eived refunds on

S:

match the total
l application fees and
id a rental application

CAPER

Please complete for organizations designated to serve as project sponsor, i.e., organizations involved in the direct delivery of services for client households, as defined by 24 CFR 574.3.

Project Sponsor Questions	Responses
What is the organization's name?	Matthew 25 AIDS Services Inc
What is the organization's Unique Entity Identifier (UEI)?	QJGMY3GD4JR9
What is the organization's Employer ID Number (EIN) or Tax ID Number (TIN)?	611351672
What is the HOPWA contract amount for this organization?	77402
What is the organization's business street address?	452 Old Corydon Rd
In what city is the organization's business address?	Henderson
In what county is the organization's business address?	Henderson
In what state is the organization's business address?	KY
What is the organization's business address zip code?	42420
What is the organization's parent company, if applicable?	
What department administers the organization's grant?	Community Services
What is the organization's phone number (including extension)?	2708260200
What is the organization's fax number?	2708260212
What is the organization's website?	matthew25clinic.org
What is the organization's Facebook page?	facebook.com/matthew25aids/
What is the organization's Twitter handle?	x.com/matthew25aids
Is this a faith-based organization? **Yes or No.**	No
Is this a nonprofit organization? **Yes or No.**	Yes
Is this a grassroots organization? **Yes or No.**	Yes
What are the cities of the organization's primary service area?	Henderson, Owensboro, Bowling Green, Elizabethtown
What are the counties of the organization's primary service area?	Allen, Barren, Breckenridge, Butler, Daviess, Edmondson, Grayson, Hancock, Hardin, Hart, Henderson, Larue, Logan, Marion, McLean, Meade, Metcalfe, Monroe, Nelson, Ohio, Simpson, Union, Washington, Warren and Webster
In what congressional district is the organization located?	1

In what congressional district is the primary service area?	1
Is there a waiting list for HOPWA housing subsidy assistance services in the organization's service area? **Yes or No.**	No
Provider Non-Direct Service Expenditures	
What were the total HOPWA funds expended for Administration costs?	5793.43
How much was expended on Technical Assistance?	0
How much was expended on Resource Identification?	0

General data note: Do not enter "N/A" or "Not Applicable" - If a row does not apply, please skip and leave blank.

NOTE: The amount in Row 6 should be the amount of HOPWA funds the project sponsor receives from this grantee. It should not include any HOPWA funds received from other grantees.

NOTE: For ***HOPWA GRANTEES ONLY*** who **ALSO** provide direct HOPWA services to HOPWA-eligible individuals:

You do not need to complete Rows 3 - 28: skip and complete Rows 29 & 30 only as applicable, and enter all HOPWA Grantee Admin expenditures in the Grantee workbook only: do not report any Admin expenditures in Row 28 of this tab.

Data Check for Project Sponsors: Rows 12, 15, 17, 18, 28, 29, & 30 need only be filled in if applicable: All other questions are mandatory).

NOTE: for **HOPWA *Project Sponsors:*** if Row 28 is "0", please provide a comment to confirm no Admin exp
Provider**"** section of "Data Quality Notes" Tab.

Percentage of Total Grant amount expended on Admin:	**7%**

NOTE: Project sponsor administrative costs a
HOPWA grant award amount they receive. If
reporting period as calculated in Cell G30 are
amount reported for the period, please provi
Provider" section of the "Data Notes" Tab

ɪenditures in the "HOPWA

re limited to 7% of the total
your administrative costs for the
greater than 7% of the award
ɪde an explanation in "HOPWA

Contact Information for your Organization

Only organizations designated as project sponsors (see definition of "Project Sp
Performance Report Cover tab) should complete this tab.

Question
Contact Information for Primary Program Contact
What is the Primary Program contact name?
What is the Primary Program contact title?
In what department does the Primary Program contact work?
What is the Primary Program contact email?
What is the Primary Program contact phone number (including extension)?
What is the Primary Program contact fax number?
Contact Information for Secondary Program Contact
What is the Secondary Program contact name?
What is the Secondary Program contact title?
In what department does the Secondary Program contact work?
What is the Secondary Program contact email?
What is the Secondary Program contact phone number (including extension)?
What is the Secondary Program contact fax number?
Contact Information for Individuals Seeking Services
What is the Services contact name?
What is the Services contact title?
In what department does the Services contact work?
What is the Services contact email?
What is the Services contact phone number (including extension)?
What is the Services contact fax number?

ɩonsor Organization" in

Responses
Payton Hunt
Housing Coordinator
Community Services
phunt@matthew25clinic.org
2708260200 x1354
2708260212
Sally Welch
Director of Community Services
Administration
swelch@matthew25clinic.org
270860200 x1310
270826-0212
Payton Hunt
Housing Coordinator
Community Services
phunt@matthew25clinic.org
2708260200x1354
2708260212

General data note: Do not enter "N/A" or "Not Applicable
does not apply, please skip and leave blank.

For **HOPWA *GRANTEES ONLY*** **who ALSO provided direct**
services: You do not need to complete this tab.

Data Check for *Project Sponsors* : Rows 9, 16, & 23 need o
completed if applicable. All other contact information is n
Complete even if a contact is duplicated across multiple r

This information may be published on HUD websites as
resource for clients seeking services.

" - If a row

HOPWA

nly be
handatory.
bles.

a

Complete the age, sex, race, and ethnicity information for all individuals served wi

See totals in rows 27 and 28. **Each number cell must contain a number. If nothing to report, leav**

A. For each racial category, how many HOPWA-eligible Individuals were	Male				
	Younger Than 18	18-30	31-50	51 or Older	Younger Than 18
Asian	0	0	0	0	0
Asian & White	0	0	0	0	0
Black/African American	0	0	6	2	0
Black/African American & White	0	0	0	0	0
American Indian/Alaskan Native	0	0	0	0	0
American Indian/Alaskan Native & Black/African American	0	0	0	0	0
American Indian/Alaskan Native & White	0	0	0	0	0
Native Hawaiian/Other Pacific Islander	0	0	0	0	0
Other Multi-Racial	0	0	0	0	0
White	0	0	8	7	0
B. For each racial category, how many other household members (beneficiaries) were	Male				
	Younger Than 18	18-30	31-50	51 or Older	Younger Than 18
b. Asian	0	0	0	0	0
b. Asian & White	0	0	0	0	0
b. Black/African American	5	2	2	2	7
b. Black/African American & White	0	0	0	0	0
b. American Indian/Alaskan Native	0	0	0	0	0
b. American Indian/Alaskan Native & Black/African American	0	0	0	0	0
b. American Indian/Alaskan Native & White	0	0	0	0	0
b. Native Hawaiian/Other Pacific Islander	0	0	0	0	0
b. Other Multi-Racial	0	0	0	0	0
b. White	6	3	3	1	1
Total number of HOPWA-eligible individuals served with HOPWA assistance (rows 4-13):	**46**		Data Check: The total in Row 27 n		

Total number of other household members (beneficiaries) served with HOPWA assistance (rows 16-25):	**39**
How many other household members (beneficiaries) are HIV+?	3
How many other household members (beneficiaries) are HIV negative or have an unknown HIV status?	36

Data Check: Sum of 29 & 30 must

Complete Prior Living Situations for HOPWA-eligible Individuals served by TBRA, P-FBH, ST-TFBH, or PHP

How many HOPWA-eligible individuals continued receiving HOPWA assistance from the previous year?	7
How many individuals newly receiving HOPWA assistance came from:	
A place not meant for human habitation?	2
An emergency shelter?	0
A transitional housing facility for formerly homeless persons?	0
A permanent housing situation for formerly homeless persons?	0
A psychiatric hospital or other psychiatric facility?	0
A substance abuse facility?	0
A non-psychiatric hospital?	0
A foster care home?	0
Jail, prison, or a juvenile detention facility?	0
A rented room, apartment or house?	10
A house the individual owned?	0
Staying at someone else's house?	6
A hotel or motel paid for by the individual?	0
Any other prior living situation?	1
How many individuals newly receiving HOPWA assistance didn't report or refused to report their prior living situation?	0
How many individuals newly receiving HOPWA assistance during this program year reported a prior living situation of homelessness [place not for human habitation, emergency shelter, transitional housing]:	**2**

Data Check: SUM of rows 32 + 34
P-FBH, ST-TFBH & PHP activities (

Also meet the definition of experiencing chronic homelessness?	0
Also were veterans?	0

Data Checks: Row 50 cannot be >

Row 51 cannot be > Row 4!

th all types of HOPWA assistance.

e the zero.

Female			
18-30	31-50	51 or Older	[redacted]
0	0	0	
0	0	0	
0	6	7	
0	0	0	
0	0	0	
0	0	0	
0	0	0	
0	0	0	
0	0	0	
1	4	2	

Female			
18-30	31-50	51 or Older	[redacted]
0	0	0	
0	0	0	
2	0	0	
0	0	0	
0	0	0	
0	0	0	
0	0	0	
0	0	0	
0	0	0	
0	2	2	

nust = unduplicated household count across all activities.

be = to Row 28

through 48 must equal your unduplicated household count for TBRA,
Do not include Supportive Services or STRMU households in this section).

Row 49

9

[redacted]

Not Reported				Of the total number of individuals reported for each racial category, how many also identify as Hispanic?
Younger Than 18	18-30	31-50	51 or Older	Total Hispanic
0	0	0	0	0
0	0	0	0	0
0	0	1	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	2	0	5

Not Reported				Of the total number of individuals reported for each racial category, how many also identify as Hispanic?
Younger Than 18	18-30	31-50	51 or Older	Total Hispanic
0	0	0	0	0
0	0	0	0	0
0	0	0	0	1
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	1	0	7

Report the source(s) of cash or in-kind leveraged federal, state, local or private re
Consolidated or Annual Plan (for formula grantees) or the grant proposal/applica
and used in the delivery of the HOPWA program and the amount of leveraged do

What is the amount and type of leveraged funding that was provided by any of these sources?	Funding for this Report
ESG	0
HOME	107778
Ryan White	102755
Continuum of Care (CoC)	0
Low-Income Housing Tax Credit	0
Housing Choice Voucher Program	0
Private grants	0
In-kind resources	0
Grantee cash	0
Other types of private or public funding:	
Other FUNDING_1	0
Other FUNDING_2	0
Other FUNDING_3	0
Other FUNDING_4	0
Other FUNDING_5	0
Other FUNDING_6	0
Other FUNDING_7	0
Other FUNDING_8	0
Other FUNDING_9	0
Other FUNDING_10	0
Other FUNDING_11	0
Other FUNDING_12	0
Other FUNDING_13	0
Other FUNDING_14	0
Other FUNDING_15	0
Program Income	**0**
What was the amount of program income collected from resident rent payments in the program year?	0
What was the amount of program income collected from other sources (non-resident payments) in the program year?	0
Uses of Program Income	**0**
What was the amount of total program income that was spent on housing assistance in the program year?	0
What was the amount of total program income that was spent on supportive services or other non-housing costs in the program year?	0
Rent Payments Made by HOPWA Housing Subsidy Assistance Recipients Directly to Private Landlords	
What was the amount of resident rent payment that residents paid directly to private landlords?	0

:sources identified in either the
ıtion (for competitive grantees)
llars.

Was this a Housing Subsidy Assistance? Yes or No.
Yes
Yes

Scroll to the bottom of this tab for require reporting questions.

Complete Rows 3-11 for specific leveraging sou A.
Column B: Should be a single dollar amount.
Column C: Should be a "Yes" or "No" response whether any of the reported funds were for Ho Assistance. Do not add explanations on this tab

NOTE: Enter any leveraged project sponsor cas cash."

In rows 13-27, enter other leveraged funds sources listed Rows 3-11.

Column A: Do not enter anything: you do n the specific source of the leveraged funds.

Column B: Should be a single dollar amoun

Column C: Should have "Yes" or "No" respc whether any of the reported funds were fo Assistance. Do not add explanations or oth

If P-FBH or ST-TFBH activity reported and Row "Data Quality Notes" Tab

If Subsidy Assistance activity reported and Rov "Data Quality Notes" Tab

If TBRA activity reported and Row 35 is "0", pr Notes" Tab

d Program Income

ırces listed in Column

only to indicate
ısing Subsidy
'.

h in row 11, "Grantee

not included in the

ot need to report

t.

ınse only as to
r Housing Subsidy
ıer text.

ı 29 is "0", provide an explanation in "Leveraging" section of the

w 30 is "0", provide an explanation in "Leveraging" section of the

ovide an explanation in "Leveraging" section of the "Data Quality

Complete this section for all Households served with HOPWA Tenant-Based Rental Assistance (TBRA) by your organization in the reporting year.

Question	This Report
TBRA Households Served and Expenditures	
How many households were served with HOPWA TBRA assistance?	0
What were the total HOPWA funds expended for TBRA rental assistance?	0
Other (Non-TBRA) Rental Assistance Households Served and Expenditures (Other Non-TBRA Rental Assistance activities must be approved in the grant agreement).	
How many total households were served with Other (non-TBRA) Rental Assistance?	0
What were the total HOPWA funds expended for Other (non-TBRA) Rental Assistance, as approved in the grant agreement?	0
Describe the Other (non-TBRA) Rental Assistance provided. (150 characters).	
TBRA Household Total (TBRA + Other)	**0**
Income Levels for Households Served by this Activity	**0**
What is the number of households with income below 30% of Area Median Income?	0
What is the number of households with income between 31% and 50% of Area Median Income?	0
What is the number of households with income between 51% and 80% of Area Median Income?	0
Sources of Income for Households Served by this Activity	
How many households accessed or maintained access to the following sources of income in the past year?	**0**
Earned Income from Employment	0
Retirement	0
SSI	0
SSDI	0
Other Welfare Assistance (Supplemental Nutrition Assistance Program, WIC, TANF, etc.)	0
Private Disability Insurance	0
Veteran's Disability Payment (service or non-service connected payment)	0
Regular contributions or gifts from organizations or persons not residing in the residence	0
Worker's Compensation	0
General Assistance (GA), or local program	0

Unemployment Insurance	0
Other Sources of Income	0
How many households maintained **no** sources of income?	0
Medical Insurance/Assistance for Households Served by this Activity	
How many households accessed or maintained access to the following sources of medical insurance in the past year?	
MEDICAID Health Program or local program equivalent	0
MEDICARE Health Insurance or local program equivalent	0
Veterans Affairs Medical Services	0
AIDS Drug Assistance Program	0
State Children's Health Insurance Program (SCHIP) or local	0
Ryan White-funded Medical or Dental Assistance	0
Health Outcomes for HOPWA-Eligible Individuals Served by this Activity	
How many HOPWA-eligible individuals served with TBRA this year have *ever* been prescribed Anti-Retroviral Therapy?	0
How many HOPWA-eligible persons served with TBRA have shown an improved viral load or achieved viral suppression?	0
Longevity for Households Served by this Activity	**0**
How many households have been served with TBRA for less than one year?	0
How many households have been served with TBRA for more than one year, but less than five years?	0
How many households have been served with TBRA for more than five years, but less than 10 years?	0
How many households have been served with TBRA for more than 10 years, but less than 15 years?	0
How many households have been served with TBRA for more than 15 years?	0
Housing Outcomes for Households Served by this Activity	**0**
How many households continued receiving HOPWA TBRA assistance into the next year?	0
How many households exited to other HOPWA housing programs?	0
How many households exited to other housing subsidy programs?	0
How many households exited to an emergency shelter?	0

How many households exited to private housing?	0
How many households exited to transitional housing (time limited - up to 24 months)?	0
How many households exited to an institutional arrangement expected to last less than six months?	0
How many households exited to institutional arrangement expected to last more than six months?	0
How many households exited to a jail/prison term expected to last less than six months?	0
How many households exited to a jail/prison term expected to last more than six months?	0
How many households exited to a situation that isn't transitional, but is not expected to last more than 90 days and their housing situation after those 90 days is uncertain?	0
How many households exited to a place not meant for human habitation?	0
How many households were disconnected from care?	0
How many of the HOPWA eligible individuals died?	0

General Data Check: If you report expenditures you must report corresponding households. If you report households, you must report expenditures.

Note: This total should include overhead (staff costs, fringe, etc.).

NOTE: Rows 7-9 should not be completed unless you have been approved by HUD in your grant agreement to carry out these activities. Facilities-based Housing, STRMU & PHP activities should not be reported here.

Income Levels in Rows 12-14:
Data Check: Sum of 12-14 as shown in Row 11 must be = to Row 10.

Sources of Income in Rows 17-29: Report ALL sources of income to HOPWA-eligible households (including those for other household members).

Data Check: Sum of 17-29 as shown in Row 16 must be = or > than Row 10.

Medical Insurance in Rows 32-37: Report ALL of the specific insurance types listed that were accessed by HOPWA-eligible households (including those for other household members). The sum of this section does NOT have to match your household total.

Data Check: If 32-37 are all "0", provide explanation in TBRA section of Data Quality Notes Tab..

NOTE: Health outcomes do NOT have to be supported by labs or other medical documentation. It can be self-report from clients.
Data Check: If 39 and/or 40 are "0", provide explanation in TBRA section of Data Quality Notes Tab.

Longevity in Rows 42-46:

Data Check: Sum of 42-46 as shown in Row 41 Must be = to Row 10.

Housing Outcomes in Rows 48-61:

Data Check: Sum of 48-61 as shown in Row 47 Must be = to Row 10.

Complete this section for all Households served with HOPWA Permanent Facility-Based Housing assistance by your organization in the reporting year. NOTE: Scattered-Site Facilities may be reported as one Facility.		General Data Che corresponding hc report expenditu
Question	**Facility 1**	**Facility 2**
Facility Information		
What is the **name** of the housing facility?		
Is the facility a medically assisted living facility? **Yes or No**.		
Was the housing facility placed into service during this program year? **Yes or No**.		
For housing facilities placed into service *during this program year,* how many units were placed into service? [Do not complete if facility placed in service in prior years.]	0	0
Leasing -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*		
How many households received Permanent Facility-Based Housing Leasing support for each facility?	0	0
What were the HOPWA funds expended for Permanent Facility-Based Housing Leasing Costs for each facility?	0	0
Operating -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*		
How many households received Permanent Facility-Based Housing Operating support for each facility?	0	0
What were the HOPWA funds expended for Permanent Facility-Based Housing Operating Costs for each facility?	0	0
Other Housing Support -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*		
How many households received Other types of Permanent Facility-Based Housing support for each facility?	0	0
What were the HOPWA funds expended for Other types of Permanent Facility-Based Housing for each facility?	0	0
For households served with Other Permanent Facility-Based Housing, what type of service were they provided? (150 characters)		
PFBH Deduplication		
How many households received more than one type of PFBH for each facility? (Leasing, Operating, Other)	0	0
Total Deduplicated Household Count	**0**	**0**
Income Levels for Households Served by this Activity	**0**	**0**
Data Check: Sum of 23-25 as shown in Row 21 must be = to Row 20		

What is the number of households with income below 30% of Area Median Income?	0	0
What is the number of households with income between 31% and 50% of Area Median Income?	0	0
What is the number of households with income between 51% and 80% of Area Median Income?	0	0
Sources of Income for Households Served by this Activity ***Data Check:*** *Sum of 28-40 as shown in Row 27 must be = or > than Row 20*		
How many households accessed or maintained access to the following sources of income in the past year?	**0**	**0**
Earned Income from Employment	0	0
Retirement	0	0
SSI	0	0
SSDI	0	0
Other Welfare Assistance (Supplemental Nutrition Assistance Program, WIC, TANF, etc.)	0	0
Private Disability Insurance	0	0
Veteran's Disability Payment (service or non-service connected payment)	0	0
Regular contributions or gifts from organizations or persons not residing in the residence	0	0
Worker's Compensation	0	0
General Assistance (GA), or local program	0	0
Unemployment Insurance	0	0
Other Sources of Income	0	0
How many households maintained **no** sources of income?	0	0
Medical Insurance/Assistance for Households Served by this Activity *Data Check: If 43-48 are all "0", provide explanation in P-FBH section of Data Quality Notes Tab.*		
How many households accessed or maintained access to the following sources of medical insurance in the past year?		
MEDICAID Health Program or local program equivalent	0	0
MEDICARE Health Insurance or local program equivalent	0	0
Veterans Affairs Medical Services	0	0
AIDS Drug Assistance Program	0	0
State Children's Health Insurance Program (SCHIP) or local program equivalent	0	0
Ryan White-funded Medical or Dental Assistance	0	0
Longevity for Households Served by this Activity	**0**	**0**
Data Check: Sum of 51-45 as shown in Row 49 must be = to Row 20		
How many households have been served by permanent facility-based housing for less than one year?	0	0
How many households have been served by permanent facility-based housing for more than one year, but less than 5 years?	0	0

How many households have been served by permanent facility-based housing for more than 5 years, but less than 10 years?	0	0
How many households have been served by permanent facility-based housing for more than 10 years, but less than 15 years?	0	0
How many households have been served by permanent facility-based housing for more than 15 years?	0	0
Health Outcomes for HOPWA-Eligible Individuals Served by this Activity *Data Check: If 57 and/or 58 are "0", provide explanation in "P-FBH" section of Data Quality Notes Tab.*		
How many HOPWA-eligible individuals served with PFBH this year have *ever* been prescribed Anti-Retroviral Therapy, by facility?	0	0
How many HOPWA-eligible persons served with PFBH have shown an improved viral load or achieved viral suppression, by facility?	0	0
Housing Outcomes for Households Served by this Activity *Data Check: Sum of 61-74 as shown in Row 59 must be = to Row 20.*	**0**	**0**
How many households continued receiving this type of HOPWA assistance into the next year?	0	0
How many households exited to other HOPWA housing programs?	0	0
How many households exited to other housing subsidy programs?	0	0
How many households exited to an emergency shelter?	0	0
How many households exited to private housing?	0	0
How many households exited to transitional housing (time limited - up to 24 months)?	0	0
How many households exited to institutional arrangement expected to last less than six months?	0	0
How many households exited to institutional arrangement expected to last more than six months?	0	0
How many households exited to a jail/prison term expected to last less than six months?	0	0
How many households exited to a jail/prison term expected to last more than six months?	0	0
How many households exited to a situation that isn't transitional, but is not expected to last more than 90 days and their housing situation after those 90 days is uncertain?	0	0
How many households exited to a place not meant for human habitation?	0	0
How many households were disconnected from care?	0	0
How many of the HOPWA eligible individuals died?	0	0

ck: If you report expenditures you must report
useholds. If you report households, you must
res.

There are sixty columns for facilities. I

Facility 3	Facility 4	Facility 5	Facility 6	Facility 7
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f more columns are needed, please contact the HOPWA Validation Team.

Facility 8	Facility 9	Facility 10	Facility 11	Facility 12
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Facility 13	Facility 14	Facility 15	Facility 16	Facility 17
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Facility 18	Facility 19	Facility 20	Facility 21	Facility 22
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Facility 23	Facility 24	Facility 25	Facility 26	Facility 27
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Facility 28	Facility 29	Facility 30	Facility 31	Facility 32
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Facility 33	Facility 34	Facility 35	Facility 36	Facility 37
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Facility 48	Facility 49	Facility 50	Facility 51	Facility 52
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Complete this section for Facilities, Households served with HOPWA Short-Term or Transitional Facility-Based Housing assistance by your organization in the reporting year. Note: Scattered-Site Facilities may be reported as one Facility.
Examples include Short-Term and Transitional Housing Types, Facility Based Housing with a tenure of fewer than 24 months, short-term treatment or health facilities, hotel-motel vouchers.

Question	Facility 1
Facility Information	
What is the **name** of the housing facility?	
Is the facility a medically assisted living facility? **Yes or No**.	
Was the housing facility placed into service during this program year? **Yes or No**.	
For housing facilities placed into service *during this program year,* how many units were placed into service? **[Do not complete if facility placed in service in prior years.]**	0
Leasing -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*	
How many households received Transitional/Short-Term Facility-Based Housing Leasing support for each facility?	0
What were the HOPWA funds expended for Transitional/Short-Term Facility-Based Housing Leasing Costs for each facility?	0
Operating -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*	
How many households received Transitional/Short-Term Facility-Based Housing Operating support for each facility?	0
What were the HOPWA funds expended for Transitional/Short-Term Facility-Based Housing Operating Costs for each facility?	0
Hotel-Motel -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*	
How many households received Hotel-Motel cost support for each	0
What were the HOPWA funds expended for Hotel-Motel Costs for each facility?	0
Other Housing Support -- Households and Expenditures Served by this Activity *Expenditures total should include overhead (staff costs, fringe, etc.).*	
How many households received Other types of Transitional/Short-Term Facility-Based Housing support for each facility?	0

What were the HOPWA funds expended for Other types of Transitional/Short-Term Facility-Based Housing for each facility?	0
For households served with Other Transitional/Short-Term Facility-Based Housing, what type of service were they provided? (150 characters)	
ST-TFBH Deduplication	
How many households received more than one type of ST-TFBH for each facility? (Leasing, Operating, Hotel-Motel, Other)	0
Total Deduplicated Household Count	**0**
Income Levels for Households Served by this Activity *Data Check: Sum of 26-28 as shown in Row 24 must be = to Row 23*	**0**
What is the number of households with income below 30% of Area Median Income?	0
What is the number of households with income between 31% and 50% of Area Median Income?	0
What is the number of households with income between 51% and 80% of Area Median Income?	0
Sources of Income for Households Served by this Activity *Data Check: Sum of 31-43 as shown in Row 30 must be = to or > than Row 23*	
How many households accessed or maintained access to the following sources of income in the past year?	**0**
Earned Income from Employment	0
Retirement	0
SSI	0
SSDI	0
Other Welfare Assistance (Supplemental Nutrition Assistance Program, WIC, TANF, etc.)	0
Private Disability Insurance	0
Veteran's Disability Payment (service or non-service connected	0
Regular contributions or gifts from organizations or persons not residing in the residence	0
Worker's Compensation	0
General Assistance (GA), or local program	0
Unemployment Insurance	0
Other Sources of Income	0
How many households maintained **no** sources of income?	0
Medical Insurance/Assistance for Households Served by this Activity *Data Check: If 46-51 are all "0", provide explanation in ST-TFBH section of Data Quality Notes Tab.*	
How many households accessed or maintained access to the following sources of medical insurance in the past year?	
MEDICAID Health Program or local program equivalent	0
MEDICARE Health Insurance or local program equivalent	0
Veterans Affairs Medical Services	0

AIDS Drug Assistance Program	0
State Children's Health Insurance Program (SCHIP) or local program equivalent	0
Ryan White-funded Medical or Dental Assistance	0
Longevity for Households Served by this Activity	**0**
Data Check: Sum of 54-58 as shown in Row 52 must be = to Row 23	
How many households have been served by short-term/transitional facility-based housing for less than one year?	0
How many households have been served by short-term/transitional facility-based housing for more than one year, but less than five years?	0
How many households have been served by short-term/transitional facility-based housing for more than five years, but less than 10 years?	0
How many households have been served by short-term/transitional facility-based housing for more than 10 years, but less than 15 years?	0
How many households have been served by short-term/transitional facility-based housing for more than 15 years?	0
Housing Outcomes for Households Served by this Activity	**0**
Data Check: Sum of 61-74 as shown in Row 59 must be = to Row 23	
How many households continued receiving this type of HOPWA assistance into the next year?	0
How many households exited to other HOPWA housing programs?	0
How many households exited to other housing subsidy programs?	0
How many households exited to an emergency shelter?	0
How many households exited to private housing?	0
How many households exited to transitional housing (time limited - up to 24 months)?	0
How many households exited to institutional arrangement expected to last less than six months?	0
How many households exited to institutional arrangement expected to last more than six months?	0
How many households exited to a jail/prison term expected to last less than six months?	0
How many households exited to a jail/prison term expected to last more than six months?	0
How many households exited to a situation that isn't transitional, but is not expected to last more than 90 days and their housing situation after those 90 days is uncertain?	0
How many households exited to a place not meant for human habitation?	0
How many households were disconnected from care?	0
How many of the HOPWA eligible individuals died?	0

General Data Check: If you report expenditures you must report corresponding households. If you report households, you must report expenditures.

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Facility 18	Facility 19	Facility 20	Facility 21
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Facility 30	Facility 31	Facility 32	Facility 33
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Facility 46	Facility 47	Facility 48	Facility 49
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Facility 50	Facility 51	Facility 52	Facility 53
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Facility 54	Facility 55	Facility 56	Facility 57
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Facility 58	Facility 59	Facility 60
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Complete this section for all Households served with HOPWA Short-Term Rent, Mortgage, and Utilities Assistance (STRMU) by your organization in the reporting year.

Question	This Report
Households Served by this Activity - STRMU Breakdown	
a. How many households were served with STRMU mortgage assistance **only**?	1
b. How many households were served with STRMU rental assistance **only**?	11
c. How many households were served with STRMU utilities assistance **only**?	3
d. How many households received more than one type of STRMU assistance?	11
STRMU Households Total	**26**
STRMU Expenditures	
What were the HOPWA funds expended for the following budget line items?	
STRMU mortgage assistance	566.46
STRMU rental assistance	39640.42
STRMU utility assistance	8168.65
Total STRMU Expenditures	**48375.53**
Income Levels for Households Served by this Activity	**26**
What is the number of households with income below 30% of Area Median Income?	18
What is the number of households with income between 31% and 50% of Area Median Income?	6
What is the number of households with income between 51% and 80% of Area Median Income?	2
Sources of Income for Households Served by this Activity	
How many households accessed or maintained access to the following sources of income in the past year?	**37**
Earned Income from Employment	8
Retirement	0
SSI	5
SSDI	4
Other Welfare Assistance (Supplemental Nutrition	8
Private Disability Insurance	0
Veteran's Disability Payment (service or non-service	0
Regular contributions or gifts from organizations or	0
Worker's Compensation	0
General Assistance (GA), or local program	0

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Unemployment Insurance	0
Other Sources of Income	1
How many households maintained **no** sources of income?	11
Medical Insurance/Assistance for Households Served by this Activity	
How many households accessed or maintained access to the following sources of medical insurance in the past year?	
MEDICAID Health Program or local program equivalent	19
MEDICARE Health Insurance or local program equivalent	5
Veterans Affairs Medical Services	0
AIDS Drug Assistance Program	20
State Children's Health Insurance Program (SCHIP) or local program equivalent	0
Ryan White-funded Medical or Dental Assistance	2
Longevity for Households Served by this Activity	**26**
How many households have been served by STRMU for the first time this year?	7
How many households also received STRMU assistance during the previous STRMU eligibility period?	10
How many households received STRMU assistance **more than twice** during the previous five eligibility periods?	9
How many households received STRMU assistance during the last five **consecutive** eligibility periods?	0
Housing Outcomes for Households Served by this Activity	**26**
How many households continued receiving this type of HOPWA assistance into the next year?	7
How many households exited to other HOPWA housing programs?	0
How many households exited to other housing subsidy programs?	3
How many households exited to an emergency shelter?	0
How many households served with STRMU were able to maintain a private housing situation without subsidy?	13
How many households exited to transitional housing (time limited - up to 24 months)?	1
How many households exited to institutional arrangement expected to last less than six months?	0

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How many households exited to institutional arrangement expected to last more than six months?	0
How many households exited to a jail/prison term expected to last less than six months?	0
How many households exited to a jail/prison term expected to last more than six months?	1
How many households exited to a situation that isn't transitional, but is not expected to last more than 90 days and their housing situation after those 90 days is uncertain?	1
How many households exited to a place not meant for human habitation?	0
How many households were disconnected from care?	0
How many of the HOPWA eligible individuals died?	0

ıta Check: If you report expenditures you must report ding households. If you report households, you must enditures.

hould include overhead (staff costs, fringe, etc.). **NOTE:** e determines how to report/distribute overhead costs erhead included in one row, or divided across categories ditures). All sponsors should report in the same

vels in Rows 16-18:
k: Sum of 16-18 as shown in Row 15 must be = to Row

urces in Rows 21-33:
sources of income for HOPWA-eligible households hose for other household members).

k: Sum of 21-33 as shown in Row 20 must be = to or > 3

surance in Rows 36-41: Report ALL of the specific
ypes listed that were accessed by HOPWA-eligible
; (including those for other household members). The
section does NOT have to match your household total.

c: If 36-41 are all "0", provide explanation in TBRA
Data Quality Notes Tab.

n Rows 43-46:
f this section does NOT have to match your household
is activity.

c: Individually, Rows 44-46 cannot be > than Row 8

utcomes in Rows 48-61:

c: Sum of 48-61 as shown in Row 47 must be = to Row

Complete this section for all Households served with HOPWA Permanent Housing Placement (PHP) assistance by your organization in the reporting year.

Question	This Report
Households Served by this Activity	
How many households were served with PHP assistance?	26
PHP Expenditures for Households Served by this Activity	
What were the HOPWA funds expended for PHP?	21826.13
Sources of Income for Households Served by this Activity	
How many households accessed or maintained access to the following sources of income in the past year?	**38**
Earned Income from Employment	6
Retirement	2
SSI	10
SSDI	8
Other Welfare Assistance (Supplemental Nutrition Assistance Program, WIC, TANF, etc.)	0
Private Disability Insurance	0
Veteran's Disability Payment (service or non-service connected payment)	0
Regular contributions or gifts from organizations or persons not residing in the residence	0
Worker's Compensation	0
General Assistance (GA), or local program	0
Unemployment Insurance	0
Other Sources of Income	0
How many households maintained **no** sources of income?	12
Medical Insurance/Assistance for Households Served by this Activity	
How many households accessed or maintained access to the following sources of medical insurance in the past year?	
MEDICAID Health Program or local program equivalent	25
MEDICARE Health Insurance or local program equivalent	4
Veterans Affairs Medical Services	0
AIDS Drug Assistance Program	1
State Children's Health Insurance Program (SCHIP) or local program equivalent	0
Ryan White-funded Medical or Dental Assistance	0

Housing Outcomes for Households Served by this Activity	**22**
In the context of PHP, "exited" means the housing situation into which the household was placed using the PHP assistance.	
How many households exited to other HOPWA housing programs?	7
How many households exited to other housing subsidy programs?	12
How many households exited to private housing?	3

General Data Check: If you report expenditures you must report corresponding households. If you report households, you must report expenditures.

The total in Row 6 should include overhead (staff costs, fringe, etc.).

Income Sources in Rows 9-21:
Report ALL sources of income for HOPWA-eligible households (including those for other household members).

Data Check: Sum of 9-21 as shown in Row 8 must be = to or > than Row 4

Medical Insurance in Rows 24-29: Report ALL of the specific insurance types listed that were accessed by HOPWA-eligible households (including those for other household members). The sum of this section does NOT have to match your household total.

Data Check: If 24-29 are all "0", provide explanation in "PHP" section of "Data Quality Notes" Tab.

Housing Outcomes in Rows 32-34:
Data Check: Sum of 32-34 as shown in Row 30 must be = to Row 4: if not, provide explanation in "PHP" section of "Data Quality Notes" Tab.

Complete for all households served with HOPWA-funded Housing Information Services by your organization in the reporting year.

See definition of "Housing Information Services" on "Performance Report Cover" tab.

Question	This Report
Households Served by this Activity	
How many households were served with housing information services?	0
Housing Information Services Expenditures	
What were the HOPWA funds expended for Housing Information Services?	0

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NOTE: The
fringe, etc.)

ta Check: If you report expenditures you must report
ling households. If you report households, you must
enditures.

total in Row 6 should include overhead (staff costs,
).

Complete for all households served with HOPWA funded Supportive Services by your organization in the reporting year.

Note that this table also collects *HOPWA Supportive Service expenditures.*

Questions	This Report	
Households and Expenditures for Supportive Service Types	**Number of Households**	**Expenditures**
What were the expenditures and number of households for each of the following types of supportive services in the program year?		
Adult Day Care and Personal Assistance	0	0
Alcohol-Drug Abuse	1	380
Child Care	0	0
Case Management	0	0
Education	0	0
Employment Assistance and Training	0	0
Health/Medical Services	14	2309.81
Legal Services	0	0
Life Skills Management	0	0
Meals/Nutritional Services	0	0
Mental Health Services	0	0
Outreach	0	0
Transportation	3	356.82
Any other type of HOPWA funded, HUD approved supportive service?	0	0
What were the other type(s) of supportive services provided? (150 characters)		
Deduplication of Supportive Services		
How many households received more than one of any type of Supportive Services?	2	

Deduplicated Supportive Services Houshold Total (based on amounts reported in Rows 5-21 above):	**16**	

General Data Check: If you report expenditures you must report corresponding households. If you report households, you must report expenditures.

Column B: enter the unduplicated number of households served by each typr of **HOPWA-FUNDED** Supportive Services

Column C: Report all HOPWA expenditures associated with delivering each type of **HOPWA-FUNDED** Supportive Servces. This total should include overhead (staff costs, fringe, etc.).

NOTE: The grantee can determine how to report/distribute overhead costs (i.e., all overhead included in one row, or divided across categories with expenditures. All sponsors should report in the same manner.

Data Check: If your unduplicated household total calculated in Cell B23 appears incorrect, adjust Row 21.

Only Competitive Grantees with an "Other Housing Activity" approved in their grant agreement should complete this tab.

"Other" Housing Activities -- Households and Expenditures Served by this Activity	This Report
How many households were served with "Other Housing Activity" assistance?	0
What were the HOPWA funds expended for "Other Housing Activity" assistance?	0
What is the "Other" HOPWA budget line item approved in the grant agreement? (150 characters)	

General Da
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The total in

ta Check: If you report expenditures you must report corresponding s. If you report households, you must report expenditures.

his tab ONLY if you have been approved by HUD in your grant agreement to Other Housing Activities."
Row 4 should include overhead (staff costs, fringe, etc.).

Activity Review	TBRA	P-FBH
Total Households Served in ALL Activities from this report *for each Activity*.	0	0

Housing Subsidy Assistance Household Count Deduplication

Total Housing Subsidy Assistance (from the TBRA, P-FBH, ST-TFBH, STRMU, PHP, Other Competitive Activity counts above)	**52**
How many households received more than one type of HOPWA Housing Subsidy Assistance for TBRA, P-FBH, ST-TFBH, STRMU, PHP, Other Competitive Activity?	7
Total Unduplicated Housing Subsidy Assistance Household Count	**45**

Access to Care (ATC)

Complete HOPWA Outcomes for Access to Care and Support for all households served with HOPWA housing assistance and "other competitive activities" in the reporting year.

Questions	This Report
How many households had contact with a case manager?	45
How many households developed a housing plan for maintaining or establishing stable housing?	45
How many households accessed and maintained medical insurance and/or assistance?	45
How many households had contact with a primary health care provider?	45
How many households accessed or maintained qualification for sources of income?	29
How many households obtained/maintained an income-producing job during the program year (with or without any HOPWA-related assistance)?	12

Subsidy Assistance with Supportive Service, Funded Case Management

Questions	This Report
How many households received any type of HOPWA Housing Subsidy Assistance **and** HOPWA Funded Case Management?	0
How many households received any type of HOPWA Housing Subsidy Assistance **and** HOPWA Supportive Services?	15

OMB Control No: 2506-0117 (exp. 09/30/2021)

ST-TFBH	STRMU	PHP	Housing Info	SUPP SVC
0	26	26	0	16

Data Check: The highest unduplicated activity total shown in row 2 on this ATC tab

must be equal to or less than the HOPWA-Eligible individual total reported in

row 27 on the DEM & Prior Living Tab. The HOPWA-Eiligble individual total

from row 27 is also shown directly to the right for your reference.

Rows 10-15: Data Checks:
The values entered in each of these rows individually cannot be greater than the value calculated in Row 6.

If insurance or income were reported on any of the activity tabs, Rows 12 & 14 should be completed accordi

If all Rows are "0", provide explanation in Access to Care section of Data Quality Notes Tab.

Reminders: 1. Contact with a case manager does not have to be a HOPWA-funded case manager.

2. Access to medical insurance can include those who accessed other types of insurance not included in the ac

Data Check: Individually, Rows 18 & 19 cannot be > than the lesser of Cells H2 or B6.

In Rows 18 & 19, report on Housing Subsidy Assistance households as calculated in Row 6 ONLY.

Case management is a supportive service; therefore, all individuals reported in Row 18 should be included in t
19.

Other Competitive Activity
0

DEM tab, row 27:
46

ngly.

tivity tabs.

otal reported in Row

Complete for all HOPWA Facility-based Capital Development Projects that received Capital Development funds in this reporting year. This includes projects that received HOPWA Capital Development funds and opened to residents in this reporting year.

Note: Scattered site facilities may be reported as one facility.

Question	Facility 1
Facility Information	
What is the **name** of the facility using HOPWA for capital development (acquisition or rehabilitation)?	
For facilities being rehabilitated, what was the total amount of funding spent on rehabilitation?	0
What type of development was funded (new construction, rehabilitation, acquisition)?	
For facilities being rehabilitated only, what is the final value of the building after rehabilitation is complete?	0
What type of housing (Permanent or Short-term/Transitional) was developed?	
For Capital Development facilities, what is the purchase or lease date of the property?	
For Capital Development facilities, what is the date the construction or rehabilitation started (if applicable)?	
Capital Development Expenditures	
How much was expended in this year on acquisition, for each facility?	0
How much was expended on rehabilitation, for each facility?	
How much was expended on new construction, for each facility?	0
Was the development facility placed into service **during this program year**? **Yes or No**.	
Complete for Capital Development Facilities Opened This Year ONLY. If the facility was not opened this year, skip this section. *Data Checks: If Row 15 is yes, complete rows 17-24, and Rows 19 & 20 must be a date within the reporting year.*	
How many total units were placed into service this year?	0
What date did the supportive services begin?	
What date was the construction or rehabilitation completed?	
What date did residents begin to occupy the facility?	

Is there a waiting list maintained for the facility? **Yes or No.**	
If there is a waiting list, how many households are on the waiting list?	0
How many total units (HOPWA and non-HOPWA units) were developed in this facility?	0
How many units in this facility were developed with HOPWA funds?	0
For all Facilities	**Total Units Designated for the Chronically Homeless**
For units constructed (new) and/or acquired with or without rehab:	0
For rental units rehabbed:	0
For homeownership units constructed (if approved):	0

Capital Development **means the use of HOPWA funds to construct, acquire, or rehabilitate a housing facility.**

There are sixty columns for facilitie

Facility 2	Facility 3	Facility 4	Facility 5	Facility 6
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0

0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
Total Units Designated to Assist the Homeless	**Total Units Energy-Star Compliant**	**Total Units 504 Accessible – Mobility Units – Sensory Units**		
0	0	0		
0	0	0		
0	0	0		

s. If more columns are needed, please contact the HOPWA Validation Team.

Facility 7	Facility 8	Facility 9	Facility 10	Facility 11	Facility 12
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Facility 13	Facility 14	Facility 15	Facility 16	Facility 17	Facility 18
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Facility 19	Facility 20	Facility 21	Facility 22	Facility 23	Facility 24
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Facility 25	Facility 26	Facility 27	Facility 28	Facility 29	Facility 30
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Facility 31	Facility 32	Facility 33	Facility 34	Facility 35	Facility 36
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Facility 37	Facility 38	Facility 39	Facility 40	Facility 41	Facility 42
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Facility 43	Facility 44	Facility 45	Facility 46	Facility 47	Facility 48
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
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0	0	0	0	0	0

0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Facility 49	Facility 50	Facility 51	Facility 52	Facility 53	Facility 54
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Facility 55	Facility 56	Facility 57	Facility 58	Facility 59	Facility 60
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Complete for all households who requested Violence Against Women Act (VAWA) protections per 24 CFR 5.2005 with your organization in the reporting year.

Question	This Report
How many **internal** emergency transfers were requested?	0
How many **internal** emergency transfers were granted?	0
How many **external** emergency transfers were requested?	0
How many **external** emergency transfers were granted?	0
How many emergency transfers were denied?	0

If you have this data,
have this data, it is cı
blank.

please complete Rows 3-7. If you do not
urrently NOT an error to leave this chart

ROW_NUM	GRANT_IDN	GRANTEE_NAME
1	FKY39122	Kentucky Housing Corporation
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		

PROVIDER_NAME

AVOL (AIDS Volunteers, Inc.) 2,Livwell Community Health Services,Matthew 25 AIDS Services

PROVIDER_COUNT	SECTION_HEADER
3	HOPWA Housing Subsidy Assistance
	Permanent Housing Subtotal
	Transitional Housing Subtotal
	Adjustment for Duplication
	Total HOPWA Housing Subsidy Assistance
	Housing Development
	Supportive Services
	Housing Information Services
	Grant Administration and Other
	Total Grant Administration and Other
	Total Expenditures

ELIGIBLE_ACTIVITY	HH_OR_UNITS	EXPENDITURES
Tenant-Based Rental Assistance	51	358882.62
Permanent Housing Facilities: Leasing + Operating	0	0
	51	358882.62
Transitional/Short Term Housing Facilities: Leasing + Operating	0	0
Short-Term Rent, Mortgage, and Utilities Assistance	111	269873.23
	111	269873.23
Permanent Housing Placement	55	58540.04
Other Competitive Activity	0	0
	16	0
	201	687295.89
Capital Development Units of Housing	0	0
Supportive Services	355	143169.99
Housing Information Services	339	37885.05
	0	0
Other Grantee Activity		0
Resource Identification		13272.98
Technical Assistance		0
Grantee Administration		57195.56
Project Sponsor Administration		92247.32
		162715.86
		1031066.79

Public Participation