

WEATHERIZATION QCI (POST-INSPECTION) CLIENT EDUCATION CHECKLIST

Clients initials next to each applicable owner's manual indicates proof of delivery.

Owner's Manual

Client Initials

Owner's Manual for new Heat System -	_____
Owner's Manual for Carbon Monoxide Detector-	_____
Owner's Manual for Smoke Detector -	_____
Owner's Manual for Refrigerator -	_____
Owner's Manual for Water Heater -	_____
Owner's Manual for Programmable Thermostat -	_____
Owner's Manual for Range Hood -	_____
Owner's Manual for ASHRAE/Ventilation fan -	_____

MARK NOT APPLICABLE OWNER'S MANUALS WITH "N/A" IN CLIENT INITIALS SECTION.

I CERTIFY THAT EACH CLIENT EDUCATION DOCUMENT HAS BEEN GIVEN TO THE CLIENT AS APPLICABLE AND THAT EACH DOCUMENT HAS BEEN EXPLAINED TO THE CLIENT.

_____	_____
SIGNATURE OF DWELLING NEEDS EVALUATOR/ENERGY AUDITOR	DATE

I CERTIFY THAT EACH CLIENT EDUCATION DOCUMENT WITH MY INITIALS ABOVE HAS BEEN GIVEN TO ME, AND THAT EACH DOCUMENT WAS CLEARLY EXPLAINED TO ME.

_____	_____
SIGNATURE OF WEATHERIZATION CLIENT	DATE

FOR EACH OWNER'S MANUAL REQUIRED A SIGNED, PROOF OF DELIVERY RECEIPT IS REQUIRED AND MUST BE KEPT IN CLIENT FILE.