

**KY Balance of State Continuum of Care
2023 EXPANSION PSH and RRH Project Applicants
Requested Information for Scoring Purposes**

1. **Name of Agency:** [Click here to enter text.](#)
2. **Name of Project as it appears on the 2022 HUD Application:** [Click here to enter text.](#)
3. **HUD Grant Number (list ONLY the first 6 characters, e.g., KY0123)** [Click here to enter text.](#)

KHC will use information you provide in your e-snaps application from both your renewal and expansion applications as well as supplemental responses you provide to KHC via email outside of e-snaps to score the expansion project. Applicants should carefully review the **Expansion Project Scoresheet** and the **KY BoS CoC Scoring and Ranking Process** document to understand how projects will be scored. Both can be found under the *Scoring/Ranking Process and Scoresheets* section on the [2023 CoC Competition NOFO page](#) of the KHC website.

This document includes questions requiring narrative responses from you that are not in e-snaps. You are required to provide a response to Q1 below (and Q2 only if applicable). Each response is limited to one page. If you provide a response to both questions below, you can combine into one document, but please put responses on separate pages.

NARRATIVE RESPONSES PROVIDED DIRECTLY TO KHC VIA EMAIL

1. PROJECT NEED (Aligns with Q10 on Expansion Project Scoresheet)

ATTACHMENT REQUIRED: Please justify the need for your proposed expansion project. To receive maximum points, you must use quantitative data such as the number of households awaiting your project's housing type now and on average over time. Explain why your current project's (the one you are wanting to expand) resources and any other resources in your service area are insufficient to meet the need. In your response, make sure to explain why you are requesting funds in particular Budget Line Items (as applicable--*Leasing, Rental Assistance, Services, Operating*) and how these funds will help participants access housing faster and be able to retain housing. **(Response limited to one page).**

2. ADMINISTRATION OF FEDERAL FUNDS (Aligns with Q32 through Q35 on Expansion Scoresheet)

ATTACHMENT REQUIRED IF PROJECT HAD MORE THAN 10% IN UNEXPENDED FUNDS FOR CLOSED 2021 GRANT OR IF 2021 GRANT IS STILL OPEN AND IS NOT ON TRACK TO SPEND 100% OF FUNDS. 1) If 2021 grant has closed

with more than 10% in unexpended funds (not including KHC's portion of the Admin), please explain why funds were returned and describe your plan to ensure that all 2022 grant year funds (currently underway if your 2021 grant has closed) will be spent and how you can ensure the original grant amount plus the expansion amount will be able to be spent in its entirety for the 2023 grant year if you are awarded both through this 2023 competition, OR, 2) If 2021 grant is still open and you are not on track to spend all of the funding, please explain why and describe your plan to ensure all 2022 and 2023 (including 2023 expansion) funds are spent. **(Response limited to one page).**

