

Becoming an Approved KHC Correspondent Lender

Steps

What to do

MPA Duties

Assess Eligibility

[Request application packet from Mortgage Production Administrator \(MPA\)](#)

Complete and Submit Application Package to MPA

Attend Scheduled Trainings

[Review KHC Lender Requirements to determine eligibility](#)

Start preparing required documents and email or arrange call with MPA regarding any questions to the required documents.

Once approved, participate in onboarding call to review the required trainings for loan originators, processors, underwriters, and closers. Determine when training will take place.

Begin Selling KHC Loans!
Lender to produce at least ten (10) loans each year to remain a KHC approved lender.

Check:

DE UW on Staff

KY SOS

NMLS

Compare Ratio

Provide:

System Administrator Registration Form

Lender's Branch Registration Form

Lender Certification

Limited Power-of-Attorney Form

Complete Lender Due Diligence Checklist

Request & Send Lender Agreement for Signature

Schedule Trainings:

System Administrator Product Training
PL Reservation Training
Correspondent UW Training
Closing in PowerLender

Conduct Scheduled Trainings and be a future resource for Approved KHC Lenders.