



Section 3 Worker Employer Certification

Contractors and Subcontractors on Section 3 projects must submit this form (if the employee has not already completed a Section 3 Worker Self-Certification form) for each employee reported as a Section 3 worker or Targeted Section 3 worker, as defined in 24 CFR Part 75.5.

Section 3 Worker Name:	Worker's Address:
Position/Job Title:	Project:
Employer Name:	Authorized Representative Name and Title:
Employer Phone #:	Employer Email:

Section 3 Eligibility:

1. Does this employee qualify as a **Section 3 worker**? YES NO

Section 3 worker means any worker who currently meets, or when hired within the past five years met, at least one of the following criteria, as documented (check all that apply):

- The worker's income from your employment is below the income limit based on a calculation of what the worker's wage rate would translate to if annualized on a full-time basis.*
- The worker is employed by a Section 3 Business Concern.
- The worker is a YouthBuild participant.

*The Section 3 income limit is 80% of the area median income of the county in which the project is located, as determined by HUD. Income limits for a specific county may be found at: <https://www.huduser.gov/portal/datasets/il.html>

2. Does this employee qualify as a **Targeted Section 3 worker**? YES NO

Targeted Section 3 worker means a Section 3 worker who is (check all that apply):

- A worker employed by a Section 3 Business Concern (if this box is checked, a completed Section 3 Business Concern Certification form must be attached).
- A worker who currently meets, or when hired met, at least one of the following categories within the last 5 years (check one of the boxes below):
 - Lived within the service area or neighborhood of the project**
 - A YouthBuild participant (if checked, attach a copy of the Section 3 Worker Self-Certification form)

** "Service area" is defined as an area within one mile of the Section 3 Project or, if fewer than 5,000 people live within one mile, within a circle centered on the Section 3 Project that is sufficient to encompass a population of 5,000 people according to the most recent U.S. Census.

Certification:

By submitting this form, I hereby certify under penalty of perjury that the information provided above is true and correct, and that I am authorized on behalf of the company to make this certification. I agree to provide documentation verifying the employee's Section 3 eligibility to Kentucky Housing Corporation upon request.

Authorized Representative Signature

Date

Kentucky Housing Corporation reserves the right to request additional documentation at any time to verify the information provided on this form.