



Kentucky Housing Corporation Moving On Pilot – 2017 Application and Assessment

INSTRUCTIONS

The attached serves as the assessment for the Kentucky Housing Corporation (KHC) Moving On Pilot. The Moving On Pilot is designed for tenants who have demonstrated housing stability in their Kentucky Balance of State Continuum of Care Permanent Supportive Housing (PSH) unit and are ready and able to transition into KHC's Housing Choice Voucher program.

The form should be completed by both the tenant and their case/housing manager and should include a detailed discussion of the tenants' ability and interest in moving to a different type of unit, building, or neighborhood if applicable and awareness of independent living transition from supportive services to mainstream community resources. In addition, conversations should include the strength of the tenants' access to community resources community, connections for ongoing supportive services as needed, and ability to meet the occupancy requirements of the KHC HCV program.

Basic Tenant Information

Referral Date	
Tenant Name	
Tenant Address, Phone, and Email	
Current Permanent Supportive Housing Provider	
Case Manager Name and Phone	
Date moved into PSH program	
Number of months living in supportive housing	
Is the tenant in a scattered-site apartment or a project-based building?	
Score on Enclosed Assessment	<ul style="list-style-type: none"> • Income and Debt Threshold: _____ • Housing Score: _____ • Health and Services Score: _____
Can the household meet these minimum qualifiers?	<ul style="list-style-type: none"> • Does not owe money to any housing agency or other federally subsidized housing program. <input type="checkbox"/> • Is not a lifetime registered sex-offender. <input type="checkbox"/> • Have not been convicted of manufacturing meth in public housing. <input type="checkbox"/> • Is not over the income guidelines published by HUD. <input type="checkbox"/>

Certification: The information contained in this application and assessment is as accurate as possible. The tenant, case/housing manager and supervisor have met to discuss this application and feel that the tenant is a great candidate for KHC's Housing Choice Voucher (HCV) program. By signing below, the client is attesting that he/she understands that if accepted into the HCV program, he/she will be voluntarily withdrawing from the PSH program listed above.

Tenant Signature

Case/Housing Manager Signature

Supervisor Signature

Financial Stability and Obligation					
Income	Yes/No	Financial Understanding	Yes/No	Current Debt and Financial Obligation	Yes/No
1. Has the Tenant received benefits or been employed for at least 6 months?		2. Does the Tenant have a clear understanding of current financial and debt matters?		3. Does the Tenant have significant debt that would require over 50% of his/her income or debt that is unmanageable?	

Understanding that income stability is crucial in the Moving On process, an applicant must answer yes to questions 1 and 2, and no to question 3 in order to continue with the application. If an applicant cannot meet this threshold, s/he has the option to participate in the Pilot at a different time and should discontinue his/her application.

Housing					
	Score: 0	Score: 1	Score: 2	Score: 3	Tenant Score
Current Lease	Tenant has not held a lease for past 12 months	Tenant is lease holder, has maintained lease 12-18 months	Tenant is lease holder, has maintained lease 18-36 months	Tenant is lease holder, has maintained lease for over 3 years (36+ months)	
Rent Payment	Tenant has not paid rent for last 6 months or has only paid on-time 1-3 times in last 12 months	Tenant has paid rent on-time at least 4-6 times in last 12 months	Tenant has paid rent on-time at least 6-8 times in last 12 months	Tenant has paid rent on-time 8-12 times in the last 12 months	
Utility Bills	Tenant has only paid bills on-time 1-3 times in last 12 months	Tenant has paid bills on-time at least 4-6 times in last 12 months	Tenant has paid bills on-time at least 6-8 times in the last 12 months	Tenant has paid bills on-time at least 8-12 times in the past 12 months (or utilities are included in tenants' rent)	
Outstanding Rent Arrears	Tenant has outstanding rent arrears and is not willing to set up payment plan	Tenant more than 6 months in current rent arrears and has set up a payment plan or applied for resources	Tenant has less than 3 months in current rent arrears and is current on payment plans	Tenant has no current arrears and does not have a current payment plan for past bills	

Outstanding Utility and other bills	Tenant has outstanding utility arrears and is not willing to set up payment plan	Tenant has less than \$1000 in current utility arrears and has set up a payment plan or applied for resources	Tenant has less than \$500 in current utility arrears and is current on payment plans	Tenant has no current arrears and does not have a current payment plan for past bills	
Safe Living Environment	Tenant has had over 5 contacts with police and/or landlord complaints in past 6 months regarding disruptive activities in the unit	Tenant has had 3-5 contacts with police and/or landlord complaints in past 6 months regarding disruptive activities in the unit	Tenant has had over 1-2 contacts with police and/or landlord complaints in past 6 months regarding disruptive activities in the unit	Tenant has not had any police visits or landlord complaints regarding disruptive activities in unit	
Housing Stability	Tenant has been in a supportive housing program less than 12 months	Tenant has been in a supportive housing program for 12-24 months	Tenant has been in a supportive housing program for 24-36 months	Tenant has been in a supportive housing program for over 36 months	
Past Evictions	Prior to PSH, tenant had over 6 evictions	Prior to PSH, tenant had 3-5 evictions	Prior to PSH, tenant had 1-3 evictions	Prior to PSH, tenant had no evictions	

Housing Subtotal Score
Total possible points: 24
Minimum Score of 16 to proceed

Health

	Score: 0	Score: 1	Score: 2	Score: 3	
Mental Health Care/Harm Reduction Goals Use	Tenant was able to keep mental health care appointments on a regular basis for the past 3 months OR has no diagnosed mental illness OR has sustained recovery and Harm Reduction behaviors for 3 months	Tenant was able to keep mental health care appointments on a regular basis for the past 6 months OR has no diagnosed mental illness OR has sustained recovery and Harm Reduction behaviors for 6 months	Tenant was able to keep mental health care appointments on a regular basis for the past 12 months or has no diagnosed mental illness or has sustained recovery and Harm Reduction behaviors for 12 months	Tenant is able to keep mental health care appointments on a regular basis or has no diagnosed mental illness or has sustained recovery and Harm Reduction behaviors for 24+ months	

Supportive Services & Mainstream Resources

	Score: 0	Score: 1	Score: 2	Score: 3	Tenant Score
Connection to Mainstream and Primary Health Care	If applicable, Tenant is not connected to any mainstream agencies and tenant has not had contact with primary health care provider in past 12 months	If applicable, Tenant is newly connected to mainstream MH and primary health	If applicable, Tenant has been connected to mainstream providers for past 3-6 months	If applicable, Tenant is connected to mainstream providers and has a primary healthcare provider and keeps appointments as needed	

Connection to Community Supports	Tenant has no community supports outside of PSH project	Tenant has limited community supports and is not interested in attaining others	Tenant has adequate community supports in neighborhood OR Tenant has limited community supports and is interested in attaining new ones.	Tenant seeks out community supports and has many connections including specialized services	
Service Utilization	Tenant has outstanding service needs and does not utilize current supportive services	Tenant has expressed interest in supportive services but has not followed up with case manager	Tenant utilizes some supportive services offered, and is able to maintain housing stability	Tenant utilizes supportive services offered, and seeks services when needed	
Clinical Crisis Intervention	Tenant has required over 5 clinical crisis interventions in the past 12 months	Tenant required 3-5 clinical crisis interventions in the past 12 months	Tenant required clinical crisis intervention in the past 12 months, and worked quickly with case manager to identify needs and help	Tenant has not required clinical crisis intervention in the past 12 months	
Tenant has the skills necessary to maintain housing stability	Based on their current tenancy, tenant does not have the skills necessary to maintain household stability	Based on their current tenancy, tenant would need significant support to maintain their household stability	Based on their current tenancy, tenant would need some services support to maintain their household stability (more than general follow-up services)	Based on their current tenancy, tenant has the skills necessary to maintain housing stability and would need general follow-up services	
Health, Services Subtotal Score <i>Total Possible Score for Health & Supportive Services: 18</i> Minimum Score to Qualify: 12 <i>For this section ideally, applicants have scores in range of 15-18</i>					

Additional Comments

Please include any additional comments on assessment answers, tenant's housing and income stability, and any other considerations. You may attach additional forms or information as needed.
