



**2017 Kentucky Balance of State Continuum of Care  
Intent to Apply for NEW or EXPANDED CoC Projects  
(Published August 4, 2017)**

**I. Purpose**

The Kentucky Balance of State Continuum of Care (KY BoS CoC) is seeking partners to create new, permanent housing projects, new Joint Transitional Housing (TH)/Rapid Rehousing (RRH) projects, and new Supportive Services Only projects for Coordinated Entry funded through the United States Department of Housing and Urban Development's (HUD) Continuum of Care Program. In addition, certain existing CoC projects eligible for renewal are permitted to submit new applications to expand the size of their current grants.

As stated in the [Notice of Funding Availability \(NOFA\) for the Fiscal Year \(FY\) 2017 Continuum of Care Program Competition \(FR-6100-N-25\)](#), HUD is accepting applications for new or expanded projects created through reallocation or the Permanent Housing Bonus.

**Reallocation** is the process by which a CoC may shift funds in whole or in part from existing eligible renewal projects to create one or more new eligible projects without decreasing the CoC's Annual Renewal Demand (ARD). The KY BoS CoC 2017 ARD is \$8,013,913.

The **Permanent Housing Bonus** allows CoCs to create new permanent housing projects, Joint TH-RRH projects, and Supportive Services Only projects for Coordinated Entry or expand certain eligible renewal projects that meet the criteria outlined in the NOFA. For 2017, the KY BoS CoC has \$480,835 available through the Permanent Housing Bonus.

**Project applicants are expected to read the NOFA in its entirety and ensure proposed projects comply with the project requirements, including eligible expenses, outlined in the [CoC Program Interim Rule](#) and the NOFA.**

**II. Intent to Apply**

- New project applicants and renewal projects intending to apply for an expansion of their existing CoC project must complete the **2017 CoC New/Expanded Project Intent to Apply Form**. The form is separate from this instruction document and is available on the KHC website under Specialized Housing, [Continuum of Care](#), in the 2017 CoC Application Section.
- **Intent to Apply Deadline:** The completed 2017 CoC New/Expanded Project Intent to Apply form must be submitted to Rachelle Foley at [rfoley@kyhousing.org](mailto:rfoley@kyhousing.org) by **Friday, August 18, 2017**.

The Intent to Apply Form is not the project applicant's actual application for the CoC competition. It is used for planning purposes and to allow KHC, the collaborative applicant for the KY BoS CoC, time to assist agencies intending to create new or expanded projects.

### **III. Project Applications Submitted via e-snaps**

**New Project Applicants:** In addition to the Intent to Apply form, all agencies applying for new projects are required to submit their actual applications via [e-snaps](#), HUD's online grant management system for the CoC program, no later than **August 28, 2017** at 11:59 p.m. ET.

For directions on registering new projects and submitting applications in e-snaps, visit the [HUD Exchange](#) webpage specific to the 2017 CoC Competition.

**Expansion Projects:** New for 2017, HUD is allowing certain eligible renewal projects to expand the amount of funding awarded to an existing project. Projects planning to expand will be required to submit a renewal application and a separate expansion application. If both the renewal project and expansion project applications are conditionally awarded by HUD, HUD will combine the two projects into one grant agreement.

If a renewal project eligible to apply for expansion funding is currently funded as a subrecipient of KHC, the expansion portion of the project will also be awarded under a KHC subrecipient arrangement. Any current direct grant recipients planning to submit expansion applications will remain the direct grantee for both the renewal application and the expansion application.

Direct grantees are responsible for submitting project applications via e-snaps by the August 28 deadline. KHC will enter project information into e-snaps for subrecipient projects. To allow KHC enough time to enter the required information into e-snaps, KHC will establish subrecipient deadlines prior to August 28. KHC staff will communicate directly with subrecipients on these deadlines and to request specific information on proposed expansion projects.

### **IV. Eligible New or Expanded Projects:**

Through the process of reallocation, CoCs may create new projects or expand certain eligible renewal projects as follows:

1. New permanent supportive housing (PSH) projects that meet the requirements of DedicatedPLUS as defined in Section III.A.3.d of the NOFA or new permanent supportive housing projects where 100 percent of the beds are dedicated to chronic homelessness.
2. New rapid rehousing (RRH) projects that will serve homeless individuals and families, including unaccompanied youth, who meet the following criteria:
  - a) Residing in a place not meant for human habitation;
  - b) Residing in an emergency shelter;
  - c) Persons meeting the criteria of paragraph (4) of the definition of homeless, including persons fleeing or attempting to flee domestic violence situations;
  - d) Residing in transitional housing funded by a Joint TH and PH-RRH component project (see Section III.A.3.h of the NOFA); or
  - e) Receiving services from a VA-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

3. CoCs may create new Joint TH and PH-RRH component projects as defined in Section III.A.3.h of the NOFA to better serve homeless individuals and families, including individuals or families attempting to flee domestic violence.
4. New supportive services only (SSO) projects to develop or operate a new centralized or coordinated assessment system.

Through the Permanent Housing Bonus, applicants may create new or expand existing projects meeting the criteria of components 1-3 above.

## **V. Competition Process and Funding Priorities**

### **CoC Application Process**

The application process is specific to the KY BoS CoC application and consists of the following components:

- New/Expanded Project Intent to Apply submitted to KHC by Friday, August 18, 2017.
- Intent to Apply Feedback from KHC
- Registration of new project with HUD via e-snaps (applicants may start this process prior to feedback from KHC)
- Project Applications submitted via e-snaps to KHC by Monday, August 28, 2017.
- Project scoring and ranking by CoC Advisory Board
- Applicants notified in writing by Wednesday, September 13, 2017 if the project will be included in the KY BoS CoC's Consolidated Application to HUD.
- Consolidated Application, including selected project applications, submitted to HUD by Thursday, September 28, 2017.

### **2017 Priorities**

As stated earlier, new and expanded project applications will be competitively scored based on criteria adopted by the KY BoS CoC Advisory Board. In general, new projects will be scored on how well the project will help to quickly transition individuals and families to permanent housing and to what degree it is aligned with identified and specific KY BoS CoC priorities such as adopting a Housing First model; participation in coordinated entry; and targeting of specific subpopulations, as applicable, such as unaccompanied youth or veterans. Expansion projects will also be scored on performance outcomes for the renewal project they plan to expand.

**The KY BoS CoC Advisory Board will consider and adopt the 2017 CoC scoring criteria for renewal projects, new projects, and expanded projects at a public meeting on Friday, August 18, 2017.** The meeting will be held via webinar. [Registration](#) is required. Draft scoring criteria will be published on the KHC website under Specialized Housing, [Continuum of Care](#), in the 2017 CoC Application section.

Individuals requiring special accommodations should contact Ashley VonHatten in advance toll-free in Kentucky at 800-633-8896 or 502-564-7630, extension 366; TTY 711; or email [avonhatten@kyhousing.org](mailto:avonhatten@kyhousing.org).

The adopted scoring criteria will provide applicants with more specific information about the KY BoS CoC's priorities.

If you have questions relating to the 2017 CoC Program competition, please contact the Housing Contract Administration (HCA) Help Desk.