

## SUBMITTING “DRAFTS” SAVED IN COUNTING US

The only way the surveys can be counted is if you officially “Submit” them through the Counting Us phone/tablet app or the online (e.g., “computer”) version of Counting Us. **Note: You must be in cell phone range or have access to Wi-Fi to officially submit surveys.**

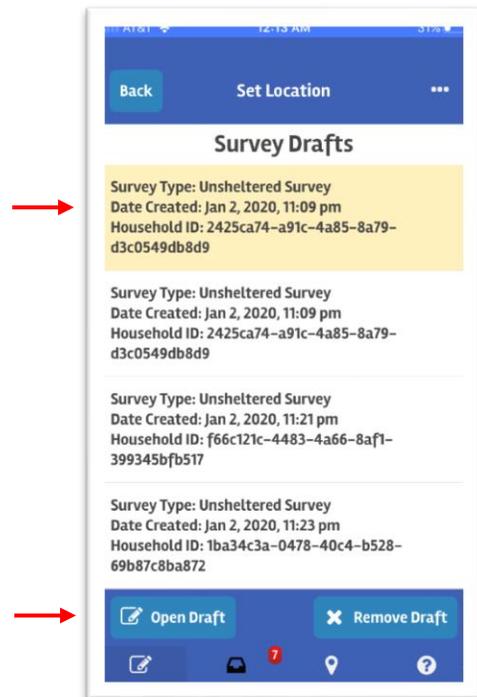
### STEP 1:

- Check the bottom of your screen to see if you have any surveys saved as “Drafts”.
- If you do (as indicated by a red circle with a white number inside), click on the word “Drafts”.



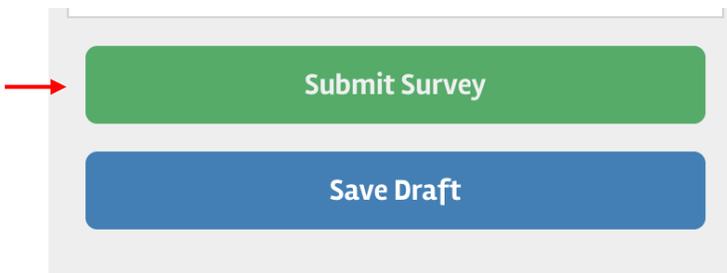
### STEP 2:

- Select the Survey Draft you want to submit by clicking on it. Once selected, it will be highlighted in yellow.
- Click on “Open Draft” at bottom of screen after selecting the draft to you want to submit.



### STEP 3:

- Once survey is open, scroll to bottom and click “Submit”.



- A survey has been correctly submitted if you receive a pop-up message that says “Success”.
- Click “OK”.
- Repeat Steps until you no longer have any Drafts.

