



Kentucky Housing Corporation
KY Balance of State Continuum of Care – Advisory Board Meeting
10:00 a.m. – 1:00 p.m. EST, Wednesday, December 9, 2015
KHC – 127 Building – 1047 US Highway 127S, Frankfort, KY

The Kentucky BoS CoC Advisory Board met on December 9, 2015, at Kentucky Housing Corporation in Frankfort, Kentucky. A quorum was present with the following members:

KY BoS CoC Board Members Present and via Webinar

- Debbie Sivis, Shelter of Hope, Chairperson
- Paul Semisch, Gateway Homeless Coalition
- Jodie Brandenburg, Kentucky River Foothills Development Council, Inc.
- Marsha Croxton, Women’s Crisis Center
- Adrienne Bush, Hazard-Perry County Community Ministries
- Michelle Yoebstl, Barren River Area Safe Space
- Marty Jones, CAC of Lexington
- Linda Young, Welcome House
- Alisa Barton, Salvation Army of Hopkinsville
- Steve Clark, Heartland CARES
- Sharon Hendrickson, Kentucky River Community Care

KY BoS CoC Board Members Absent

- Brad George, Housing and Homeless Coalition
- Cyndee Burton, Matthew 25 Aids Services, Inc.

Others Present and via Webinar

- John Vissman, Children’s Law Center
- Tiffany Smith, Children’s Law Center
- Teresa Ball Harlan County CAA
- Kim Vicars BSACAP
- Debbie Fatkin Clark County Community Services
- Kristin Pruitt LifeSkills, Inc.
- Sandy Wilson, Institute for Community Alliances
- Curtis Stauffer, Housing and Homeless Coalition
- Vicki Johnson, Kentucky Coalition Against Domestic Violence
- Kenzie Strubank, Housing and Homeless Coalition of Kentucky
- Davey King, Kentucky Housing Corporation
- Rosemary Lockett, Kentucky Housing Corporation
- Shaye Rabold, Kentucky Housing Corporation
- Terry Helton, Kentucky Housing Corporation
- Heather Harvey, Kentucky Housing Corporation
- Carolyn McIntosh, Kentucky Housing Corporation

Approval of November 3, 2015 Minutes

Chairperson Debbie Sivis presented the minutes of the November 3, 2015, meeting. A motion was made by Adrienne Bush to approve the minutes and a second approval was made. A vote was taken and motion carried.

Introduction of New CoC Staff

Shaye Rabold introduced Terry Helton, Heather Harvey, and.....

Terry Helton is our new Application Specialist Senior

She will be handling program planning, applications, to include CoC apps. Coordinating with the CoC Advisory Board for the monthly meeting agendas, the Coordinated Entry process, etc. We will be hiring another application specialist to support the CoC.

Heather Harvey -Reporting Specialist

Her role for various program reporting, APR, CAPERS, Point in Time count, hic,

Sandy Wilson, Institute for Community Alliances, she and Bobby Neilson, will be with us till June 2016 HMIS tech assistance.

CoC and ESG agencies will continue to work with their current program reps.

2015 CoC NOFA Wrap-Up

Shaye Rabold-Regarding NOFA, thank you to all agencies that participated as applicants and their cooperative spirit. Shaye will be sending out a survey through Survey monkey to all agencies for their comments regarding areas of improvement. Optimistic about submissions.

2016 K-Count Discussion and Approval of Survey Instruments

Shaye Rabold-KHC has asked that we do not change our Methodology, all our partners who were here last year are familiar with it and it will be easier to complete the surveys, and requirements.

Changes required by HUD will be carried out. HUD Webinar is scheduled to provide information . HUD has a sample survey instrument on their web site that they encourage all to use.

The major change is how we count *chronically* homeless effect Jan 15th.

- Duration, on the streets, homeless for 12 consecutive months.
- 4 separate episodes have to add up to 12 months or more.
- 7 days or greater, the whole month is counted.

Review of the Questionnaire for the homeless continued. If the homelessness cannot be verified, then we will not cap this as *chronically* homeless. A HUD webinar specifically about the new rule to identify chronic homelessness will be available soon and KHC will provide this to our agency partners to provide technical assistance as well.

Shaye said we want to be sure not to overstate our homeless population and the need to verify the criteria, if we cannot verify, we will not count the client as chronic in keeping with the same methodology as previously used.

Davey King stated that in the past, for many years, we allowed clients to self-report and the K-Count was higher than it actually was, and therefore an inflated count. Discussion ensued in regards to the difficulty in obtaining documentation to verify the individual as *chronically* homeless. Due diligence is

required. Further discussion in regards to questions to determine the primary cause of their homelessness such as alcohol or substance abuse, medical or mental issues, domestic violence, job loss. If it is domestic violence, refer them to See HUD's sample survey on their web site.

We will be required to collect data in regards to unaccompanied youth and parenting youth. Efforts will be made to increase our education partners.

Another HUD change has to do with transgender guidelines, to distinguish male to female, or female to male is no longer inquired.

VI-SPDAT

January 1st, is when we want all agencies to start using the VI-SPDAT, but allowing a grace period. We want to make sure all have what they need in order to use the **VI-SPDAT** program. We would like to see all region agencies acclimated to the site by January 27, 2016. We only require Emergency Shelters to use it.

Trainings for the K-Count, one in each region, will be scheduled , 1st or 2nd week in January. We will utilize multiple KHC people to provide the training.

Discussion of the upcoming January K-Count, the best month to do it, and the challenges it presents was discussed.

Sandy Wilson, said that as a balance of state, your challenges are not unique. HUD is aware of the date, they will not change. In Missouri 2 counts were done, one in Jan, one in July. There was no significant statistical difference.

Coordinated Entry/Access/Assessment Expansion

Terry Helton will be in touch with all and will be working with a committee to put together more of a solid plan on how to roll out implementation. This committee will also work on the policies and procedures. Request for additional committee volunteers for to add to initial group.

Region 6 started VI-SPDAT way before any other region. We worked with KHC to

Specific guidance on how to handle domestic violence is provided.

Next Pilot Region was discussed. Linda Young, Welcome House, was invited to be the next Pilot.

Region 6 will be available to advise and work with the new pilot region.

Performance Measurement and Quality Improvement Committee

Sandy Wilson (ICA)

Next meeting – Scheduled for Wednesday, February 3, 2016 10:00a.m.

Adjournment –Chairperson Debbie Sivis announced the meeting adjourned at 12:43pm.