



**Kentucky CoC Balance of State Board
November 3, 2015 Meeting Minutes**

The Kentucky CoC Balance of State Board met on November 3, 2015, at Kentucky Housing Corporation 1047 US Highway 127S in Frankfort, Kentucky. A quorum was present with the following members:

KY BoS CoC Board Members Present and via Webinar

- Debbie Sivis, Shelter of Hope, Chairperson
- Paul Semisch, Gateway Homeless Coalition
- Jodie Brandenburg, Kentucky River Foothills Development Council, Inc.
- Adrienne Bush, Hazard-Perry County Community Ministries
- Michelle Yoebstl, Barren River Area Safe Space
- Cyndee Burton, Matthew 25 Aids Services, Inc.
- Linda Young, Welcome House
- Alisa Barton, Salvation Army of Hopkinsville
- Steve Clark, Heartland CARES
- Marsha Croxton, Women's Crisis Center

KY BoS CoC Board Members Absent

- Sharon Hendrickson, Kentucky River Community Care
- Brad George, Housing and Homeless Coalition
- Marty Jones, Community Action Coalition of Lexington

Others Present:

- Vicki Johnson, Kentucky Coalition Against Domestic Violence
- John Vissman, Children's Law Center
- Tiffany Smith, Children's Law Center
- Helen Jones, McKinney- Vento Coordinator Department of Education Statewide
- Sandy Wilson, Institute for Community Alliances
- Kenzie Strubank, Housing and Homeless Coalition of Kentucky
- Jennifer Oberlin, Kentucky Housing Corporation
- Davey King, Kentucky Housing Corporation
- Rosemary Lockett, Kentucky Housing Corporation
- Shaye Rabold, Kentucky Housing Corporation
- Ruth Ann Cooper, Kentucky Housing Corporation
- Carolyn McIntosh, Kentucky Housing Corporation

Approval of August 27, 2015 Minutes

Chairperson Sivis presented the minutes of the August 27, 2015, meeting. A motion was made by Paul Semisch and seconded by Adrienne Bush to approve the minutes. A vote was taken and motion carried.

Introduction of New Staff/ Institute for Community Alliances (ICA)

Davey gave thanks to Jennifer Oberlin for all her excellent work in leading the effort on coordinated entry and region 6 during her tenure here at KHC and announced that she will be moving on in her new

position with the LFUCG. She will be in a similar role, doing CoC and HMIS working with Charlie Lanter and therefore will still be in the mix. Her last day will be Friday, Nov 13, 2015.

Because we are in the midst of reorganization, I wanted to be sure nothing fell through the cracks. In that regard, to be sure HMIS Staffing was adequate within KHC to fulfill our role as HMIS lead for this continuum as well as Louisville and Lexington's CoCs, we have contracted with the Institute for Community Alliances (ICA). They are based out of IOWA. They have dedicated Bobby Neilsen of Omaha Nebraska, and Sandy Wilson who works in the state of Missouri. They were on sight the week of September 21-25 and met with lots of different parties to provide us some guidance and TA for going forward of how we might proceed and making sure we get things done and are making progress toward K-Count, the point and time count. They are very engaged, qualified and experienced. Sandy Wilson's brings her expertise in the system administration aspect, whereas Bobby Neilsen brings technical expertise to make up a good team and have been very helpful.

Lead contacts at KHC for ICA are Rosemary Lockett (Manager of Program Quality) and Shaye Raybold (Manager of Program Planning). Shaye will make sure Jennifer's responsibilities will be picked up after Jennifer's departure November 13th.

Davey continues to say that part of the work that ICA has done is to review how we administer and implement HMIS, looking at our by-laws, governance, different elements, in regards to performance measurements. Within our by-laws there is a performance measurement & quality improvement committee, which we have not activated and in lieu of that we have leaned on KICH data sub-committee to get their input. We want to make sure that we cover all that we are supposed to cover, for this performance measurement and quality improvement committee and if this can be achieved through the KICH data sub-committee, then that is the route we want to go.

NOFA Update

Rosemary Lockett began with a summary of the rating and ranking criteria that made up the scoring system that was approved of by the subcommittee. NOFA was released in September and stated that the HUD requirement for ranking is based on local priorities using data driven performance based mechanisms. The Annual Renewal Demand is at \$8.2 million and HUD will make funds available in two tiers:

- Tier 1, 85% in Tier - not dependent on scores
- Tier 2, 15 % of annual renewal demand plus an additional 15% Bonus –based on CoC performance scores, type of projects, threshold requirements, and the adoption of Housing First

Balance of State listing, prior to this change, there were 5 SSO projects, now 4 SSO & instead of the previous 15 transitional housing, we now have 10. Some recipients have looked at their projects and returned unneeded funds as well as reconfiguring current budgets and project design. Rosemary states that restructuring has resulted in 6 new projects that came out of the conversions and should help the KY Balance of State, Continuum of Care. Rosemary indicates that as a CoC, we should be well scored on our rating and ranking criteria and performance based decisions.

HMIS and Coordinated Entry grants aren't able to be scored under the same APR, data driven points as all the other projects are. We've made a recommendation that those projects benefit every other project submitted and are required as participation for the CoC to get funded. They are rated at the bottom of Tier 1.

HUD also made available a 15% bonus funds to be used for new Permanent Supportive Housing for Chronically Homeless or Rapid Rehousing for families or individuals but they have to be coming from the streets or shelters.

Shaye Rabold then picked up the discussion saying that previously we thought the Renewal and Bonus projects were scored differently, but since the NOFA came out, the new projects are viewed the same as renewals in terms of priority. Question and Answer discussion ensued.

Shaye directs attention to the Scoring Chart that shows 44.5 Projects are in Tier 1, and 12.5 Projects are in Tier 2. Shaye comments that there were 8 projects that received Housing First Bonus Points. This too should help our CoC.

Rosemary said that the Rating and Ranking information will be posted publicly in the near future but date of that posting has not been determined yet. Shaye Rabold stated that in the meantime the rating and ranking information will be emailed out to everyone on the Balance of State CoC Board today and emailed to each agency when they are notified about their projects.

Rosemary said HUD will be focusing more attention on families and youth, ages 18-25. We do need to look at projects that are transitional but target the needs of the homeless youth in regards to their scoring. Rosemary continues by noting that individual organizations, private foundation money, ESG funds are other resources to fund various youth programs that are available instead of solely using the CoC Funds.

Jennifer Oberlin reads the comment of Helen Jones, McKinney-Vento Coordinator Dept. of Education Statewide, who makes the suggestion that a survey could be taken that targets the needs of homeless children across the state and work from the results. All agreed that was a good suggestion.

Rosemary ask that any information from the group that can be provided in regards to youth programs in your area, to add to the application submission for the CoC Grant, please do so before the 17th. The federal deadline for the submission is November 20th and we will submit it earlier by the 17th.

Debbie Sivis states that she has a procedural question needing approval in regards to the report presented by the subcommittee on scoring, rating recommendations and the changes in ranking. A motion was made by Cyndee Burton to accept the subcommittee's recommendation as amended and seconded by Marsha Croxton. All were in favor and motion was accepted. Thanks to Committee and KHC staff for their hard work.

Region 6 – Pilot Project and Policy Considerations

Jennifer Oberlin began by stating that the Region6-Pilot Project has been very exciting and that we are definitely becoming a networking body and the group continues to expand. To date, as of Oct 30, 2015, we have 15 clients that have been housed or their referral is currently in process. That has been accomplished just since July 2015 when the project began. These are the individuals with the highest acuity scores. Six of the fifteen are through Vett Referrals that we are doing through KHC. She spoke of the importance of Coordinated Entry Assessment work on the Balance of State scale so that statewide or at least region wide resources are accessible throughout.

Jennifer gave examples of success stories of how individuals and families have been provided housing as a result of the agencies collectively coming together to advocate for them. She expressed that some agencies who are not recipients of ESG or CoC funds are stepping up to share knowledge and resources to assist families and individuals.

She stated that prevention money is desperately needed and that the McKinney–Vento rep informed us that Jessamine County does not have a homeless shelter. Noted also was that some of the referrals that we were able to help are the chronically homeless.

Coordinated Entry/Access/Assessment Expansion

Jennifer began by saying, in regards to the Assessment Expansion that a Timeline needs to be established as to when it will be enacted statewide. It was agreed that as Rosemary suggested, that a message could be sent out from the CoC Balance of State Board saying, by January 1st 2016, all CoC and ESG funded agencies must use VI-SPDAT Version 2.0 on all clients coming to them from the street or emergency shelters. If they decide to, they may implement VI-SPDAT with all their programs. Notification will be sent out this month of November. By Jan 1, all new assessments need to be done by using VI-SPDAT, and the actual Coordinated Entry process gets rolled out through the rest of the state in phases throughout 2016.

Performance Measurement and Quality Improvement Committee

Jennifer comments that it is important Sandy Wilson, as system administrator, that we establish a committee that our by-laws say we are going to have, since that is the entity that will oversee our obligations according to specifications. HUD's focus is data driven performance.

KICH-Ten Year Plan- CABHI Grant Update

KICH covers all three CoC groups and is a good venue to all to coordinate together as a unified CoC. Need Statewide Coordination, option that each have data quality sub-committee. Looking at minimum standards that we have to have, Balance of State.

Davey says KICH data sub-committee is statewide, but in reality, it is more balance of state folks on that call than anyone from Louisville or Lexington on that call. So we have our work cut out for us to reinvigorate that data sub-committee to make sure we have the right players at the table and that everyone understands what the goals are.

KHC is the HMIS lead for balance of state in Louisville /Lexington, yet does not mean that we should set the policies. ICA is trying to shift decision making back to the CoC Boards.

Annual Solicitation of New Members

There was a group discussion on Annual Solicitation of New Members and the appropriate time of year to do so. Although it is required to solicit once a year of new members, it was noted that we could do so twice a year, Spring and Fall. It was agreed that a simple registration form was utilized. See the one page flyer attached below.

2016 K-Count

Shaye Rabold said that we will soon be sending out information about when trainings will be. She said that any that helped out in the past might do so again. All agreed that webinars would be a great tool in addition to face to face trainings.

Next meeting – Scheduled for December 9, 2015 10:00a.m.

Adjournment –Chairperson Debbie Sivis announced the meeting adjourned at 12:43pm.



Kentucky Balance of State Continuum of Care Annual Solicitation of New Members

The Kentucky Balance of State Continuum of Care (KY BoS CoC) invites you and/or your organization or division to join them! The KY BoS CoC is the planning body in that develops policies, strategies, and activities for preventing and reducing homelessness in communities across Kentucky in partnership with the Louisville and Lexington CoC's. The broader CoC membership is guided by a member-elected board. The membership meets in person two times a year and conducts regional meetings and include the ability to participate via webinar.

Who should join?

Any organization that provides direct services, advocates, interacts with, or otherwise has any contact with people (including youth) experiencing homelessness should join the KY BoS CoC.

This includes organizations that:

- provide shelter
- permanent housing
- employment
- other human services
- serve veterans and people experiencing mental illness

It also includes:

- public entities (law enforcement, fire, EMT, library, etc.)
- medical providers (hospitals, clinics and MCOs)
- employers
- colleges, universities and training/technical schools
- churches/faith-based organizations
- any other entity which may benefit from participating in and/or may contribute to the work of the CoC.
- individual people experiencing homelessness or who may be formerly homeless are encouraged to join and participate.

Why join?

Anyone with an interest in helping prevent and reduce homelessness should participate whether they are providing direct services or just looking to get involved. Meetings are public and open to anyone so if you are unsure about joining please attend a meeting and see how you may be of help to this group and benefit from participation.

Membership and active participation in the CoC is mandatory for organizations that wish to maintain or seek Federal Continuum of Care funds through the Balance of State CoC (new or renewal).

