



Kentucky Housing Corporation
KY Balance of State Continuum of Care – Advisory Board Meeting
10:00 a.m. ET, Thursday, May 16, 2019
KHC – West Annex – 1231 Louisville Rd. Frankfort, KY 40601

The Kentucky BoS CoC Advisory Board met on May 16, 2019 at Kentucky Housing Corporation in Frankfort, Kentucky. A quorum was present with the following members:

KY BoS CoC Board Members Present and via Webinar

Paul Semisch, Gateway Housing (Region 4, Chairperson)
Marty Jones, Community Action Council of Lexington (Region 6, Vice-Chair)
Caleb Rose, Pennyroyal Center (Region 1)
Cyndee Burton, Matthew 25 (Region 2)
Pam Hurt, Barren River Area Safe Space (Region 2)
Kristy Dangel, Women’s Crisis Center (Region 3)
Rebekah Stamper, Volunteers of America (Region 4)
Jackie Long, Mountain Comprehensive Care Center (Region 5)
Jennifer Smith, KCEOC (Region 5)
Kelly Asher, HHCK (Region 6)
Sameera Jackson, WellCare (At-Large)
David Swenson, Veteran Health Care Center (At-Large)
Robin Perkins, KCADV (ex-officio)
Adrienne Bush, HHCK (ex-officio)

KY BoS CoC Board Members Absent

Steve Clark, Heartland Cares (Region 1)
Danielle Amrine, Welcome House (Region 3)
Lydia Jefferson, Kentucky Housing Corporation (At-Large)

Others Present and via Webinar

Katie Abel, OASIS
Tricia Amonette, Center Stone
Amanda Couch, Welcome House
Katie French, KCADV
Paula Howard, Mountain Comprehensive Care Center
Keith Long, Kentucky River Foothills

Beth Lunsford, Safe Harbor
Bev Merrill, Welcome House
Tish Shupe, Clark County Community Services
Madison Smith, Brighton Center
Peggy Tucker, CILO
Mary Walker, DOVES of Gateway
Donna Wyatt, Pennyroyal
Sonja Redmond, HUD
Andrea Miller, KCADV
Cassie Carter, HHCK
Adrienne Bush, HHCK
Jennifer Oberlin, Kentucky Housing Corporation
Shaye Rabold, Kentucky Housing Corporation
Elizabeth Seacat, Kentucky Housing Corporation
Kenzie Strubank, Kentucky Housing Corporation
Danielle Humes, Kentucky Housing Corporation
Curtis Stauffer, Kentucky Housing Corporation
Tisha Callis, Kentucky Housing Corporation
Ashley VonHatten, Kentucky Housing Corporation

Approval of the Minutes

A motion to approve the minutes from the March 21, 2019 board meeting was made by Kristy Dangel and seconded by Marty Jones. The motion passed unanimously.

HUD Outreach to Public Housing Authorities

Sonja Redmon, Portfolio Management Specialist with Louisville HUD, discussed Public Housing Authority (PHA) engagement for homeless preferences and overarching education regarding the Continuum of Care (CoC). Sonja explained the barriers with PHAs issuing homeless preferences include monetary reasons, connection to resources, disconnect from homeless population, transportation in rural communities, and long waitlists for these limited resources. The solution includes advocacy, education, and outreach to PHAs. The goal is to work with the PHA Board of Directors to better understand the importance of having a preference and linking the PHA with local homeless agencies in their community. For example, a local domestic violence shelter in Owensboro works closely with their PHA to provide CoC education and services to those who are housed through the preference. This connection has resulted in a working partnership between the two agencies.

The PHA can include either a preference in their administration plan or set-aside vouchers in their budget. HUD provides a template for administrative plans. The PHA administration plan can only screen out households if they are on the lifetime sex offender list and/or convicted of making methamphetamine on federal property and cannot include a blanket statement regarding felonies. Sonja advised homeless agencies to ask their local PHA for their administrative plan, although some plans have not been updated for numerous years. Although PHAs are asked to review their

administrative plans annually, this is not mandated by HUD or reviewed through HUD annually. The next steps for PHA engagement and education include mapping homeless providers in each area, outreach to PHAs regarding the CoC, and review of PHA administrative plans.

WellCare Works

Sameera Jackson presented information regarding WellCare Works. WellCare Works is an online tool WellCare members can access for education and job training resources. The process starts with a guide to determine the need of the client and helps identify skills and strengths by giving the client a personal preference report. The client can search for job and/or volunteer opportunities by city, with the option to connect through Facebook or LinkedIn to identify potential connections to the agency. The portal has features that include sample resumes, help with developing a pitch statement, typical interview questions and access to career coaches. The career coaches are available in real time and can offer tips for interviewing, provide mock interviews, and are available on the weekend to provide additional support. Sameera is willing to visit agencies and present this information to caseworkers. With focus on how to increase client income, this tool is a great way to help clients identify employment and ultimately help the household maintain housing.

KHC Updates

Curtis Stauffer stated the Housing Contract Administration (HCA) reorganization is complete, with the addition of Elizabeth Seacat accepting the position of Project Specialist. Elizabeth's focus will be on ESG, HOPWA, and TBRA grants. HCA is working with Corporate Accountability on a new draw review process and will select agencies one to four times per year for review, with the full audit process beginning in August. Please review KHC eGrams for information as it is made available.

CoC/ESG Updates

Shaye stated all CoC regional meetings are complete, with regional representatives elected as follows:

- CoC region 1 – Steve Clark of Heartland CARES re-elected for his third term
- CoC region 2 – Katie Abel of OASIS elected for her first term
- CoC region 3 – Kristy Dangel of Women's Crisis Center re-elected for her second term
- CoC region 4 – Mary Walked of D.O.V.E.S of Gateway elected for her first term
- CoC region 5 – Jackie Long of Mountain Comprehensive Care re-elected for her second term
- CoC region 6 – Marty Jones of Community Action Council re-elected for his third term

The regional meetings also included a Local Prioritization Community (LPC) discussion, with feedback planned for discussion during the next Coordinated Entry Committee meeting. The FY19 CoC Notice of Funding Availability (NOFA) has not been released but is expected to be issued at any time. KHC will share this information through the eGram and will include a series of deadlines for new/renewal applicants.

The 2019 ESG application closed on Monday, May 13, 2019. KHC received 34 applications, with applications comparative to those submitted in the past. KHC will start the review process of applications, with the goal of funding announcements in mid-June.

Committee Reports

Coordinated Entry

Cassie Carter provided an update from the last Coordinated Entry Committee meeting. The committee is tasked with creating an evaluation for the Coordinated Entry System (CES) and reviewed the West Virginia Coalition to End Homeless client evaluation survey. Previously the committee discussed capturing information from the clients when they entered the access point; however, it was determined more detailed information could be obtained after a housing connection was complete. The client evaluation survey will be created on an on-line platform to ensure data can be analyzed. The meeting also reviewed ESG-S funding and discussions regarding how lead agencies can spend down these funds by the deadline. Nicole Howley presented an overview of LPC and System Performance Measures (SPM) data and stated a dashboard would be created in Tableau with information specific to each LPC.

System Performance Measures

Marty provided an overview of the SPM Committee meeting. Nicole shared a sample of the LPC SPM report with the group. The report allows tracking of performance measures at the LPC level. The committee discussed how to include data from Victim Service Providers (VSP) and data related to Veterans. The committee agreed the report would aid in setting SPM targets for our Balance of State and recommended the Coordinated Entry and SPM committees collaborate on the report and dashboard.

Governance

Paul reviewed the Governance Committee meeting, which took place on-line. The purpose of the meeting was to fill Bailey Richard's vacated CoC region 5 seat and nominate a new representative. Details regarding the nomination will occur under other business.

K-Count

Kristy encouraged new members to sign up for the K-Count Committee. 2019 K-Count numbers are awaiting internal KHC approval, but the unofficial data can be shared with the committee.

Advocacy

Adrienne Bush explained a new proposed rule regarding immigration status. The rule would make documented immigration status a requirement for every member of the household, with the potential to evict numerous households with the implementation of these changes. Homeless and Housing Coalition of Kentucky (HHCK) is writing comments to oppose the rule. HHCK also has a scheduled appointment with Senator Mitch McConnell's office on May 31, 2019.

Other Business

Paul presented Jennifer Smith from Kentucky Communities Economic Opportunity Council (KCEOC) as the nomination for the CoC region 5 representative. A motion was made to approve the nomination by Marty and seconded by Kristy. An orientation for new CoC Advisory Board members was scheduled for June 20, 2019 at 10am, with the following tentative schedule for 2019-2020 board meetings set as follows (with special meetings as needed for CoC application deadlines and approvals):

- July 18, 2019
- September 19, 2019
- November 21, 2019
- January 16, 2020
- March 19, 2020
- May 21, 2020

Kenzie and Shaye thanked everyone for their commitment to our BoS, attending the Housing First Fidelity training, and to Paul for his leadership, partnership, and years of service.