



Kentucky Housing Corporation
KY Balance of State Continuum of Care – Advisory Board Meeting
10:00 a.m. ET, Thursday, August 3, 2018
KHC – West Annex – 1231 Louisville Rd. Frankfort, KY 40601

The Kentucky BoS CoC Advisory Board met on August 3, 2018, at Kentucky Housing Corporation in Frankfort, Kentucky. A quorum was present with the following members:

KY BoS CoC Board Members Present and via Webinar

- Steve Clark, Heartland Cares (Region 1)
- Caleb Rose, Pennyroyal Center (Region 1)
- Cyndee Burton, Matthew 25 (Region 2)
- Jackie Long, Mountain Comprehensive Care Center, Inc (Region 5)
- Bailey Richards, Kentucky River Community Care (Region 5)
- Marty Jones, Community Action Council of Lexington (Region 6)
- Paul Semisch, Gateway Housing (Region 4)
- Robin Perkins, KCADV (ex-officio)

KY BoS CoC Board Members Absent

- Michelle Yoebstl, BRASS (Region 2)
- Kristy Dangel, Women’s Crisis Center (Region 3)
- Danielle Amrine, Welcome House (Region 3)
- Kenzie Strubank, HHCK (Region 6)

Others Present and via Webinar

- Candace Aulick, Welcome House
- Lynn Childers, CAREs
- Terry Davidson, Clark County Homeless Coalition
- Mary Decker, Brighton Center
- Janet Gates, Franklin County Women’s Shelter
- Sarah Hill, Big Sandy Community Action Partnership
- Bev Merrill, Welcome House
- Anne Price, Transitions
- Debbie Sivis, Shelter of Hope
- Peggy Tucker, CILO
- Jennifer Wiley, Brighton Center
- Brandy Medaugh, Covington Charities
- Katie French, KCADV
- Mary O’Doherty, KCADV
- Curtis Stauffer, Kentucky Housing Corporation
- Shaye Rabold, Kentucky Housing Corporation
- Rosemary Lockett, Kentucky Housing Corporation
- Ashley VonHatten, Kentucky Housing Corporation
- Tisha Callis, Kentucky Housing Corporation

2018 KY BoS CoC Scoring Criteria and Ranking Process

The only agenda item for this meeting was the review and approval of the scoring criteria and ranking process to be used for the 2018 CoC Competition. The documents were posted on the KHC website, sent via eGram, and posted on the Board's Basecamp prior to the meeting. The process document and scoresheets were approved by the Scoring and Ranking Committee, which was made up of members not receiving or applying for CoC-funding. Shaye thanked the members of the committee for their important and thoughtful work. She began by reviewing the scoring and ranking process document. She noted that the sections highlighted in yellow are the policy decisions needing approval by the CoC. The following policies recommendations were accepted by the Board:

- No expansion applications will be accepted from existing Supportive Services Only project for Coordinated Entry (SSO-CE)
- Any new SSO-CE projects will be capped at \$50,000.
- The CoC would not accept DV Bonus applications for a SSO-CE project.
- An expansion project will not be accepted if the renewal project for which it is expanding is ranked in Tier 2.
- For all projects ranked in Tier 2, renewals that commit to the Housing First/Low Barrier model will be ranked above new project proposals that do not currently serve clients.
- Because new projects funded for the first time through the 2017 CoC competition have not started (or have just started) as of the time of this 2018 competition and do not have any client-level outcomes to report, they will automatically be ranked in Tier 1 so long as the agency meets minimum thresholds.
- HMIS grants administered by KHC, the HMIS Lead for the KY BoS CoC, will automatically be ranked at the bottom of Tier 1. These grants are necessary for the effective operation of the KYHMIS, including the support for all CoC and ESG projects to be in compliance with HMIS requirements.
- Geographic Area Coverage - All new projects must cover the entire LPC(s) in which it is located.
- The CoC may elect to reduce the initial ranking or reject a project seeking capital costs if its inclusion would have a negative impact on the CoC's overall ability to serve as many people seeking assistance as possible throughout the Balance of State. Considerations may include cost vs. number of persons to be served, the availability of affordable housing in the proposed service area, other CoC or other supportive housing resources in the proposed service areas, known need for the component type in the proposed service area, etc.
- The CoC may seek to preserve low-ranking projects at risk of losing funding where those projects represent the only CoC Program funding in their communities or where the CoC resources available are demonstrably inadequate based on quantitative data.
- The CoC may consider reducing funding requests for the lowest ranked projects as a means to preserve funding for higher ranked projects and the Continuum, if needed. Determination of this may include, but is not limited to a project's commitment to HUD and KY BoS CoC policy priorities (Housing First and Maximizing Mainstream Resources.)
- The CoC may cap new project budget requests in order to allow as many new projects to be submitted to HUD as possible in order to achieve better geographic coverage across the 118-county CoC or for other strategic reasons approved by the Scoring and Ranking Committee and the CoC Advisory Board.
- The KY BoS CoC reserves the right to modify the process and scoring and ranking criteria if it is deemed necessary due to changes or clarifications in the overall process made by HUD or information not considered at the time of the document's original approval.
- In order to ensure the KY BoS CoC is able to preserve funding for non-DV Bonus projects, KHC and the Scoring and Ranking Committee will consider the best ranking position for DV Bonus projects once all applications have been received and scored. A DV Bonus project's score will be taken into consideration first, which could result in a DV Bonus project being initially ranked in

Tier 1. KHC and the Committee will then consider the competitiveness of the DV Bonus project(s) in the national competition and the likelihood of the project being funded through the DV Bonus set-aside. A final recommendation and rationale for DV Bonus ranking positions will be made to the CoC Board for approval.

Scoresheets

Shaye reviewed the **Renewal Project Scoresheet** first. She noted that several of the questions were the same or similar to the 2017 scoresheets.

Bev Merrill asked on Q3 if “participants” meant adults and children. Shaye answered yes.

Jackie Long asked about “length of stay”. She was concerned PSH projects would be penalized for keeping people in the PSH program. Shaye clarified that the question “Applicant is committed to moving people quickly into PH” meant from their homeless living situation, and for TH and RRH projects, into permanent housing without CoC assistance as quickly as possible. She also stated that Q5 rewarded PSH projects for keeping participants in their programs.

She noted 4 new questions relating to coordinated entry (Questions 17-20). The questions will score projects on the extent to which new enrollments are coming through the Coordinated Entry process and if new enrollments have the appropriate VI-SPDAT scores. She said a report would be shared with each applicant to review and provide clarification to KHC, if applicable, prior to scoring.

Jackie asked if Q21 for PSH projects “Percentage of households that were chronically homeless at program entry” with a goal of 40% was fair to PSH projects that have had the same clients for several years before the chronically homeless requirement was in place. Bev Merrill suggested setting a specific date for when to evaluate the percentage of chronically homeless persons enrolled. The decision was made by the Board to establish January 1, 2016 as the look-back date to consider for Q21.

On Q27, relating to unspent funds, Mary O’Doherty asked if it mattered how much money was unspent. After a discussion, Q27 was changed to read “If your 2016 grant has closed, did your project have more than 5% unspent...”

Rosemary reviewed the **Expansion Project Scoresheet**

Rosemary explained that much of the expansion scoresheet was similar to the renewal scoresheet, but the thresholds are higher in order to receive maximum points. She noted that the beginning of the scoresheet included minimum thresholds, including using a Housing First model, having 100% of new enrollments coming through coordinated entry, and all PSH projects must be DedicatedPlus or dedicated to 100% Chronically Homeless.

Any changes made to the renewal scoresheet based on discussion at this meeting were also made to the expansion scoresheet.

Paul asked if KHC anticipated any expansion projects. Shaye responded yes, at least one.

Shaye reviewed the **New Project Scoresheet**.

The decision was made to add HOME TBRA to Q21 as one of the projects an agency could have administered to receive bonus points.

Marty Jones made a motion to accept the recommendations of the Scoring and Ranking Committee for the process document and three scoresheets, with the changes made during the meeting. Jackie Long seconded the motion. The motion passed unanimously.

Paul reminded everyone of the August 22 annual CoC meeting at 2:00 p.m. ET and the August 30 meeting at 10:00 a.m. for the Board to approve the CoC rankings to submit to HUD.

With no further business, the meeting was adjourned.