



**Kentucky CoC Balance of State Board  
August 27, 2015  
Meeting Minutes**

The Kentucky CoC Balance of State Board met on August 27, 2015, at Kentucky Housing Corporation (KHC) in Frankfort, Kentucky. A quorum was present with the following members in attendance:

**KY BoS CoC Board Members Present and via GoToWebinar**

- Debbie Sivis, Shelter of Hope, Chairperson
- Paul Semisch, Gateway Homeless Coalition
- Jodie Brandenburg, Kentucky River Foothills Development Council, Inc.
- Marsha Croxton, Women's Crisis Center
- Adrienne Bush, Hazard-Perry County Community Ministries
- Michelle Yoebstl, Barren River Area Safe Space
- Brad George, Housing and Homeless Coalition Board Member
- Marty Jones, CAC of Lexington
- Cyndee Burton, Matthew 25 Aids Services, Inc.
- Linda Young, Welcome House
- Alisa Barton, Salvation Army of Hopkinsville
- Steve Clark, Heartland CARES

**KY BoS CoC Board Members Absent**

- Sharon Hendrickson, Kentucky River Community Care

**Others Present:**

- Nathan Thompson, United Way of the Bluegrass
- Sharon Price, The Cloudburst Group
- Joe Lane, Volunteers of America
- Curtis Stauffer, Housing and Homeless Coalition
- Jennifer Oberlin, Kentucky Housing Corporation
- Davey King, Kentucky Housing Corporation
- Rosemary Lockett, Kentucky Housing Corporation
- Lynn Chrisman, Kentucky Housing Corporation
- Carolyn McIntosh, Kentucky Housing Corporation

### **Approval of July 28, 2015 Minutes**

Chairperson Sivis presented the minutes of the July 28, 2015, meeting. The members reviewed the minutes and typographical errors were noted. A motion was made by Paul Semisch and seconded by Adrienne Bush to approve the minutes with corrections as noted. A vote was taken and the motion carried.

### **Update on Statewide 211**

Chairperson Sivis called on Nathan Thompson with The United Way of the Bluegrass. She asked Mr. Thompson to give a brief overview of the Statewide 211 call center.

Mr. Thompson stated 211 has traditionally been a three-digit number you call for health and human service information or concerns. The majority of the nation, 90-95 percent, is currently covered by a statewide 211 call service. Kentucky is not one of those states, as only 23 counties in Kentucky have the service, with 46 percent of people with access to 211. Metro United Way of Louisville and United Way of Greater Cincinnati currently have a 211 call center coverage, with United Way of Southern Kentucky Bowling Green seeking access to cover 10 counties.

Mr. Thompson stated United Way of the Bluegrass are currently live in the entire Bluegrass ADD, Montgomery County in Gateway ADD and broadened their scope outside the Bluegrass service area. He described various activities and initiatives that United Way of the Bluegrass has underway including their coordinated housing assessment with the Lexington CoC and a major push to access new funding to increase their coverage area to 69 counties. He explained the many details that need to be in place to provide statewide 211 coverage as well as the many barriers they need to overcome. A lengthy Q&A discussion ensued.

### **BaseCamp**

Jennifer Oberlin provided an update on the BaseCamp website. As requested at the last meeting, all members have been invited to join the website. The board members are using BaseCamp to share conversations on CoC coordinated assessment, the Region 6 Pilot Project as well as various other CoC topics.

### **Region 6 – Pilot Project and Policy Considerations**

Marty Jones and Jennifer Oberlin provided an update on the Region 6 Pilot Project and the work being done by the CoC Advisory Policy and Procedure Subcommittee. The domestic violence (DV) and Victim Service Provider (VSP) questions have been added to the introductory script for the VI-SPDAT for anyone that has experienced domestic violence and what the protocol should be in those situations.

The subcommittee has spent considerable time reviewing the prioritization of clients and who gets preference within the region based on their scores. More information has been added to the sample script about the importance of the Release of Information (ROI's) and to make sure that information is current.

Jennifer Oberlin stated that a Caitlin Frumerie, a TA provider with Cloudburst, joined the group the previous week to talk about how they worked with the State of Rhode Island and their BoS coordinated assessment process. She also commented on various support service providers who have attended the Region 6 meetings and their interest in the coordinated assessment and the VI-SPDAT.

Jennifer spoke of the need for community relationship building with shelters and talk to them and try to get them to join us and share collectively all resources. It was commented that if you are CoC or ESG funded, you must participate. Discussion ensued as to how to define participation. The KY BoS CoC Region 6 Pilot Project meets every Tuesday at 1:30 in Lexington with the Community Action Agency.

### **HCA and KYHMIS Staff Updates**

Rosemary Lockett gave an update to the Board on HCA Staff Updates. She informed the Board that she has been named Manager of Program Quality, Keli Reynolds has been named Manager, Contract Documentation and that Shaye Rabold has been named Manager, Program Planning.

Jennifer Oberlin informed the Board that KHC had signed a one year contract with the Institute for Community Alliances (ICA) based in Des Moines, Iowa to provide HMIS training and support to KHC for their KYHMIS System Administrator role. Representatives from ICA will be in Kentucky in late September to meet KHC staff and begin work.

### **KICH Update**

Curtis Stauffer informed the Board that a meeting is scheduled with representation from KHC, HHCK, Louisville CoC and Lexington CoC leaders to discuss the role KICH should be playing. He stated that these agencies feel given the new administration at KHC, they should not have to maintain the overall administration of the KICH and have looked to HHCK to take on some of the responsibilities.

These groups will come together to discuss what role HHCK could play and even a discussion on the possibility of merging the KICH Board and the CoC BoS Advisory Board into one consolidated board.

Mr. Stauffer stated with the variety of agencies represented on the KICH and CoC Boards, along with the KHC staff that work with both boards, a consolidation of both boards into one would help to minimize the amount of time members spend on their policy advisory roles on the various committees. Combining both boards would also provide a diverse group of agencies and members to on the consolidated board. He said at this time, there are no solutions, but he wanted to bring the matter before the CoC Advisory Board for any comments they might have that he could take to the meeting on their behalf. The members stated concern about a possible conflict of interest concerning agencies on the boards that are receiving the CoC funds. A discussion followed.

### **2015 NOFA & Application Update**

Lynn Chrisman stated to date, the NOFA has not been released by HUD and there no indication of when it might be released. She stated the all possible scoring that could be done prior to the release of the NOFA has been completed. The only remaining piece will happen when the NOFA is released and agencies submit their match and leverage information for final scoring. The CoC Advisory Board will then meet to determine the final placement in the ranking process.

Ms. Chrisman went on to announce that her final day working with KHC and the CoC Advisory Board will be September 30, 2015. The members thanked Ms. Chrisman for her service to the Board.

### **CoC's Annual Solicitation for New Members**

Jennifer Oberlin stated that she will send out an invitation for other entities to please join us and will broaden the net in that effort to solicit additional members. She will post it on Basecamp.

### **TA Update**

Jennifer Oberlin stated the Board had requested that she submit an official request to HUD for technical assistance (TA). She was pleased to announce that HUD had approved the initial request, which will be

for the standard 16-hours of remote technical assistance. The TA provider will be Cloudburst. Cloudburst has begun to work on an expanded request on the behalf of KHC, explaining the progression of the KY CoC BoS coordinated entry and assessment and KHC is hopeful the request for an expanded training will be approved as well. KHC is also working on a possible training to hopefully commence in the fall.

**Next meeting** – Tentatively scheduled for Thursday, September 24, 2015 10:00a.m.

**Adjournment** –Chairperson Debbie Sivils announced the meeting adjourned.