



Kentucky Housing Corporation
KY Balance of State Continuum of Care – Advisory Board Meeting
2:30pm – 3:45pm EST, Monday, August 1, 2016
KHC – 127 Building – 1047 US Highway 127S, Frankfort, KY

The Kentucky BoS CoC Advisory Board met on August 1, 2016, at Kentucky Housing Corporation in Frankfort, Kentucky. A quorum was present with the following members:

KY BoS CoC Board Members Present and via Webinar

- Debbie Sivis, Shelter of Hope, Chairperson
- Adrienne Bush, Hazard-Perry County Community Ministries
- Michelle Yoebstl, Barren River Area Safe Space
- Linda Young, Welcome House
- Alisa Barton, Salvation Army of Hopkinsville
- Marty Jones, CAC of Lexington
- Kenzie Strubank, Housing and Homeless Coalition of Kentucky
- Steve Clark, Heartland CARES
- Jennifer Shofner, Transitions
- Cyndee Burton, Matthew 25 Aids Services, Inc.

KY BoS CoC Board Members Absent

- Paul Semisch, Gateway Homeless Coalition
- Brad George, Housing and Homeless Coalition
- Sharon Hendrickson, Kentucky River Community Care

Others Present and via Webinar

- Jennifer Smith, KCEOC Community Action Partnership
- Curtis Stauffer, Housing and Homeless Coalition
- Rosemary Lockett, Kentucky Housing Corporation
- Shaye Rabold, Kentucky Housing Corporation
- Terry Helton, Kentucky Housing Corporation
- Margaret Ann Smith, Kentucky Housing Corporation
- Ashley VonHatten, Kentucky Housing Corporation

Scoring and Ranking Criteria

Shaye Rabold asked if the Board wished to discuss amendments first or walk through each of the documents before making any changes. It was agreed to review each question first and make changes as we went through the documents.

Curtis Stauffer suggested the “BoS and HUD Priorities” section in the New Project Scoring Criteria, needed to be a more specific as it relates to Coordinated Entry. Marty Jones, Cyndee Burton and Kenzie Strubank agreed and would like the sentence edited to be more specific and define participation in Coordinated Entry. Shaye said the sentence can be amended on the scoresheet and new, more specific language about participation can be added to the Process/Guidelines document. She also suggested for renewal projects, KHC could request a certification and assurances document where the agency agrees to participate in Coordinated Entry. Curtis added the document should state this is a requirement and Marty agreed it should clearly state the definition of participation. Shaye stated KHC is comfortable with adding language and the certification and assurance document. The Board agreed to the additions suggested.

Linda Young asked if SSO projects were included on the Renewal Scoring Criteria Question 7 All Programs (excluding VSPs): Returns to Homelessness-Percentage of clients who exited to permanent housing and returned to homeless within 2 years of exit. Rosemary said it would need to be verified but some measures do not include SSO. Shaye agreed if the System Performance Measures as submitted to HUD exclude SSO projects, then the scoresheet will be updated to exclude them as well.

Linda also stated Question 11 All programs: Percentage of participants who gained or increased income from other non-employment sources (non-earned) from entry to exit or at follow-up goal of 54% is too high. Shaye stated HUD wants to see how CoCs increase earned income but the NOFA wants to see how CoCs are increasing overall income, which is why the question refers to non-earned income. Marty asked if the goal was to maintain income or only gains in income. Shaye stated it does not include those that maintain, as the intention is to increase people’s income in order for them to achieve stable housing. Sharon Hendrickson said people who are coming in without SSI or disability are having to wait 18 months to 2 years to receive benefits and asked if the measure could include persons who applied. Rosemary suggested changing the language to include maintained income makes it fairer; however, she does not want to remove the question as it aligns with HUD. She suggested another option would be to change the language from non-employment sources to also include non-cash sources, which would include food stamps, Medicaid and other mainstream resources. Linda and Shaye agreed on the goal of 54% if the language reflects maintained income and non-cash income.

Linda said the points on Question 16 TH/SSO programs: Project utilizes a low barrier model should reflect 10 points for Yes and not No. Shaye and Rosemary agreed to make the correction.

Linda asked why serving veterans was a scoring criteria worth 10 points on the new project scoresheet since often her program refers veterans to other resources. Shaye stated the criteria was included for veterans, families, and chronically homeless because these are priority populations designated by HUD. While some areas may not have the need for new PSH or RRH for veterans or families, having them included in the scoresheet is meant to encourage and incentive agencies to develop new projects in areas of the state that do need more housing for veterans or families.

Shaye said KHC is recommending taking out Question 28 Leverage: All programs: 2016 CoC Application leverage documented and is in addition to the required project match. Curtis said HUD is not including leverage this year and leverage letters are not required for the application. Shaye said leverage is not required but the match requirement will remain. Shaye stated the intent was to demonstrate to HUD a commitment to maximizing community resources, but agreed that could be shown through match. It was decided by the Board to remove Q28.

Kenzie asked if “Prioritizes Clients with the Highest Need” question on the New Project Scoring Criteria will need to be updated to reflect CPD-16-11, which supersedes Notice CPD 14-012. Shaye stated it would be updated on the score card and amended by the Board. HUD is giving points for adopting the original notice, but is strongly recommending that CoC’S amend their Standards to replace the original notice with CPD-16-11.

Shaye stated there were updates to the dates in the Process and Scoring and Ranking Criteria document. The document includes guidelines and general information for both new and renewal projects. The August 14, 2016 due date for applications for KHC subrecipients is updated to August 12, 2016, as time is needed to enter information into eSnaps. Direct grantees will have until August 15, 2016 to enter information into eSnaps.

Debbie Sivis asked if the score sheets and process document could be updated and sent out via email before the Board makes the final approval. It was decided the Board would give their written approval by email.

Meeting adjourned at 3:45pm.

UPDATE: The Board unanimously approved the updated scoresheets and process document electronically via a Google Doodle Poll, which is attached to these minutes.

Scoring Criteria Approved by the Board Electronically via Google Doodle Poll. Votes were collected August 3-5.

Approval of 2016 CoC Scoring and Ranking Process and Tools

Poll initiated by Shaye Rabold | 👤 13 | 💬 0 | ⌚ one minute ago

This is a request for Board approval of the 2016 KY BoS CoC Scoring and Ranking Process and Tools as presented to the Board.

Copies of the process document, renewal scoresheet and new project scoresheet were sent via email by Shaye Rabold on August 3, 2016.

Please select "Yay" if you approve and "Nay" if you disapprove. Your vote will be recorded and published in Board meeting minutes. **MAKE SURE TO INCLUDE YOUR NAME WITH YOUR VOTE.**

Poll "Approval of 2016 CoC Scoring and Ranking Process and Tools" <https://doodle.com/poll/zyi8ff4z4qyst5iv>

	Yay	Nay
Anna Coleman	OK	
Steve Clark	OK	
Debbie Sivis	OK	
Paul Semisch	OK	
Adrienne Bush	OK	
Cyndee Burton	OK	
Kenzie Strubank	OK	
Marty Jones	OK	
Linda Young	OK	
Michelle Yoebstl	OK	
Jennifer Shofner	OK	
Alisa Barton	OK	
Sharon Hendrickson	OK	
Count	13	0

