



**Kentucky CoC Balance of State Board  
Meeting Minutes  
March 25, 2015**

The meeting was held at Bluegrass Community Action Partnership in Frankfort, Kentucky.

**Kentucky Housing Corporation (KHC) staff present:** Jennifer Oberlin, Rosemary Lockett

Roll Call follows:

**KY BoS CoC Board Members Present:**

- Debbie Sivis, Shelter of Hope
- Jodie Brandenburg, Kentucky River Foothills Development Council, Inc.
- Adrienne Bush, Hazard-Perry County Community Ministries (arrives at 10:30 am)
- Josie Kirker, Franklin County Women's Shelter
- Linda Young, Welcome House
- Michelle Yoebstl, Barren River Area Safe Space

**KY BoS CoC Board Members participating via GoToWebinars:**

- Alisha Barton, Salvation Army of Hopkinsville
- Steve Clark, Heartland Cares
- Marsha Croxton, Women's Crisis Center
- Sharon Hendrickson, Kentucky River Community Care
- Cyndee Burton, Matthew 25 Aids Services, Inc.

**KY BoS CoC Board Members Absent:**

- Paul Semisch, Gateway Homeless Coalition

**Others Present:** Curtis Stauffer, Housing and Homeless Coalition of Kentucky (HHCK)

Quorum met.

**Approval of minutes from the February 25, 2015 meeting:**

Linda Young made the motion to approve the minutes from the February 25, 2015 meeting. The motion was seconded by Cyndee Burton. All members present voted to approve the minutes from the February 25, 2015 meeting.

**Current Board Terms and upcoming Regional Meetings:** Debbie Sivis pointed out to all that there will be voting on CoC Advisory Board members at each upcoming Regional meeting. The Board intentionally staggered the Board terms per Region to ensure continuity. The Board requested that KHC Staff provide the Board with a breakdown of the current board terms. Those are as follows:

Current Board Members that are up for election at the upcoming Regional meetings are:

Steve Clark, Heartland Cares, Region 1

Cyndee Burton, 25 Aids Service, Inc., Region 2

Linda Young, Welcome House of Northern Kentucky, Region 3

Paul Semisch, Gateway Homeless Coalition, Region 4

Adrienne Bush, Hazard-Perry County Community Ministries, Region 5

Josie Kirker, Franklin County Women's Shelter, Region 6

**Discussion of Chair and Co-Chair language in the By-Laws:** Debbie Sivis initiates conversation about the KY BoS CoC By-Laws are currently worded in regards to the terminology Chair and Vice-Chair and ask the Board to consider amending the language to read Chair and Co-Chair so as not to infer that the Vice-Chair would be the next to assume the role of Chair. After much discussion the Board decides to leave the language as it is. They all agreed the current wording has no inference.

**Discussion of Addressing Request for Letters of Support for Consistency:** The KY BoS CoC Advisory Board discussed the formation of a policy regarding the CoC's response to these request. Some members expressed concern about endorsing programs they might not be familiar with. The Board also wonder if the CoC Advisory Board should not get its' own letterhead to use for these endorsements. The Board also requested that KHC staff inquire about setting up an online form similar to the North Carolina example on the KHC website. Curtis Stauffer, HHCK, encourages the Board to considered adding HMIS participation as a consideration question for an endorsement. The KY BoS CoC Board recommends that a Letter of Support/Consistency Committee be formed to establish a policy regarding the review and approval of these endorsements. It is suggested that the members of this Committee consists of a Louisville CoC Member, Lexington CoC Member, an HHCK member, a KHC Staff Member and an active KY BoS CoC Board Member – Alisha Barton. KHC and HHCK staff to follow up and see if members are willing to participate on the Committee and to set a date for a call to develop the policy. The CoC Advisory Board recommends that the subsequent request for review committee consists of a KHC Staff person, a Louisville CoC Rep and a Lexington CoC Rep. KHC and HHCK staff to form review committee for Board adoption at next meeting.

**Discussion of Upcoming Statewide Meeting on Tuesday, April 7<sup>th</sup> 2015 in conjunction with the HHCK/KHC Annual conference:** Debbie Sivis asks that KHC staff ensure that we have the KY BoS CoC Advisory Board By-Laws present at the meeting. Debbie Sivis also points out that the agenda items for the meeting include a discussion regarding HUD's priorities, Coordinated Assessment and the upcoming scheduled CoC Regional Meetings.

**Discussion of Transitional Housing Programs:** Debbie Sivis requested that KHC Staff provide an update on the discussions that KHC Staff have had with certain transitional housing programs and ask why we are having them. KHC staff discuss what they have heard at various National conferences over the last several months about how the 2015 CoC NOFA (to some extent) and definitely the 2016 CoC NOFA are going to be structured to force CoC's to structure their rating and ranking criteria in such a way that Transitional Housing programs and SSO programs will score so poorly that they run the risk of not being

funded. There was also conversation regarding how transitional housing programs will no longer be grandfathered in with the next ESG application cycle. KHC Staff have been to visit the following transitional housing programs:

- Gateway Transitional Housing
- Jarnigan Place – Hazard Perry County Community Ministries
- Kentucky River Foothills Transitional Housing Program (Clark County Services)
- PLANKS – NKADD/CILO

Steps to Empowerment Program, Supportive Housing Unit (Big Sandy)

There was discussion about how HUD feels these programs are no longer effective and are more costly than permanent supportive housing and rapid re-housing projects. KHC Staff points out that the National Alliance to End Homelessness (NEAH) has a System Design Clinic series that they have established to help communities move from a collection of individual programs that address homelessness to a crisis response system that makes strategic, data driven decisions – the KY BoS CoC Board asks to be provided a link to this information. KHC Staff also provide the KY BoS CoC Advisory Board with a list of Performance Measures that HUD has indicated will be of major importance to how CoC Applicants score in the future. HUD pointed out that these measures will be applicable to the entire CoC's geographic area and not just the HUD funded recipients. The list includes:

- Length of time homeless
- Recidivism
- Thoroughness of Outreach
- Retention in Permanent Housing
- Reduction in Homeless Families
- Category 3
- First time homeless

It was decided that the Board needed to identify a committee for the scoring and ranking of the CoC Applications in response to the 2015 NOFA. It was decided that the committee would consist of the following three KY BoS CoC Board members as they do not receive CoC funding. They are: Josie Kirker, Cyndee Burton and Alisha Barton.

There was discussion whether or not the Board should include Performance Measurements into CoC rating and ranking. The Board asked the Rating and Ranking sub-committee to explore this possibility in more detail.

Linda Young request an update from KHC Staff regarding the status of the expanded 2-1-1 in Northern Kentucky.

Josie Kirker request KHC staff to develop a listserv for the KY BoS CoC to better facilitate discussion among all the grantees/project sponsors and HUD's priorities.

Meeting adjourned at 1:10pm.