### 2020 Emergency Solutions Grant CARES Act (ESG-CV)
Scoresheet for Emergency Shelter Component

**Applicant Organization:**

**Project Name:** (Required if organization is submitting more than one application:

---

<table>
<thead>
<tr>
<th>Category</th>
<th>Points Possible</th>
<th>Points Received</th>
<th><strong>Total Score</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Project Description</td>
<td>20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B. Shelter Facility Layout</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C. Project Timeline</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D. Financial Plan</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D. Agency Experience and Capacity</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E. Other Requirements</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>F. Bonus (MOU of Public Health Department)</strong></td>
<td></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>Total Points Possible (without Bonus) and Total Points Received (including Bonus)</strong></td>
<td>65</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Application Attachment Checklist (each attached separately to one email)**

- Application Cover Sheet
- Application Narrative Responses (in one document)
- Proposed Budget
- 2020 ESG-CV Emergency Shelter Certifications and Assurances
- Evidence of Submission to State Clearinghouse
- Proof of 501(c)3 Status (required for nonprofit applicants)
- Certification of Local Approval (Required for applicants requesting funds for a shelter not currently supported by ESG funds or for the expansion of shelter space on a property not currently used as shelter.)
- Board of Directors Roster
- Memorandum of Understanding with Public Health Department (OPTIONAL FOR BONUS POINTS)
A. PROJECT DESCRIPTION -- 20 Points Possible  Points Awarded ____

1. Did applicant adequately describe the need for ESG-CV Emergency Shelter Component Funding.

☐ 10 pts  Clear and detailed description provided
☐ 5 pts  Lacks some detail
☐ 0 pts  Unclear and/or insufficient

2. Did applicant propose reasonable ESG-CV activities that will ensure public health measures to prevent, prepare for, and respond to COVID-19 are effectively implemented?

☐ 10 pts  Strong plan
☐ 5 pts  Lacks some detail, but proposed activities are reasonable
☐ 0 pts  Proposed use of funds does not appear to be reasonable or minimally adequate

B. Facility Layout—10 Points Possible  Points Awarded ____

3. Based on the applicant’s description, the shelter facility where ESG-CV funds will be used provides sleeping accommodations in the following manner.

☐ 10 pts  All or most of the shelter is provided in room(s) with multiple beds/bunkbeds/cots where several people from different households share space and consistent social distancing is extremely difficult.
☐ 5 pts  Households are able to stay in their own bedrooms separate from other households, but bathrooms, eating areas, etc, are shared.
☐ 0 pts  All households have their own apartment-style living spaces with separate bathing and cooking amenities.
☐ 10 pts  Request is only for hotel/motel vouchers because existing shelter space, if any, is insufficient to provide proper social distancing/isolation.

C. Project Timeline —10 Points Possible  Points Awarded _____

4. Proposed activities can be implemented quickly and in accordance with requirements established by KHC (and/or have already been if seeking reimbursement for costs incurred prior to September 1, 2020).

☐ 10 pts  Yes, clear and reasonable implementation plan
☐ 5 pts  Additional information is needed for some or all of the proposed activities
☐ 0 pts  No, ability to implement proposed activities in a timely manner does not seem reasonable

D. Financial Plan—10 Points Possible  Points Awarded ____

5. Proposed budget is consistent with the activities outlined in the project description.

☐ 5 pts  Yes
☐ 3 pts  Mostly consistent
☐ 0 pts  Not consistent
6. Proposed budget is reasonable for the proposed activities.

☐ 5 pts Yes
☐ 3 pts Mostly reasonable
☐ 0 pts Not reasonable

D. Agency Experience and Capacity—10 Points Possible Points Awarded _____

7. Agency is currently administering ESG ES funding:

☐ 3 pts Yes
☐ 0 pts No

8. Agency has experience administering other federal, state, or local government grants relating to people experiencing homelessness or housing instability,

☐ 2 pts Yes
☐ 0 pts No

9. In the past 3 years (2017, 2018, 2019), has the agency administered a KHC Housing Contract Administration or HUD homeless assistance program that currently has uncorrected compliance findings identified by KHC or HUD compliance staff?

☐ 3 pts No (or does not receive funding from KHC or HUD funding)
☐ 1 pts Yes but are still within the period allowed by KHC to make corrections.
☐ 0 pts Yes and have exceeded time period to make corrections without KHC or HUD approval

10. Agency described strong organizational capacity to administer ESG-CV ES funding:

☐ 2 pts Yes
☐ 0 pts No

E. Other Requirements—5 Points Possible Points Awarded _____

11. Applicant submitted all required attachments.

☐ 5 pts Yes
☐ 0 pts No

F. BONUS—3 Points Possible Points Awarded _____

12. Applicant has Memorandum of Understanding (MOU) to collaborate with local public health department on the prevention, preparation and response to COVID-19.

☐ 3 pts Yes
☐ 0 pts No