

**2019 Kentucky Balance of State Continuum of Care
INTENT TO APPLY FOR RENEWAL AND/OR REALLOCATION FORM**

IMPORTANT INSTRUCTIONS

This form must be completed for ALL currently funded CoC projects with grant expiration dates in calendar year 2020, including projects electing not to renew through the 2019 competition.

A separate document is available on the [CoC page](#) of KHC's website with more detailed information about renewal and new project options including instructions for completing this form. Please refer to that document prior to completing this form.

Please return this form to Shaye Rabold at srabold@kyhousing.org by **Wed., July 31, 2019.**

1. Name of Agency:

2. Name of Renewal Project (official name as it appears on your 2018 HUD application):

3. Please list the Grant Number for this renewal project (e.g., KY0019):

4. Please indicate the component type for this existing grant: (Check only one)

- | | |
|---|---|
| <input type="checkbox"/> Permanent Supportive Housing (PSH) | <input type="checkbox"/> Rapid Rehousing (RRH) |
| <input type="checkbox"/> Supportive Services Only (SSO) | <input type="checkbox"/> SSO for Coordinated Entry (SSO-CE) |
| <input type="checkbox"/> Transitional Housing (TH) | <input type="checkbox"/> Joint TH/RRH |

5. Please read the choices below carefully and please select one of the five options.

a. **NO CHANGE: INTEND TO APPLY FOR RENEWAL OF EXISTING PROJECT AT CURRENT AMOUNT:**

- If you select this option, does your agency have more than one renewal project of the same component type you are interested in consolidating with this renewal project? By selecting yes, you are not obligating your agency to consolidation. This will let KHC know you want to discuss the option. For more information on consolidation of grants, see Section II.B.5 of the [2019 CoC NOFA](#).

Yes

No

- If you select yes above, please list the grant number(s) of the project(s) you are interested in consolidating with this project:

b. **REDUCE: INTEND TO APPLY FOR RENEWAL OF EXISTING PROJECT AT A REDUCED AMOUNT:**

- If you select this option, do you intend to use the funds you are not requesting for this existing project to create a new project to be operated by your agency?

Yes **NOTE: If you answer yes, you must:**

1. Complete the chart at the bottom of this page with your reduced budget amount.
2. Complete this form and the *New Project Pre-Application Form*

No **Note: If you answer no, you must:**

1. Complete the chart at the bottom of this page with your reduced budget amount.

c. **INCREASE (EXPAND) GRANT AMOUNT: INTEND TO APPLY FOR RENEWAL OF EXISTING PROJECT AND REQUEST TO EXPAND THE AMOUNT OF FUNDS AWARDED.**

- If you select this option, you must complete this renewal form and a *New Project Pre-Application Form*. HUD will require you to complete a renewal application and a new project application for your "expansion project".

d. **REALLOCATE ALL: INTEND TO REALLOCATE ALL OF MY PROJECT'S ELIGIBLE RENEWAL FUNDING TO A NEW PROJECT TO BE OPERATED BY MY AGENCY:**

(NOTE: If you selected this option, you must complete this form and the *New Project Pre-Application Form*.)

e. **DO NOT INTEND TO APPLY AT ALL:**

Reduced Renewal Projected Budget: Renewal grants have the option to request a reduced amount of CoC funds and allow the surrendered funds to be put into a pool to be made available for reallocation at the CoC level to new projects in Kentucky. The most common reason for reduction is if the program routinely has excess funds that get recaptured by HUD.

REDUCED RENEWAL Projected Budget (*only* for budget reductions. You cannot move funding from one budget category to another. The categories below must be equal to or less than what you are currently funded to receive in your 2018 grant.)

Acquisition, new construction or rehab (if applicable)	Leasing	Rental Assistance	Services	Operations	HMIS	Administration (limited to 10% total of all other categories)	TOTAL budget request amount
\$	\$	\$	\$	\$	\$	\$	\$

Form completed by: _____ Date: _____

E-Mail Address: _____ Phone Number: _____