

# Kentucky Balance of State Continuum of Care

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## 2019 Continuum of Care (CoC) Program Local Competitive Application Scoring, Ranking, and Reallocation Process

**Approved by the KY BoS CoC Advisory Board on August 19, 2019**

*This document includes the funding priorities and description of the scoring criteria and ranking process used by the Kentucky Balance of State Continuum of Care (KY BoS CoC) to score and rank Renewal, Expansion, and New Project Applications, including Domestic Violence (DV) Bonus applications, for inclusion in the KY BoS CoC's 2019 Consolidated Application to HUD.*

## I. Purpose:

The US Department for Housing and Urban Development (HUD) has released the [Notice of Funding Availability \(NOFA\) for the Fiscal Year \(FY\) 2019 Continuum of Care \(CoC\) Program Competition](#). All interested applicants within the 118 counties comprising the Kentucky Balance of State Continuum of Care (KY BoS CoC), including current direct recipients and subrecipients applying for renewal funding and all new project applicants, are expected to read the 2019 NOFA in its entirety to ensure its project design is consistent with HUD policy priorities. This document contains excerpts from the NOFA, but it is not necessarily all-inclusive of the information found in the NOFA.

The KY BoS CoC is seeking applicants committed to local and HUD policy priorities to ensure homelessness in Kentucky is rare, brief, and non-recurring, including:

- Renewal applicants;
- First-time applicants;
- Organizations not currently receiving CoC funding;
- Organizations serving victims of domestic violence, dating violence, sexual assault, and stalking;
- Youth providers.

The KY BoS CoC Advisory Board charged the Scoring and Ranking Committee with developing a process and selection criteria to evaluate and rank projects per HUD's instructions and policy priorities as outlined in the 2019 NOFA. Using the approved criteria, projects will be scored and ranked by the Collaborative Applicant, Kentucky Housing Corporation (KHC). The ranking will be shared publicly and with the KY BoS Advisory Board for its approval prior to submission to HUD.

This document will outline the process and priorities that will be utilized by the KY BoS CoC when scoring and ranking projects to be included with the CoC's Consolidated Application to HUD. The scoring criteria are intended to prioritize projects based on performance outcomes associated with achieving CoC system-wide goals and commitment to HUD and local policy priorities. The ranking of projects based on the objective scoring criteria may result in funding being reallocated from lower performing projects to higher performing projects or to new projects better aligned with policy priorities in order to expand or create new projects that will improve the CoC's overall performance and better respond to the needs of persons experiencing homelessness in the Balance of State.

## II. Eligible Projects:

As stated in the NOFA, HUD is accepting applications for eligible renewal projects, new or expanded permanent housing projects, Joint TH/PH-RRH projects, and supportive services only (SSO-CE) projects for coordinated entry created through **Reallocation, Bonus, or Domestic Violence (DV) Bonus** funding as applicable.

**A. Renewal:** Renewal projects are those projects currently funded through the Continuum of Care Program. Eligible renewal projects are those awarded funding through the 2018 CoC Competition or through the Youth Homelessness Demonstration Program (YHDP).

**B. Reallocation:** The process by which a CoC may shift funds in whole or in part from existing eligible renewal projects to create one or more new eligible projects without decreasing the CoC's Annual Renewal Demand (ARD).

**C. Bonus:** The KY BoS CoC is eligible to apply for up to \$502,709 in Bonus funding to create eligible new projects.

**D. Domestic Violence (DV) Bonus:** The KY BoS CoC is eligible to apply for up to \$845,115 in funding through the DV Bonus Set-Aside. **[See (F). below]**

**Note: Throughout this document, "Bonus" refers to funding available to create specific new projects under the traditional CoC competition as listed in (E) below. "DV Bonus" refers to the funding specifically for projects serving victims of domestic violence, dating violence, sexual assault or stalking as listed in (F) below.**

**E.** As stated in 2019 NOFA, CoCs may create (or expand) the following types of new projects by making funds available through the Reallocation or Bonus funding (or a combination of both).

1. Permanent Supportive Housing (PSH) projects
2. Rapid Rehousing (RRH) projects
3. Joint Transitional Housing/Permanent Housing-Rapid Rehousing (Joint TH/RRH) projects
4. Dedicated HMIS projects (only the CoC's HMIS Lead, KHC, is eligible to apply for this project type).
5. Supportive Services Only (SSO-CE) projects for Coordinated Entry to develop/operate a coordinated entry system. **(Note: While eligible under the HUD NOFA, the KY BoS CoC will not accept expansion applications for renewal SSO-CE projects during the 2019 competition. Furthermore, any new SSO-CE projects submitted through this competition will be allowed to request no more than \$41,025)**

**F.** Through the Domestic Violence (DV) Bonus, the CoC may submit application for the following project components so long as the project is dedicated to serving survivors of domestic violence, dating violence, or stalking that are defined as homeless at 24 CFR 578.3:

1. Rapid Rehousing (RRH) projects
2. Joint Transitional Housing/Permanent Housing-Rapid Rehousing (Joint TH/RRH) projects
3. SSO Projects for Coordinated Entry (SSO-CE) to implement policies, procedures, and practices that equip the CoC's coordinated entry to better meet the needs of survivors. **(Note: The KY BoS CoC will not accept DV Bonus projects to create new SSO projects for Coordinated Entry (SSO-CE) because there are already policies, procedures, and practices in place within the KY BoS CoC Coordinated Entry System to ensure victims have equal access to housing and services.)**

New this year: CoCs may submit multiple RRH or Joint TH/RRH projects under the DV Bonus set-aside so long as an application requests at least \$25,000 dollars. In addition, DV Bonus projects funded through the 2018 Competition may apply to expand their existing DV Bonus project with 2019 DV Bonus funds.

## **G. Expansion**

Renewal projects meeting the criteria set forth for new projects in this NOFA may expand the size of their existing grant. Expansion project applicants will be required to submit three applications—one for the existing renewal project at the current award amount, a separate “new” application for the amount requested to expand the existing project, and a third application that combines both the “renewal” and the “expansion” portions of the grant. If both the new expansion project and the renewal it expands are conditionally selected for funding, one grant agreement incorporating both project applications will be executed. If the renewal project application is not conditionally selected for funding, the expansion project will not be selected. For more information on expansion projects, see III.C.2.j of the NOFA.

### **Projects Not Eligible for Expansion:**

- HUD will not accept expansion project applications for TH or SSO projects not for coordinated entry.
- An expansion project will not be accepted if the renewal project for which it is expanding is ranked in Tier 2.
- Projects funded for the first time through the 2018 CoC Competition do not yet have sufficient client-level performance outcomes (or have not started), and, therefore, are not eligible to apply for expansion funding. (Note: DV Bonus Projects funded for the first time in 2018 are eligible to expand through the 2019 DV Bonus set-aside as part of this competition. See (F) in this Section).
- YHDP Projects are not eligible for expansion through this competition.
- Existing Supportive Services Only for Coordinated Entry (SSO-CE) projects are not eligible to apply for expansion this year. Due to anticipated high demand for the limited CoC resources, the KY BoS CoC is prioritizing new and expanded PSH, RRH, and Joint TH/RRH projects as well as SSO-CE projects in areas without a CoC-funded SSO-CE grant.
- The KY BoS CoC reserves the right to amend these restrictions in the event not all reallocation and/or Bonus funds have been claimed by other new projects.

## **H. Consolidation**

Eligible renewal applicants may consolidate up to 4 renewal projects of the same component type. For more information, see III.C.4 of the NOFA.

### III. KY BoS CoC Policy Priorities

The KY BoS CoC policy priorities reflect a commitment to the priorities set by HUD in the 2019 CoC NOFA, with one notable exception relating to utilizing a Housing First approach. The KY BoS CoC's policy priorities are rooted in its commitment to developing a homeless response system that ensures homelessness is rare, brief, and non-recurring.

All project applicants should review HUD's policy priorities included in the 2019 NOFA (Section II: HUD's Homeless Policy and Program Highlights) for a complete description of the overarching focus areas, which include:

1. **Ending homelessness for all persons** (including specific strategies for veterans, youth, families with children, and persons experiencing chronic homelessness; having a comprehensive outreach strategy to engage all unsheltered people);
2. **Creating a systemic response to homelessness** (including utilizing system performance measures and a coordinated entry system and coordinating with mainstream housing and service providers);
3. **Strategically allocating and using resources** (including using performance and outcome data to determine funding prioritization);
4. **Using an Evidence-Based Approach** (including prioritizing projects that employ strong use of data and evidence)
5. **Increasing Employment** (including working with local employment agencies and employers to prioritize training and employment opportunities for people experiencing homelessness)
6. **Using a Housing First Approach:** Through the 2019 NOFA, HUD is allowing CoCs the flexibility to allow service participation requirements once a person is stably housed. The KY BoS CoC is committed to both parts of the traditional Housing First approach, which includes 1) rapid placement and stabilization into permanent housing without preconditions AND 2) never requiring participation in supportive services (with the exception of case management\*) as a condition of retaining their housing (e.g., not terminating CoC assistance for failure to participate in services); not requiring progress on service/housing plans, and not including any conditions within program leases that are not otherwise found in the service area for the general population. **Therefore, all KY BoS CoC projects, including renewal and new, are required to follow and maintain true fidelity to the traditional Housing First approach**

\* Case Management includes all activities listed in 24 CFR 578.53(e)(3), such as providing the participant with referrals to agencies and developing individualized housing and service plans. Supportive Services, in the context of Housing First, refers to all other services/activities listed under 24 CFR 578.53 other than Case Management (e.g., Education services, Employment assistance and job training, Life skills training, etc.) or any other participation requirements such as attending budgeting or parenting classes. It is very important to note that programs should still offer services to participants, but participation is voluntary and should be tailored to the unique needs of each participant. For more information on how to engage participants in voluntary services, see the [CSH Supportive Housing Quality Toolkit](#).

## Coordinated Entry

The KY BoS CoC is committed to creating and utilizing an effective Coordinated Entry process (a component of creating a systemic response to homelessness) that ensures:

- access to appropriate housing and service interventions for persons experiencing homelessness;
- vulnerable persons with the longest histories of literal homelessness and the most extensive service needs are prioritized first for limited resources;
- barriers to program entry or receiving assistance are removed;
- persons receive client-driven services and assistance tailored to their unique needs; and
- are housed as quickly as possible.

**Project applicants awarded funding by HUD will be required to certify it does actively (or will if it is a new project) fully participate and will continue to participate in the KY BoS CoC Coordinated Entry System and follow the [KY BoS CoC Coordinated Entry Policies and Procedures](#), in addition to other commitments set forth in the Interim Rule (24 CFR 578), at the time the grant agreement is signed **AND** is part of this FY 2019 CoC Competition Process.**

Note: Due to safety reasons and the unique circumstances that may accompany a person fleeing domestic violence, the KY BoS CoC has established policies/procedures for Victim Service Providers (VSP) to be able to participate in the KY BoS CoC's Coordinated Entry System. VSPs will be expected to adhere to the VSP coordinated entry inclusion process, utilize the VI-SPDAT, and to prioritize those with the highest needs for their permanent housing programs.

## IV. Scoring and Ranking Overview

HUD is again requiring CoCs to rank all projects, except CoC planning and UFA costs, in two tiers. Tier 1 is equal to 100 percent of the CoC's combined Annual Renewal Amounts (ARA) for all projects eligible for renewal for the first time plus 94% of the combined ARAs for all other projects eligible for renewal. The total amount of funds eligible for renewal is called the Annual Renewal Demand (ARD). Tier 2 is the difference between Tier 1 and the CoC's ARD plus any amount available for the Bonus. Below is a breakdown of the 2019 amount available funding by tier.

KY BoS CoC 2019 ARD	\$10,054,071
Tier 1	\$9,568,092
Tier 2	
- Tier 2 (ARD portion only; not including Permanent Housing Bonus)	\$486,079
- Bonus	\$502,709
<b>Total Available to KY BoS CoC (not including DV Bonus funds)</b>	<b>\$10,556,780</b>
<b>Amount available for DV Bonus</b>	<b>\$845,115</b>

According to HUD, projects ranked in Tier 1 (excluding DV Bonus projects) will be conditionally selected by HUD from the highest scoring CoC to the lowest scoring CoC, provided the project applications pass

both eligibility and threshold review. Any project, including new projects and DV Bonus projects, can be placed in Tier 1.

Projects ranked by the CoC in Tier 2 (excluding DV Bonus projects) will be scored by HUD on a 100-point scale, which is described in detail in the NOFA. The 100 point-scale is based on the following categories:

- **CoC Score:** Up to 50 points in direct proportion to the score received by the KY BoS CoC on the CoC Application—the application KHC submits to HUD on behalf of the full CoC geographic area.
- **CoC Project Ranking:** Up to 40 points for the CoC’s ranking of the project application(s) in Tier 2.
- **Low Barriers to Entry:** Up to 10 points for how a project application demonstrates that it is low-barrier and prioritizes rapid placement and stabilization in permanent housing, with the exceptions provided in the NOFA relating to service requirements.

When scoring the CoC’s application, HUD will score CoCs on the extent to which they demonstrate the use of objective criteria to review project applications, specifically from past performance with CoC Program funds, when applicable. HUD will score CoCs on the extent to which they consider the severity of needs and vulnerabilities experienced by program participants which includes but is not limited to: low or no income, current or past substance abuse, criminal record, and chronic homelessness as part of the project review, selection, priority, and ranking.

## V. Renewal Scoring Criteria and Ranking Process

Each project type will be scored in comparison to other projects within the same category.

All renewal projects, except for any project specifically listed below, will be scored by KHC staff using a renewal scoring rubric approved by the Scoring and Ranking Committee and CoC Board available on the KHC website at [www.kyhousing.org](http://www.kyhousing.org) under Specialized Housing, Continuum of Care, 2019 CoC Application.

Projects will be initially ranked from highest to lowest based on the score each project receives on the scoresheet. All projects, excluding the exceptions outlined below, will be ranked based on project performance, capacity, and commitment to HUD and local policy priorities.

### **Renewal Projects in Tier 2**

A renewal projects in Tier 2 will be ranked above new project applications if it meets one or more of the criteria listed in (A) below and all the criteria in (B) below:

#### **(A)**

- Serves 3 or more counties (or for site-based PSH or TH, persons from at least one full LPC are eligible), and/or,
- The project represents the only project type of its kind in its service area.

#### **(B)**

- Does not have unresolved monitoring findings; and

- Has not returned more than 5% of funds for its most recently closed grant; and
- Is on track to spend down its current grant.

### **Projects Eligible for Automatic Tier 1 Ranking**

- ***HMIS Grants***

HMIS grants administered by KHC, the HMIS Lead for the KY BoS CoC, will automatically be ranked at the bottom of Tier 1. These grants are necessary for the effective operation of the KYHMIS, including the support for all CoC projects to be in compliance with CoC HMIS requirements.

**The following grants will be ranked in Tier 1 above HMIS grants:**

- ***New Projects Funded Through the 2018 CoC Competition or the Youth Homelessness Demonstration Program (YHDP)***

Because new projects funded for the first time through the 2018 CoC Competition have not started (or have just started) as of the time of this 2019 competition do not have any/have very limited client-level outcomes to report, they will automatically be ranked in Tier 1 so long as the agency:

- Meets all threshold and self-certification criteria on the KHC Capacity Scorecard.
- Has no outstanding HUD or KHC findings related to other CoC projects where the response is overdue or unsatisfactory.

Projects funded through the Youth Homelessness Demonstration Program (YHDP) are eligible to apply for renewal for the first time this year. Funds awarded as part of the YHDP are not allowed to be reallocated to other projects within the CoC. Therefore, YHDP projects will automatically be placed in Tier 1 this funding round.

- ***Coordinated Entry Grants funded in the 2017 CoC Competition***

Supportive Services Only grants for Coordinated Entry (SSO-CE) will automatically be placed at the bottom of Tier 1 above the HMIS grants. These grants benefit multiple projects within one or more LPCs. SSO-CE projects (excluding first time renewals) will be required to submit information to KHC to demonstrate adherence to the expectations of a CE Lead Agency. KHC reserves the right to request that a SSO-CE project be placed in Tier 2 if significant concerns arise.

- ***Joint Transitional Housing-Rapid Rehousing (Joint TH/RRH) Grants***

Two grants were funded as Joint TH/RRH projects through the 2017 competition and started operating in 2019. Due to the entirely new component type (for HUD and the KY BoS CoC) and the ongoing need for significant start-up guidance from HUD and consideration for how these projects should operate within the KY BoS Coordinated

Entry System, these two projects will automatically be ranked in Tier 1 this year. These two projects will be required to submit information to KHC to demonstrate implementation progress thus far. KHC reserves the right to request that a 2017 Joint TH/RRH project be placed in Tier 2 if significant concerns arise.

### **Renewal Scoring Criteria**

The priority areas that will be evaluated by the KY BoS CoC are as follows:

#### **Project Type and Populations Served**

Project serves priority populations, including persons with the highest levels of need, resources are available regardless of household composition or gender.

#### **Geographic Coverage Area**

Project's resources are available in multiple counties (or for site-based TH or PSH participants from at least one full LPC are eligible)

#### **Length of Time Homeless**

Project works to quickly move participants into permanent housing  
Number of days for RRH and PSH project entry to housing move-in date  
Number of days in TH project

#### **Housing Stability**

Length of Stay in PSH  
Exits to or retaining PH  
Returns to Homelessness

#### **Connecting Participants to Mainstream Benefits and Increasing Participants' Income**

Project works to connect participants with mainstream benefits  
Increase in income from employment  
Increase in income from non-employment sources (cash and non-cash)  
Maintain/Obtain non-cash benefits

#### **Utilization Rate**

Extent to which project's resources are utilized.

#### **Severity of Need and Commitment to HUD Policy Priorities for Subpopulations**

Entries from streets/shelter  
Entries by clients with no income  
Project uses Housing First model  
Project uses low barrier model  
Utilization of Coordinated Entry System, which prioritizes by severity of need

#### **Program Management, Capacity, HMIS (or comparable database for VSPs) Quality, and Participation**

Project Capacity  
Effective use of federal funds  
Compliance Monitoring

### **Data Sources (including for Victim Service Providers serving survivors of domestic violence)**

Almost all the data used to evaluate renewal projects will come from HMIS or an HMIS-comparable database for Victim Service Providers (VSP). Additional information will be gathered from project applications (both KHC and e-snaps). Applicants will be required to submit an Annual Performance Report (APR) for the period **August 1, 2018 through July 31, 2019**. KHC will run a report for HMIS participating TH, RRH, and PSH projects to determine returns to homelessness for comparison to the 2018 KY BoS CoC System-Wide Performance Measure 2b.2.

## **VI. New Project Application Scoring Criteria and Ranking Process (including DV Bonus Projects)**

HUD is allowing the creation of new projects through reallocation, Bonus, or the DV Bonus. Eligible projects include Rapid Rehousing (RRH), Permanent Supportive Housing (PSH, not eligible for DV Bonus), Joint TH/PH-RRH, and Supportive Services Only for Coordinated Entry (SSO-CE, not eligible for DV Bonus per KY BoS CoC policy).

NOTE: Expansion Projects are technically considered new projects by HUD but will be scored by the KY BoS CoC using a separate scoring rubric than the one used for entirely new projects. Expansion scoring criteria is discussed in the next section.

### **A. 2019 KY BoS New/Expanded Project Funding Priorities and Requirements:**

#### **Geographic Area Availability:**

- **New SSO-CE projects:** Project must serve one or more full Local Prioritization Community. The current Lead Agency for an LPC is the only applicant allowed to apply for a new SSO-CE project. In the event the current Lead Agency does not plan to continue in that role, a new lead agency can be designated by the LPC to apply and confirmed in writing.
- **PSH, RRH, and Joint TH/RRH projects:** Projects following a scattered site tenant assistance model (leasing or rental assistance) must make the housing available to each county within one or more LPC. Projects that provide site-based housing must make the housing units available to anyone within the LPC(s) included in the proposed project.

**Housing Projects:** While SSO projects for Coordinated Entry are much needed in the KY BoS CoC and are encouraged to apply through this competition, permanent housing projects and Joint TH/RRH projects will be awarded more points than new SSO projects for Coordinated Entry in an effort to increase the availability of housing options for persons experiencing homelessness. As stated earlier, **new SSO-CE project requests will be capped at \$41,025.**

**Populations Served:** Entirely new projects must be able to serve both households with children and households without children, including individuals and two or more adults. In addition, entirely new projects must be able to serve all people regardless of gender identity. (Equal Access Rules pertaining to gender identity and sexual orientation apply regardless).

**Housing First Model:** New projects must commit to using a traditional Housing First model, which includes no service participation requirements. (See Section III.6)

**Crisis Housing Availability:** TH/RRH projects proposed in service areas where low-barrier, crisis housing (e.g., emergency shelter) does not currently exist for the proposed population to be served will be awarded additional points.

**Project Need:** Applicants will be expected to use quantitative data to justify the need for the proposed project.

**Commitment to Moving People Quickly into Permanent Housing:** Applicants will be expected to describe a strong plan to move people into permanent housing quickly.

**Housing Stability:** Applicants will be expected to describe a strong plan to ensure participants maintain housing stability and do not return to homelessness, even after CoC assistance ends.

**Connection to Mainstream Benefits:** Applicants' commitment to connecting participants with mainstream resources.

**Increasing employment:** Applicant's plan to increase participant's income, particularly through employment.

**Program Management, Capacity, and CoC Participation:** Applicants will be required to complete the KHC Capacity Scorecard, which includes threshold and self-certification questions relating to program management, financial controls, and experience administering federal housing programs. In addition, applicants will receive points on the extent to which they have participated in the KY BoS CoC.

**DV Bonus project questions:** In addition to the new project scoring criteria used for all other new projects, DV Bonus projects will be scored based on criteria used by HUD for the national competition detailed in (B) below.

**NOTE: Projects Requesting Capital Costs**

While capital costs may be necessary for the proposed project, the capital funding is not renewable and cannot be reallocated to other projects in future CoC competitions. The KY BoS CoC is allowing new PSH or Joint TH/RRH to request capital funds, however, applicants seeking this type of funding should be aware that points will be deducted from the project's overall score, which may impact the project's ranking as compared to other proposed projects.

**B. DV Bonus National Scoring Criteria**

For RRH and Joint TH/RRH DV Bonus projects submitted to HUD through this competition, HUD will award a point value to each DV Bonus project application on a 100-point scale as follows:

- **CoC Score:** Up to 25 points in direct proportion to the score received on the CoC Application.
- **Need for Project:** Up to 25 points based on the extent the CoC is able to quantify the need for the project in its portfolio, the extent of the need, and how the project will fill that gap.
- **Quality of the Project Applicant:** Up to 50 points based on the previous performance of the applicant in serving survivors of domestic violence, dating violence, sexual assault, or stalking, and their ability to house survivors and meet safety outcomes.

CoCs are required to rank DV Bonus projects with all other new and renewal projects. HUD will evaluate the DV Bonus projects first. A DV Bonus project's rank position within the CoC's prioritization list will not be taken into consideration for purposes of the national DV Bonus scoring. A DV Bonus project's ranking within the local CoC competition will not impact the project's national competitiveness.

If a DV Bonus project is selected to be funded through the DV Bonus set-aside, HUD will remove the selected DV Bonus project from the CoC's prioritization list. If the DV Bonus is not selected by HUD as part of the set-aside, the project will remain on the CoC's prioritization list and compete for the regular CoC Bonus and Reallocation funding.

## VII. Expansion Project Scoring Criteria and Ranking Process

Eligible renewal projects proposing to expand their existing projects will use the scoresheet specifically for expansion projects. While HUD considers expansion projects to be "new", the KY BoS CoC will use largely client-level performance-based criteria for expansion projects.

The performance-based criteria used to score expansion projects mirrors the criteria used for renewal project applications. For expansion projects, emphasis is placed on percent of clients exiting to permanent housing, unit utilization rate, and expenditure rates for current renewal projects.

## VIII. Additional Considerations

Once KHC completes the scoring and ranking, the following additional factors. The rationale for any adjustments must be made to the KY BoS CoC Advisory Board when the recommended ranking is presented to them for approval.

- The CoC may elect to reduce the initial ranking or reject a project seeking capital costs if its inclusion would have a negative impact on the CoC's overall ability to serve as many people seeking assistance as possible throughout the Balance of State. Considerations may include cost vs. number of persons to be served, the availability of affordable housing in the proposed service area, other CoC or other supportive housing resources in the proposed service areas, known need for the component type in the proposed service area, etc.
- The CoC may seek to preserve low-ranking projects at risk of losing funding where those projects represent the only CoC Program funding in their communities or where the CoC resources available are demonstrably inadequate based on quantitative data.

- The CoC may consider reducing funding requests for the lowest ranked projects as a means to preserve funding for higher ranked projects and the Continuum, if needed.
- The CoC may cap new project budget requests in order to allow as many new projects to be submitted to HUD as possible in order to achieve better geographic coverage across the 118-county CoC or for other strategic reasons approved by the Scoring and Ranking Committee and the CoC Advisory Board.
- The KY BoS CoC reserves the right to modify this document as needed to correct any errors or omissions.
- The KY BoS CoC reserves the right to modify the process and scoring and ranking criteria if it is deemed necessary due to changes or clarifications in the overall process made by HUD or information not considered at the time of the document's original approval. Any policy changes made to this document after the initial Board-approved process will require a recommendation by the Scoring and Ranking Committee and a final vote of approval by the Board.
- In order to ensure the KY BoS CoC is able to preserve funding for non-DV Bonus projects, KHC and the Scoring and Ranking Committee will consider the best ranking position for new 2019 DV Bonus projects once all applications have been received and scored. A 2019 DV Bonus project's score will be taken into consideration first, which could result in a 2019 DV Bonus project being initially ranked in Tier 1. KHC and the Committee will then consider the competitiveness of the DV Bonus project(s) in the national competition and the likelihood of the project being funded through the DV Bonus set-aside. A final recommendation and rationale for DV Bonus ranking positions will be made to the CoC Board for approval. This policy pertains to new DV Bonus funding only. DV Bonus Projects funded for the first time in 2018 will automatically be placed in Tier 1.

## IX. Timeline

- **July 31: Renewal Project Intent to Apply forms due to KHC.**
- **August 7: New/Expanded Project Intent to Apply forms due to KHC.**
- **August 19: Scoring and Ranking Criteria Approved by CoC Board**
- **August 28: Project Application Submission to CoC for KHC Subrecipients:** For KHC subrecipients, all project information requested by KHC must be submitted to KHC no later than August 28, 2019. KHC reserves the right to ask for additional information after August 28 to ensure the final project application submitted to HUD is accurate, complete, and competitive. In addition, KHC reserves the right to request information from subrecipients prior to August 28.
- **August 28:** Direct Grantees Must Submit Project Applications in e-snaps. KHC reserves the right to ask for additional information after August 28 to ensure the final project application submitted to HUD is accurate, complete, and competitive.

- **September 10:** CoC Board Approval of Project Ranking.
- **September 13:** Projects notified no later than this date if they will be included as part of the CoC Consolidated Application.
- **September 27 (or earlier):** All parts of the Consolidated Application (including priority listing of projects) will be posted on KHC's website.
- **September 30 (or earlier):** Consolidated Application Submitted to HUD.

Note: Dates relating to the CoC Advisory Board's approval of Scoring and Ranking are subject to change. Any date changes will be communicated via KHC's eGrams.

## X. Projects not selected for Inclusion

Project applicants that attempted to participate in the CoC's planning process that believe they were denied the right to participate in a reasonable manner may apply directly to HUD by following the procedure found in 24 CFR 578.35.