



Kentucky Housing Corporation Tax Credit Underwriting Checklist

****Documents to be uploaded to Underwriting File as PDF in KHC's system****

Items to be included on a Stand-Alone (Non-KHC 1st Mtg)

- MCC Reservation Confirmation
- Final Uniform Residential Loan Application
- Credit Report
- Verification of Social Security Number
- KHC Income Calculator
- Verification of Current Employment
- Most recent YTD pay stub
- Documentation to support other income (self-employed, social security, etc) All household income must be taken into account (even non-purchasing spouse)
- Executed Mortgagor Certification of Eligibility (MCC 001)
- Executed Seller Certification (MCC 002)
- Residential purchase contract
- Appraisal