



**Kentucky CoC Balance of State Board  
Meeting Minutes  
February 25, 2015**

The meeting was held at the Paul Sawyer Public Library in Frankfort, Kentucky.

**Kentucky Housing Corporation (KHC) staff present:** Jennifer Oberlin, Polly Lloyd, Davey King, Rosemary Lockett, Carol Anne Sell, Anne Colly Rose, O’Ryan McCray, Ruth Ann Cooper, Kathy Lykins, Deanna McCord, Melissa Mattox

Roll Call follows:

**KY BoS CoC Board Members Present:**

- Debbie Sivis, Shelter of Hope
- Jodie Brandenburg, Kentucky River Foothills Development Council, Inc.
- Adrienne Bush, Hazard-Perry County Community Ministries (arrives at 10:30 am)
- Josie Kirker, Franklin County Women’s Shelter
- Cyndee Burton, Matthew 25 Aids Services, Inc.

**KY BoS CoC Board Members participating via GoToWebinars:**

- Alisha Barton, Salvation Army of Hopkinsville
- Steve Clark, Heartland Cares
- Michelle Yoebstl, Barren River Area Safe Space
- Marsha Croxton, Women’s Crisis Center
- Linda Young, Welcome House
- Sharon Hendrickson, Kentucky River Community Care
- Paul Semisch, Gateway Homeless Coalition

**Others Present:** Curtis Stauffer, HHCK

Quorum met.

**Approval of minutes from the December 16, 2014 meeting:**

Steve Clark requested that a date on the Coordinated Assessment timeline included in the minutes be corrected to reflect 2014 not 2015. Cyndee Burton made a motion to correct the minutes. The motion

was seconded by Jodie Bradenburg. Josie Kirker made a motion to adopt the minutes as corrected. The motion was seconded by Cyndee Burton. All members present voted to approve the minutes from the December 16, 2015 meeting were adopted as corrected.

**Vote on Chair and Vice-Chair:**

A motion was made by Sharon Hendrickson to nominate Debbie Sivis as Chair and Paul Semisch as Vice-Chair. The motion was seconded by Jodie Bradenburg. All members present voted yes to nominate Debbie Sivis as Chair and Paul Semisch as Vice-Chair. The motion carries.

**Vote on Coordinated Assessment Timeline for BoS:**

Debbie Sivis presented the Coordinated Assessment Timeline:

- February 25<sup>th</sup>, 2015 - 10:30 to 2:00 in Frankfort
  - Vote on timeline as presented
  - Vote On Access and Assessment
- March Meeting for preparation for statewide CoC meeting in April.
- April Statewide CoC Meeting, Affordable Housing Conference, statewide VI-SPDAT and full SDPAT training
- June VI-SPDAT assessment turned on for all KYHMIS participating agencies and Vote on Intervention Strategies
- July Send Feedback Evaluations to All Agencies
- August Study and Share Results Feedback Evaluation
- October Start working on formal accountability: Policies & Procedures
- December Continue working on formal accountability: Policies & Procedures

2016 – Finish implementation on formal Policies and Procedures

Debbie Sivis also asked KHC staff to forward the 2-1-1 map that was given out at the December meeting. She also requested KHC staff give the Board regular status updates regarding United Way progress with the statewide 2-1-1.

Josie Kirker asked for clarification regarding whether the use of the VI-SPDAT would become a requirement for all agencies starting in June. Polly Lloyd stated that it should be considered a soft roll out primarily for Permanent Supportive Housing programs and noted that the timeline includes information about all agencies being contacted in July to evaluate and gather feedback for how the implementation of the VI-SPDAT is or is not working for agencies. Debbie Sivis stated that the June target is to start the process with a targeted rollout.

Cyndee Burton asked about the implementation of Coordinated Assessments appropriateness for HOPWA and Tenant Based Rental Assistance vouchers. Polly Lloyd stated that special consideration has been given to both HOPWA programs and Veterans program and that the VI-SPDAT is structured to allow for the use of the VI-SPDAT for both of these populations but that the intervention strategies will be different for these populations.

Debbie Sivis asked for a motion to adopt the timeline as presented. Cyndee Burton made a motion to adopt the timeline as presented. Sharon Hendrickson seconded the motion. Debbie Sivis asked for any more discussion on the timeline as presented and noted that the timeline is flexible but it is necessary to

hold the Board accountable on the progress of the Coordinated Assessment. Eleven members of the Board voted in favor of adopting the timeline as presented. Josie Kirker voted no. The motion carries.

**VI-SPDAT Presentation:**

Polly Lloyd showed a presentation shared by the state of West Virginia of the VI-SPDAT. Polly's presentation also included information about the statewide 2-1-1 and the relationship between KHC, ServicePoint, United Way of the Bluegrass and United Way of Southern Kentucky. Polly noted that KY BoS Board will be responsible for creating the intervention strategies that accompany the scores. Several members discussed the importance of many considerations when developing the CoC's policies. A group discussion follows about the challenges with the creation of intervention and/or diversion strategies with those with the lowest acuity scores.

Josie Kirker again stated her reservation about voting on the timeline as presented when there are so many unknown variables that will influence how the KY BoS CoC Board writes its' policies and procedures. Polly assured Josie that we currently just need to decide as a body what is a good assessment tool and vote that KY BoS CoC Board will utilize that assessment tool. Polly discussed options for the "veto" concept for the individuals that appear as the highest priority and therefore the hardest to serve. She said communities have put into place limited "veto" powers so that they do have the ability to pass on serving individuals due to turbulent history, etc. A group discussion follows regarding the many considerations for developing the policies and procedures.

Debbie Sivis and Sharon Hendrickson request Polly make the presentations from West Virginia available to members.

Polly pointed out to the group that the full SPDAT is a case management tool and a full day of training dedicated to the SPDAT will be offered at KHC's Affordable Housing Conference on April 10.

Marsha Croxton inquired about DV providers' ability to incorporate the VI-SPDAT into their Apricot system. Polly stated that she would be surprised if they didn't already have something about this in there system.

Linda Young abstained from voting until the further discussions can be had with Greater Cincinnati United Way and their inclusion in the statewide 2-1-1. Polly stated that this is why she is suggesting the hybrid access model. It will not deny agencies the ability to participate if they are not covered by 2-1-1. There only point of access would be their respective agencies and the KHC maintained public website. Linda Young suggested that the Board vote separately.

**Vote on Access Model:** Hybrid Access model that includes OneDoor Access via statewide 2-1-1 and a no wrong door policy at agencies across the state. Adrienne Bush made a motion that the KY BoS CoC Board go with the hybrid access model as proposed. Cyndee Burton seconded the motion. Eleven members of KY BoS CoC Board vote yes to the hybrid motion. Linda Young abstained from voting. The motion carries.

**Vote on Assessment Model:** Crisis/Triage Model (aka VI-SPDAT) which will provide acuity levels and prioritization. Cyndee Burton made a motion for the KY BoS CoC Board to adopt the VI-SPDAT assessment model. Adrienne Bush seconded the motion. Josie Kirker stated that she would like this vote to be a pilot project of the VI-SPDAT as an assessment model. It is to be understood that this is pilot project. Eleven members of KY BoS CoC Board vote yes to adopt the VI-SPDAT Assessment model. Josie Kirker abstained from voting. The motion carries.

The Board broke for lunch and returned at 1:20pm EST to continue the meeting with all members returning.

**Discussion of Transitional Housing Programs and Project Rating and Ranking for the 2015 CoC NOFA:**

KHC staff presented the KY BoS CoC Board Members with several examples of the rating and ranking criteria that other BoS CoC's have adopted and they also shared with KY BoS CoC Board members the language in the 2014 NOFA regarding how HUD is encouraging CoCs with current Transitional Housing grants in their portfolio's to work with those grantees to see if rapid re-housing may be a better model. KHC proposed to the Board to begin conversations with the Transitional Housing programs so that the upcoming 2015 CoC Application from KY BoS CoC could incorporate some of these changes. This is something that could also be reflected in the way the KY BoS CoC Board puts together their rating and ranking criteria. After some discussion, the Board decided that a Rating/Ranking and Transitional Housing Sub-Committee needed to be formed to develop a proposed rating and ranking criteria for the Board and to oversee how the transitional housing discussions proceed. The Board recommended sub-committee members to be Lynn Chrisman, Davey King, Jennifer Oberlin, Sharon Hendrickson, Curtis Stauffer and Linda Young.

**Other Items:** The KY BoS CoC Advisory Board instructed KHC staff to host spring CoC Regional Meetings in May to address CoC Board seats that would be expiring June 30, 2015 as well as to provide CoC application-related information. The Board requested a copy of the CoC Planning grant and budget be sent to all Board Members. The Board asked KHC staff explore any legal ramifications of the Board and the partnership with the United Way and the expanded 2-1-1.

Curtis Stauffer with HHCK informs the Board that he has been contacted by Kentucky Voices for Health and that they would like to have a spot on the agenda at the April Statewide CoC meeting to be held in Lexington. The Board agreed to give them a spot on the agenda.

The Board agreed to meet in Frankfort on March 25, 2015 at the Bluegrass Community Action Agency, 111 Professional Court at 10:00AM for their next meeting.

Meeting adjourned at 2:35 pm.